

# Agenda of Regular Meeting

## The Board of Trustees Kilgore Junior College District

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A Regular Meeting of the Board of Trustees of Kilgore Junior College District will be held June 20, 2016, beginning at 6:30 PM in the McLaurin Administration Building - 2nd Floor.

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Prior to the Meeting	5:30pm	Monday, June 20, 2016
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Items of Business	6:30pm	Monday, June 20, 2016
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The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

### I. CALL TO ORDER

A. Invocation and Pledge of Allegiance

### II. COLLEGE SPOTLIGHTS

A. Student Spotlight - Alex & Lori Jacobo  
Presenter: Heidi Everett

B. Employee Spotlight - Chris Gore  
Presenter: Mike Jenkins

C. Program Spotlight - Band Program  
Presenter: Glenn Wells

### III. CITIZEN COMMENTS

### IV. STUDENT LEARNING & SUCCESS DATA

A. Developmental Math Completion  
Presenter: Dr. Staci Martin

### V. CONSENT AGENDA

A. To consider approving the minutes of the May 9, 2016 regular board meeting and the June 9, 2016 Strategic Planning Workshop

B. To consider approval of personnel items submitted as follows:

1. **Recommendation to accept employee resignation as follows:**

a. Police Officer, effective May 13, 2016 after one year of service

- b. Graphics Designer & Campus Photographer, effective June 10, 2016 after five years and eleven months of service
  - c. Controller, effective June 10, 2016 after one year and one month of service
  - d. Chemistry Instructor, effective August 31, 2016 after six years of service
2. **Recommendation to accept employee retirement as follows:**
- a. Cisco/Networking Instructor, effective August 31, 2016 after twenty-eight years and seven months of service
  - b. Business Instructor, effective August 31, 2016
  - c. Assistant Manager-ETOM, effective August 31, 2016
  - d. Early Childhood Teacher, effective August 31, 2016
  - e. Early Childhood Teacher, effective August 31, 2016
  - f. Lead Accounts Payable Specialist, effective August 31, 2016 after eleven years of service
  - g. Associate Degree Nursing Instructor, effective August 31, 2016 after twelve years of service
  - h. Director of Financial Aid, effective August 31, 2016 after twenty-seven years and three months of service
3. **Recommendation for non-renewal of employment contract as follows:**
- a. Demo Farm Manager, effective August 31, 2016
  - b. Biology Instructor, effective August 31, 2016
  - c. Child Development Instructor & ECC Director, effective August 31, 2016
4. **Recommendation to terminate employment as follows:**
- a. Administrative Coordinator - SBDC, effective May 16, 2016 after eleven months of service
  - b. Support Specialist-ECC, effective August 31, 2016
  - c. Assistant Demo Farm Manager, effective August 31, 2016
5. **Recommendation to change employment as follows:**
- a. Systems Support Specialist to Systems Administrator, Domain/Server Support effective May 16, 2016
6. **Recommendation for employment as follows:**
- a. Adult Education & Literacy Instructor, KC-Longview, effective May 16, 2016
  - b. Database Administrator, Information Technology, effective June 6, 2016
  - c. Physics Instructor, Math, Science & Health Sciences, effective September 1, 2016
  - d. Department Chair & Music Instructor, Liberal & Fine Arts, effective September 1, 2016

- e. English Instructor, Liberal & Fine Arts, effective September 1, 2016
- f. Report Writer, Information Technology, effective June 20, 2016
- g. Programmer/Analyst, Information Technology, effective June 27, 2016

**VI. EXECUTIVE SESSION**

Adjournment to executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

"The Board has adjourned to executive session at \_\_\_\_\_ p.m. on **June 20, 2016.**"

PERSONNEL: (Government Code 551.074)

LEGAL: (Government Code 551.071)

REAL ESTATE: (Government Code 551.072)

**RECONVENING IN OPEN MEETING**

"**The Board has reconvened in open session at \_\_\_\_\_ p.m. on June 20, 2016.**"

IF, DURING THE COURSE OF THE MEETING COVERED BY THIS NOTICE, THE BOARD SHOULD DETERMINE THAT A CLOSED OR EXECUTIVE MEETING OR SESSION OF THE BOARD SHOULD BE HELD OR IS REQUIRED IN RELATION TO ANY ITEM INCLUDED IN THIS NOTICE, THEN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION AS AUTHORIZED BY SECTION 551.001 ET SEQ. OF THE TEXAS GOVERNMENT CODE (THE OPEN MEETINGS ACT) WILL BE HELD BY THE BOARD AT THAT DATE, HOUR AND PLACE GIVEN IN THIS NOTICE OR AS SOON AFTER THE COMMENCEMENT OF THE MEETING COVERED BY THIS NOTICE AS THE BOARD MAY CONVENIENTLY MEET IN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION CONCERNING ANY AND ALL SUBJECTS AND FOR ANY AND ALL PURPOSES PERMITTED BY SECTIONS 551.071-551.084, INCLUSIVE, OF THE OPEN MEETINGS ACT.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or

b. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

**VII. ACTION ITEMS**

- A. To consider payment of legal fees for services rendered
- B. To consider authorizing administration to accept a bid for the demolition of the Kilgore Heights Building - *Exhibit #1*  
Presenter: Duane McNaney
- C. To consider authorizing administration to accept a proposal for the construction of the Kilgore Commons Softball Field - *Exhibit #2*  
Presenter: Duane McNaney

**VIII. ADMINISTRATIVE DISCUSSION ITEMS**

- A. Budget Reports  
Presenter: Duane McNaney
- B. New Department of Labor Overtime Rules  
Presenter: Tony Johnson

**IX. BOARD MEMBER COMMENTS**

- A. CCATT Conference in San Antonio  
Presenter: Joe Carrington
- B. Board Officer Elections  
Presenter: Karol Pruett

**X. ADJOURNMENT**