A Regular Board Meeting of the Board of Trustees of Kilgore Junior College District will be held February 21, 2022, beginning at 6:30 PM on the 2nd floor of the Stewart McLaurin Administration Building, 1100 Broadway, Kilgore, TX 75662.

Prior to the Meeting 6:00 pm February 21, 2022

Dinner and Training: This time will be led by Mr. Jon Rowe and will be used for additional Board Member Training.

Items of Business 6:30 pm February 21, 2022

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. **CALL TO ORDER**
   **Presenter:** Mr. Joe Carrington
   A. Invocation and Pledge of Allegiance

2. **PRESENTATIONS**
   A. Employee Spotlights
      1. Faculty Awards: 2021-22 NISOD Excellence Award Recipients
         **Presenter:** Dr. Tracy Skopek
         a. Kristi Kleinig
         b. Alesha O'Steen
         c. Ada Ortiz
         d. Mary Shaw
         **Presenter:** D'Wayne Shaw
         e. Lori Truman
         **Presenter:** Becky Johnson
      2. Faculty Awards - 2022 Beeson Excellence Award Recipient: Julian Redfearn
         **Presenter:** Dr. Tracy Skopek
B. Student Success Spotlight - Fall to Spring Retention  
**Presenter:** Natalie Bryant, Coordinator of Institutional Research

3. PUBLIC COMMENT

4. CONSENT AGENDA  
**Presenter:** Joe Carrington  
A. To consider approving the minutes of December 14, 2021 regular board meeting  
B. To consider approval of personnel items submitted as follows:  
   - Employee Resignations  
   - Employee Retirements  
   - Employee Terminations  
   - Proposed Change of Employment  
   - Offers of Employment  
C. To consider payment of legal fees

5. BOARD COMMITTEE REPORTS & ACTION ITEMS  

A. **Investment/Finance/Audit Committee** - Jon Rowe, Chair  
   1. ACTION ITEM: To consider a budget amendment that will allow for the purchase of KC Mobile Operations Unit  
      **Presenter:** Mr. Terry Hanson  
   2. ACTION ITEM: To consider approving Tuition and Fee Recommendations  
      **Presenter:** Mr. Terry Hanson/Dr. Tracy Skopek  
   3. ACTION ITEM: To consider, by Resolution, renewing the 50% Historic Property Tax Exemption Rate for the year 2022 for the Dr. E. L. and Nancy Walker recorded historical landmark home in Gladewater, Texas owned by Matthew L. and Memori Ruesing.  
      **Presenter:** Mr. Jon Rowe  
   4. INFORMATION ITEM: November 2021 Financial Snapshot Update  
      **Presenter:** Mr. Terry Hanson  
   5. INFORMATION ITEM: Public Funds Investment Act (PFIA) Investment Report - Quarter 1  
      **Presenter:** Mr. Terry Hanson

B. **Policy & Personnel Committee** - Lon Ford, Chair  
   1. ACTION ITEM: To consider approval of the following policies:  
      a. BD (Legal, Local): Board Meetings  
      b. BE (Legal, Local): Policy & Bylaw Development
c. BBH (Local only): Conventions, Conferences, and Workshops
d. CDC (Legal, Local, Administrative Rule): Audits
e. CM (Legal, Local): Facilities Construction
f. CMA (Legal, Local) Facilities Construction: Competitive Bidding
g. CMB (Legal, Local): Facilities Construction: Competitive Sealed Proposals
h. EA (Legal, Local): Academic Year and Calendar
i. EBA (Legal, Local): Alternative Methods of Instruction: Distance Education
j. FB (Legal, Local): Admissions
k. FC (Legal, Local): Attendance

C. Property & Facilities Committee - Josh Edmonson, Chair
   1. ACTION ITEM: To consider Aramark's proposed renovations to the KC Sport's Grill
      Presenter: Dr. Mike Jenkins

D. Student Success Committee - Janice Bagley, Chair
   1. ACTION ITEM: To consider approving the recommendation of the DEI Committee to commemorate the Juneteenth Federal Holiday on the third Friday of June each year as a student and employee holiday.
      Presenter: Ebony Allison-Dennis and Cori Holden

   2. INFORMATION ITEM: DEI Survey and Data Summit
      Presenter: Mr. Jase Graves

   3. INFORMATION ITEM: Maps: Improving the Student Experience
      Presenter: Ms. Callie Blakeley

   4. INFORMATION ITEM: 2021-22 Innovation Grant Recipients
      Presenter: Dr. Brenda Kays
      a. Tina Rushing
      b. Kristi Kleinig
      c. Sarah Whitfield

   5. INFORMATION ITEM: Mental Health First Aid
      Presenter: Dr. Tracy Skopek

E. Kilgore College Foundation Board Updates - Lon Ford, Foundation Board Appointee
   Presenter: Mr. Lon Ford
   1. ACTION ITEM: To consider a proposed change in the Operating Agreement between Kilgore College and the Kilgore College Foundation.
      Presenter: Dr. Brenda Kays

   2. INFORMATION ITEM: Kilgore College Foundation Updates
      Presenter: Mrs. Merlyn Holmes, Executive Director of KC Foundation
F. Report from the KC Board of Trustee Candidate Appointment Committee - David Castles, Chair

Presenter: Mr. David Castles

1. ACTION ITEM: To consider appointing Gina DeHoyos to serve the unexpired term of Larry Woodfin.

G. Upcoming Board of Trustee Meeting Date

Monday, April 11, 2022

Presenter: Mr. Joe Carrington

6. EXECUTIVE SESSION

Adjournment into executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

PERSONNEL: (Government Code 551.074) Consideration of personnel matters including the appointment, employment, evaluation, reassignment, resignation, retirement, duties, discipline or dismissal of a public officer or employee.

LEGAL: (Government Code 551.071) Consultation with the Board's attorney to receive legal advice.

REAL ESTATE: (Government Code 551.072) To deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the board's position in negotiations with a third person.

7. ADJOURNMENT

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et. seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board concerning any subjects and for any and all purposes permitted by Sections 551.01-551.089 of the Open Meetings Act.