A Regular Board Meeting of the Board of Trustees of Kilgore College will be held August 14, 2023, beginning at 6:30 PM in the 2nd floor of the Stewart McLaurin Administration Building, 1201 S. Henderson Blvd., Kilgore, TX 75662.

Prior to the Meeting 5:30 pm  August 14, 2023
Board Dinner with Kilgore ISD Board and Administrators

Items of Business 6:30 pm  August 14, 2023

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. CALL TO ORDER
   A. Invocation, Pledge of Allegiance, Opening Statement
      Presenter: Mr. Lon Ford, President

2. DUAL CREDIT AND HOUSE BILL 8
   • Discussion with KISD Board & Administration
   • Dual Credit MOU Ceremonial Signing
      Presenter: Dr. Brenda Kays, President, KC/Dr. Andy Baker, Superintendent, KISD

3. PRESENTATIONS
   A. Program/Employee/Student Spotlight: 2022-2023 Year in Review

   B. President's Leadership Academy
      Presenter: Dr. Brenda Kays

4. PUBLIC COMMENT

5. CONSENT AGENDA
   Presenter: Mr. Lon Ford
   A. To consider approving the minutes of the June 12, 2023 Board of Trustees Meeting
   B. To consider approving the minutes of the July 24, 2023 Board of Trustees Budget Workshop.
   C. To consider approval of personnel items submitted as follows:
• Employee Resignations
• Employee Retirements
• Employee Terminations
• Proposed Change of Employment
• Offers of Employment

D. To consider payment of June and July 2023 legal fees

6. BOARD COMMITTEE REPORTS & ACTION ITEMS
A. Investment/Finance/Audit Committee - Jon Rowe, Chair
   1. ACTION ITEM: To consider approval for and to set the proposed Property Tax Rate for Tax Year 2023 (FY24).
      Presenter: Mr. Terry Hanson

   2. ACTION ITEM: To consider the adoption of the Operating and Capital Budget for Fiscal Year 2024 and establish a new dual credit rate to participate in the HB8 FAST program.
      Presenter: Mr. Terry Hanson

   3. ACTION ITEM: To consider approval of Resolution R-2023-10 authorizing the issuance of Kilgore Junior College District Maintenance Tax Note, Series 2023.
      Presenter: Mr. Terry Hanson

   4. ACTION ITEM: To consider approval of Gans & Smith Insurance Agency, Inc. as Commercial Insurance Provider for Kilgore College.
      Presenter: Mr. Terry Hanson

   5. INFORMATION ITEM: Financial Update
      Presenter: Mr. Terry Hanson
      a. May FY23 Financial Snapshot and Capital Projections
      b. PFIA 3rd Quarter Investment Report

B. Policy & Personnel Committee - Josh Edmonson, Chair
   1. ACTION ITEM: To consider approval of the following TASB Policies:
      Presenter: Mr. Josh Edmonson
      a. BBB (LEGAL, LOCAL) - Board Members - Elections
      b. BDB (LEGAL, LOCAL, EXHIBITS) - Board Meetings - Public Participation
      c. CHA (LEGAL, LOCAL) - Site Management - Security
      d. DBD (LEGAL, LOCAL, ADMINISTRATIVE RULE) - Employee Requirements & Restrictions - Conflict of Interest
      e. DEA (LEGAL, LOCAL, ADMINISTRATIVE RULE) - Compensation & Benefits - Compensation Plan
      f. DEAA (LOCAL) - Compensation Plan - Incentives & Stipends
      g. DEAB (LEGAL, LOCAL, ADMINISTRATIVE RULES) - Compensation Plan - Wage Hour Laws
h. DH (LEGAL, LOCAL) - Employee Standards of Conduct
i. DHB (LEGAL, LOCAL) - Standards of Conduct - Child Abuse and Neglect Reporting
j. D1 (LEGAL, LOCAL, EXHIBIT) - Employee Welfare
k. DMC (LOCAL) - Termination of Employment - Reduction in Force
l. DMD (LOCAL) - Resignation
m. ECC (LEGAL, LOCAL) - Instructional Arrangements - Course Load & Schedules
n. EFB (LEGAL, LOCAL) - Curriculum Design - Degrees & Certificates
o. EGA (LEGAL, LOCAL) - Academic Achievement - Grading & Credit
p. EGAA (LOCAL) - Grading & Credit - Credit by Examination
q. EGAB (LOCAL) - Grading & Credit - Examinations
r. EGB (LOCAL) - Academic Achievement - Class Rank & Honors
s. FEA (LEGAL, LOCAL, ADMINISTRATIVE RULE) - Financial Aid and Scholarships
t. FLA (LEGAL, LOCAL) - Student Rights and Responsibilities - Student Expression and Use of College Facilities
u. GD (LEGAL, LOCAL) - Community Expression & Use of College Facilities

2. INFORMATION ITEM: New TASB Policies for Information Only

**Presenter:** Mr. Josh Edmonson

a. BBBA (LEGAL) - Elections - Conducting an Election
b. BBBB (LEGAL, EXHIBIT) - Elections - Post-Election Procedures
c. CAID (LEGAL) - Ad Valorem Taxes - Appraisal District
d. CAN (LEGAL) - Appropriations & Revenue Sources - Rentals and Service Charges
e. CAO (LEGAL) - Appropriations & Revenue Sources - Public Facilities Corporations
f. CDB (LEGAL) - Accounting - Inventories
g. CFE (LEGAL) - Purchasing & Acquisition - Vendor Relations
h. CFF (LEGAL) - Purchasing & Acquisition - Payment Procedures
i. CFG (LEGAL) - Purchasing & Acquisition - Real Property and Improvements
j. CFH (LEGAL) - Purchasing & Acquisition - Financing Personal Property Purchases
k. CK (LEGAL) - Insurance and Annuities Management
l. CKB (LEGAL) - Insurance Annuities - Liability Insurance
m. CKC (LEGAL) - Insurance Annuities - Deferred Compensation and Annuities
n. CQ (LEGAL) - College District Auxiliary Enterprises
o. EFBA (LEGAL) - Degrees & Certificates - Associate Degrees & Certificates
p. EFBB (LEGAL) - Degrees & Certificates - Baccalaureate Degrees
q. FFAC (LEGAL) - Wellness & Health Services - Communicable Diseases
r. GA (LEGAL) - Access to Programs, Services, and Activities
s. GCC (LEGAL) - Public Information Program - Annual Security Report
t. GGB (LEGAL) - Relations with Governmental Agencies & Authorities - Interlocal Cooperation Contracts
u. GGE (LEGAL) - Relations with Governmental Agencies and Authorities - Emergency Management

7. BOARD PRESIDENT'S REPORT

Presenter: Mr. Lon Ford

**Upcoming Events:**
- Wednesday, August 16  10:00AM  Stark Residence Hall Renovation Reveal and Ribbon Cutting
- Monday, September 11  5:45PM  Property Tax Hearing
- Monday, September 11  6:30PM  Regular Board Meeting

8. EXECUTIVE SESSION

*If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et. seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board concerning any subjects and for any and all purposes permitted by Sections 551.01-551.089 of the Open Meetings Act.*

9. ADJOURNMENT