

# Agenda of Regular Board Meeting

## The Board of Trustees Kilgore Junior College District



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A Regular Board Meeting of the Board of Trustees of Kilgore Junior College District will be held September 13, 2021, beginning at 6:30 PM in the 2nd floor of the Stewart McLaurin Administration Building, 1100 Broadway, Kilgore, TX 75662.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

### 1. CALL TO ORDER

A. Invocation and Pledge of Allegiance

### 2. PRESENTATIONS

A. Employee & Student Success Spotlight: Destination Graduation

**Presenter:** Kyla Sather

### 3. PUBLIC COMMENT

### 4. CONSENT AGENDA

**Presenter:** Joe Carrington

A. To consider approving the minutes of the August 9, 2021 regular board meeting and the August 14, 2021, board retreat

B. To consider the following personnel items:

1. Employee Resignations
2. Employee Retirements
3. Proposed Change in Employment
4. Offers of Employment

C. To consider payment of legal fees

### 5. EXECUTIVE SESSION

Adjournment into executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

**PERSONNEL:** (Government Code 551.074) Consideration of personnel matters including the appointment, employment, evaluation, reassignment, resignation, retirement, duties, discipline or dismissal of a public officer or employee.

**LEGAL:** (Government Code 551.071) Consultation with the Board's attorney to receive legal advice.

**REAL ESTATE:** (Government Code 551.072) To deliberate the purchase, exchange, lease,

or value of real property if deliberation in an open meeting would have a detrimental effect on the board's position in negotiations with a third person.

## **6. BOARD COMMITTEE REPORTS & ACTION ITEMS**

### **A. Investment/Finance/Audit Committee - Jon Rowe, Chair**

1. ACTION ITEM: To consider adoption, by resolution, the tax rate for tax year 2021 (FY2022 Budget)
2. INFORMATION ITEM: Financial Update
3. INFORMATION ITEM: Public Funds Investment Act (PFIA) Investment Report - Quarter 3

### **B. Policy & Personnel Committee - Lon Ford, Chair**

1. ACTION ITEM: To consider approval of policies
  - a. CB - Depository of Funds
  - b. CC - Annual Operating Budget
  - c. CD - Accounting
  - d. CDA - Accounting: Financial Reports and Statements
  - e. CIA - Equipment and Supplies Management: Records Management
2. INFORMATION ITEM: Culmination of 2016-2021 Strategic Plan

**Presenter:** Dr. Brenda Kays

### **C. Property & Facilities Committee - Josh Edmonson, Chair**

1. ACTION ITEM: Consider approval of: (1) Sale, sales contract, and lease agreement related to property located at 600 Harris St. in Kilgore, (2) delegating to the College President the authority to negotiate and finalize any remaining lease terms related to this same property, and (3) authorizing the College President to sign the deed, sales contract, lease agreement, and any other necessary paperwork related to the sale and lease of same property

**Presenter:** Dr. Brenda Kays

### **D. Executive Committee - Lon Ford, Board Secretary**

1. ACTION ITEM: To consider approval of a resolution to cast Kilgore College's 127 votes for the Rusk County Appraisal District election of its Board of Directors for the 2022-2023 term to Mr. Pat McCrory

## **7. TRUSTEE VACANCY**

**Presenter:** Joe Carrington

## **8. ADJOURNMENT**

*If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et. seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board concerning any subjects and for any and all purposes permitted by Sections 551.01-551.089 of the Open Meetings Act.*