

Amended Agenda of Regular Board Meeting

The Board of Trustees Kilgore Junior College District



A Regular Board Meeting of the Board of Trustees of Kilgore Junior College District will be held June 14, 2021, beginning at 6:30 PM in the 2nd floor of the Stewart McLaurin Administration Building, 1100 Broadway, Kilgore, TX 75662.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. CALL TO ORDER

A. Invocation and Pledge of Allegiance

2. PRESENTATIONS

A. Swearing in of Board of Trustee Members Kelvin Darden, Jon Rowe, and Josh Edmonson

Presenter: Lon Ford

B. Student Success Spotlight - IPEDS Graduation Rate

Presenter: Dr. Staci Martin

3. PUBLIC COMMENT

4. CONSENT AGENDA

Presenter: Joe Carrington

A. To consider approving the minutes of the April 12, 2021 board meeting

B. To consider approval of personnel items submitted as follows:

1. Recommendation to accept employee termination follows:

a. eLearning Faculty Learning Specialist, effective April 14, 2021 after three years of service

b. eLearning Technician, effective April 14, 2021 after two years and ten months of service

c. Support Specialist-Purchasing, effective May 3, 2021, after two months of service

2. Recommendation for non-renewal of employment contract as follows:

a. English Instructor, effective August 31, 2021, after four years and eight months of service

3. Recommendation to accept employee resignations as follows:

a. Director of Financial Aid, effective April 15, 2021 after four years and eight months of service

b. Accountant, effective May 21, 2021 after two years and eight months of service

c. Biology Instructor, effective August 31, 2021, after one year of service

d. High School Student Success Coach, effective May 28, 2021 after seven months of service

e. Workforce Development Specialist, effective June 30, 2021, after six years of service

- f. Chemistry Instructor, effective August 31, 2021, after fifteen years of service
- g. Chemistry Instructor, effective August 31, 2021, after ten years of service
- h. Psychology Instructor, effective August 31, 2021, after two years of service

4. Recommendation to change employment as follows:

- a. Database Administrator to Director of ERP & Innovation, effective May 16, 2021
- b. English Instructor to eLearning Faculty Development Specialist, effective June 1, 2021
- c. Professional Support Assistant - Registrar to Professional Support Assistant - TRIO Program effective June 1, 2021
- d. Program Director & Instructor, Radiologic Technology to Dean of Institutional Effectiveness & Research, effective September 1, 2021
- e. Vice President of Institutional Planning to Vice President of Student Services & Athletic Director, effective July 16, 2021
- f. Professional Support Assistant, Student Development to Executive Assistant, VP of Student Services & Athletic Director, effective July 16, 2021

5. Recommendation of employment as follows:

- a. Alumni Specialist, Institutional Advancement, effective May 16, 2021
- b. Government Instructor, Arts & Mathematical Sciences, effective September 1, 2021
- c. eLearning Technician, Title III, effective June 16, 2021

C. To consider payment of legal fees

5. EXECUTIVE SESSION

Adjournment into executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

PERSONNEL: (Government Code 551.074) Consideration of personnel matters including the appointment, employment, evaluation, reassignment, resignation, retirement, duties, discipline or dismissal of a public officer or employee.

LEGAL: (Government Code 551.071) Consultation with the Board's attorney to receive legal advice.

REAL ESTATE: (Government Code 551.072) To deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the board's position in negotiations with a third person.

6. BOARD COMMITTEE REPORTS & ACTION ITEMS

A. Investment/Finance/Audit Committee - Larry Woodfin, Chair

1. INFORMATION ITEM: Financial Update

B. Policy & Personnel Committee - Lon Ford, Chair

1. ACTION ITEM: To consider approval of policies

- a. Exemptions and Payments (Local Policy CAIA(LOCAL))
- b. Sale, Trade, or Lease of College-Owned Property (CAL(LOCAL))
- c. Emergency Plans and Alerts (CGC(LOCAL))
- d. Outside Employment (DBF(LOCAL))
- e. Retirement Programs (DF(LOCAL))

C. Property & Facilities Committee - Jon Rowe, Chair

1. ACTION ITEM: To consider the approval of Resolution No. R-2021-4 by the Board of Trustees at Kilgore Junior College District authorizing the Kilgore College President to sign the Agreement for the Kilgore College pedestrian bridge construction on-system improvement project with Texas Department of Transportation for the completion of a highway improvement generally described as the design and construction of a pedestrian bridge over SH 42
2. ACTION ITEM: To consider the recommendation from Halff Associates to retract the invitation for bids as advertised in the Longview News Journal and Tyler Morning Telegraph Legal Notice, ad# 1688267, dated May 26, 2021, and reject the single bid received from RLM General Contractors in the amount of \$659,315.18 for exceeding reasonable costs for this scope of work, and grant the College President the authority to work with Halff Associates to pursue alternative courses of action for the demolition of existing bridge structures
3. ACTION ITEM: To consider approval of interlocal contract and/or interagency agreement with TxDOT for demolition of existing bridge structure
4. ACTION ITEM: To consider approval of contract amendment with Halff Associates to include demolition of existing bridge structure
- D. Student Success Committee - Janice Bagley, Chair
 1. INFORMATION ITEM: QEP/Writing Studios Report
Presenter: Karen Dulweber
 2. INFORMATION ITEM: New Dual Credit Courses at Gladewater High School
Presenter: Dr. Mike Turpin
7. **NOMINATING COMMITTEE REPORT**
 - A. INFORMATION ITEM: Report from Nominating Committee - Slate of Officer Candidates 2021-2023
Presenter: Jon Rowe
8. **BOARD OFFICER ELECTIONS**
Presenter: Joe Carrington, Board President
9. **BOARD COMMITTEE STRUCTURE - 2021-2023**
Presenter: Joe Carrington
10. **ADJOURNMENT**

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et. seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board concerning any subjects and for any and all purposes permitted by Sections 551.01-551.089 of the Open Meetings Act.