Agenda of Regular Board Meeting

The Board of Trustees
Kilgore Junior College District

A Regular Board Meeting of the Board of Trustees of Kilgore Junior College District will be held June 27, 2022, beginning at 6:30 PM on the 2nd floor of the Stewart McLaurin Administration Building, 1100 Broadway, Kilgore, TX 75662.

Prior to the Meeting 5:30 pm June 27, 2022

Dinner and Training: This time will be used for additional Board Member Training.

Items of Business 6:30 pm June 27, 2022

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. CALL TO ORDER
   Presenter: Mr. Joe Carrington
      A. Invocation and Pledge of Allegiance

2. PRESENTATION
   A. Student Success Spotlight
      1. Student Academic Standing Trend Data - Exhibit
         Presenter: Mr. Chris Gore, Dean of Enrollment Management and Student Success

3. PUBLIC COMMENT

4. CONSENT AGENDA
   Presenter: Joe Carrington
   A. To consider approving the minutes of the April 11, 2022 Board of Trustees meeting - Exhibit
   B. To consider approving the minutes of the June 11, 2022 Board of Trustees Retreat - Exhibit
   C. To consider approval of personnel items submitted as follows: Exhibit
      • Employee Resignations
      • Employee Retirements
      • Employee Terminations
      • Proposed Change of Employment
      • Offers of Employment
   D. To consider payment of April and May 2022 legal fees - Exhibit
5. BOARD COMMITTEE REPORTS & ACTION ITEMS

A. Investment/Finance/Audit Committee - Jon Rowe, Chair

1. ACTION ITEM: To consider the sale of excess property for the Gregg Appraisal District - Exhibit
   Presenter: Mr. Terry Hanson

2. ACTION ITEM: To consider an Interlocal Cooperative Purchasing Agreement between Region 8 Education Service Center & Kilgore College - Exhibit
   Presenter: Mr. Terry Hanson

3. ACTION ITEM: To consider reallocating budgeted FY22 expansion funds to repurpose the KC Commons Cafeteria Building to a Production Print Center. Not to exceed $250,000.00 - Exhibit
   Presenter: Mr. Terry Hanson

4. ACTION ITEM: To consider utilizing the expansion funds still remaining in the FY22 budget to repurpose the KC Bookstore to a KC College Store. Not to exceed $100,000.00. Exhibit
   Presenter: Mr. Terry Hanson & Mr. Jason Rutherford

5. ACTION ITEM: To consider implementing a new membership and price structure for the reopening of the KC Parks Fitness Center on July 1, 2022 - Exhibit
   Presenter: Mr. Terry Hanson

6. INFORMATION ITEM: Financial Snapshot: April 2022 - Exhibit
   Presenter: Mr. Terry Hanson

B. Policy & Personnel Committee - Lon Ford, Chair

1. ACTION ITEM: To consider approval of the following TASB Policies:
   Presenter: Mr. Lon Ford, Chair Policy & Personnel Board Committee
   a. DDA (Local) Personnel Positions: Qualifications and Duties - Exhibit
   b. DEE (Legal, Local, Administrative Rule) Expense Reimbursement - Exhibit
   c. DJ (Legal, Local) Assignment, Work Load, and Schedules - Exhibit
   d. DLB (Local) Employee Performance Suspension - Exhibit
   e. EE (Local) Curriculum Development and Revision - Exhibit
   f. FEA (Legal, Local) Financial Aid and Scholarships - Exhibit
   g. FLB (Legal, Local) Student Conduct - Exhibit
   h. GK (Local) Relations with Educational Agencies - Exhibit

2. INFORMATION ITEM: Update on TASB Salary Study
   Presenter: Dr. Brenda Kays
C. **Student Success Committee - Janice Bagley, Chair**

1. **ACTION ITEM:** To consider granting the College President the authority to enter contract negotiations with Modern Campus (Destiny One), a vendor who responded to RFP 2021- CE005, for a Student Information System Platform to support Kilgore College's continuing education mission. - *Exhibit*
   
   **Presenter:** Dr. William Stowe/Mr. Terry Hanson

2. **INFORMATION ITEM:** Athletics & Academics - *Exhibit*
   
   **Presenter:** Courtney Pruitt, Athletic Director

3. **INFORMATION ITEM:** Active Shooter Training for Civilians Overview - *Exhibit*
   
   **Presenter:** Chief William McPherson

6. **KILGORE COLLEGE FOUNDATION BOARD LIASON REPORT**

   A. **INFORMATION ITEM:** KC Foundation Updates - Lon Ford - *Exhibit*
      
      **Presenter:** Mrs. Merlyn Holmes, Executive Director of KC Foundation

7. **PRESIDENT'S REPORT - Joe Carrington, President**

   A. **INFORMATION ITEM:** Upcoming Meeting Dates
      
      - Budget Workshop: August 4, 2022 at 6:00PM
      - August Board Meeting: August 29, 2022 at 6:30PM
      - Property Tax Hearing: September 26, 2022 from 5:45 - 6:15PM in the R. E. "Sonny" Spradlin Executive Board Room
      - September Board Meeting: September 26, 2022 at 6:30PM

   B. **INFORMATION ITEM:** Trustees to sign "Conflict of Interest" Statement - *Exhibit*

   C. **INFORMATION ITEM:** Trustees to sign "KC Information Resources User Agreement" – *Exhibit*

   D. **INFORMATION ITEM:** Cybersecurity Awareness Training Video
      
      - Provide website and deadline for watching video - *Exhibit*
      - Email KScibona@kilgore.edu to verify completion of the training video

8. **EXECUTIVE SESSION**

   If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et. seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board concerning any subjects and for any and all purposes permitted by Sections 551.01-551.089 of the Open Meetings Act.

9. **ADJOURNMENT**