Minutes of Regular Board Meeting
The Board of Trustees
Kilgore Junior College District

A Regular Board Meeting of the Board of Trustees of Kilgore Junior College District was held April 12, 2021, beginning at 6:30 PM with the following board members present:

Janice Bagley
Joe Carrington, President
David Castles
Kelvin Darden
Josh Edmonson
Lon Ford, Secretary
Travis Martin
Larry Woodfin, Vice President

Members absent: Jon Rowe

1. CALL TO ORDER
   A. Invocation and Pledge of Allegiance

Joe Carrington called the meeting to order at 6:30 pm. Larry Woodfin led the Invocation and Joe Carrington led the Pledge of Allegiance.

2. PRESENTATIONS
   A. Student Success Spotlight - Strategic Plan Update
      Presenter: Dr. Staci Martin

Dr. Staci Martin discussed the different focus groups that have met for discussion of the new Strategic Plan. The new strategic plan will be approved by the Board of Trustees at the August Board meeting and will conclude August, 2024.

3. PUBLIC COMMENT

Mr. Tim Sutphen was present to discuss his petition to have his Lake Cherokee residence de-annexed from the Kilgore College taxing district.

4. CONSENT AGENDA
   Presenter: Joe Carrington
   A. To consider approving the minutes of the February 22, 2021 board meeting and the March 6, 2021 board retreat
   B. To consider approval of personnel items submitted as follows:
      1. Recommendation to accept employee termination as follows:
         a. Director of High School Student Success, effective March 26, 2021 after 6 months of service
      2. Recommendation to accept employee retirement as follows:
         a. Math Instructor, effective August 31, 2021 after 32 years of service
         b. Athletic Director, effective March 31, 2021 after 24 years of service
         c. Controller, effective April 9, 2021 after two years of service
         d. Mathematics Instructor, effective December 31, 2021 after eighteen years of service
      3. Recommendation to accept employee resignation as follows:
         a. English Instructor, effective August 31, 2021 after ten years of service
      4. Recommendation to change employment as follows:
a. Business Computers & Office Management Instructor to High School Based Success Coach/Advisor, effective February 22, 2021
b. Counselor to Coordinator of Counseling & Accommodations, effective April 1, 2021
c. Admission Counselor to Assistant Director of Admissions & Recruitment, effective April 1, 2021
d. Support Specialist - Admissions Assistant to Imaging Support & Transcript Specialist, effective April 1, 2021
e. High School Based Success Coach/Advisor to Director of High School Student Success, effective April 16, 2021

5. Recommendation of employment as follows:
   a. Automotive Technology Instructor, Public Services & Industrial Technology, effective March 8, 2021
   b. Support Specialist - Purchasing, Business Office, effective March 10, 2021
   c. Vocational Nursing Instructor, Science & Health Science, effective March 16, 2021
   d. Workforce Admissions Counselor, Public Services & Industrial Technology, effective April 16, 2021

C. To consider payment of legal fees

Lon Ford made the motion to approve the Consent Agenda as presented. Janice Bagley seconded the motion. The motion passed unanimously.

Personnel Agenda

Kilgore Junior College District
Personnel Agenda
April 12, 2021

1. Recommendation to accept employee termination as follows:
   a. Mr. Manuel Garcia, Director of High School Student Success, effective March 26, 2021 after 6 months of service

2. Recommendation to accept employee retirement as follows:
   a. Ms. Paige Wood, Math Instructor, effective August 31, 2021 after 32 years of service
   b. Mr. Jimmy Rieves, Athletic Director, effective March 31, 2021 after 24 years of service
   c. Ms. Dawn Jones, Controller, effective April 9, 2021 after two years of service
   d. Ms. Mary Gage, Mathematics Instructor, effective December 31, 2021 after eighteen years of service

3. Recommendation to accept employee resignation as follows:
   a. Mr. Gus Lafosse, English Instructor, effective August 31, 2021 after ten years of service

Personnel Agenda cont. on next page
4. Recommendation to change employment as follows:

<table>
<thead>
<tr>
<th>NAME</th>
<th>PREVIOUS POSITION</th>
<th>NEW POSITION</th>
<th>NEW SALARY/RATE OF PAY</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ms. Sheri Burlingame</td>
<td>Business Computers &amp; Office Management Instructor</td>
<td>High School Based Success Coach/Advisor</td>
<td>$1,482.00/pay period 12 mo. equivalent = $35,568</td>
<td>February 22, 2021</td>
</tr>
<tr>
<td>Ms. Jennifer Quine</td>
<td>Counselor</td>
<td>Coordinator of Counseling &amp; Accommodation</td>
<td>$2,329.00/pay period 12 mo. equivalent = $55,896</td>
<td>April 1, 2021</td>
</tr>
<tr>
<td>Ms. Callie Blakeley</td>
<td>Admissions Counselor</td>
<td>Assistant Director of Admissions &amp; Recruitment</td>
<td>$1,690.34/pay period 12 mo. equivalent = $40,568</td>
<td>April 1, 2021</td>
</tr>
<tr>
<td>Ms. Falecia Halton</td>
<td>Support Specialist – Admissions Assistant</td>
<td>Imaging Support &amp; Transcript Specialist</td>
<td>$1,143.83/pay period 12 mo. equivalent = $27,452</td>
<td>April 1, 2021</td>
</tr>
<tr>
<td>Ms. Sheri Burlingame</td>
<td>High School Based Success Coach/Advisor</td>
<td>Director of High School Student Success</td>
<td>$2,708.34/pay period 12 mo. equivalent = $65,000</td>
<td>April 16, 2021</td>
</tr>
</tbody>
</table>

1. Recommendation of employment as follows:

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>LOCATION</th>
<th>SALARY/RATE OF PAY</th>
<th>HIRE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Collin Harris</td>
<td>Automotive Technology Instructor</td>
<td>Public Services &amp; Industrial Technology</td>
<td>$2,171.54/pay period 10.5 mo. equivalent = $52,117</td>
<td>March 8, 2021</td>
</tr>
<tr>
<td>Mr. Blake Watson</td>
<td>Support Specialist – Purchasing</td>
<td>Business Office</td>
<td>$940.50/pay period 12 mo. equivalent = $22,572</td>
<td>March 10, 2021</td>
</tr>
<tr>
<td>Ms. Delicia Thornton</td>
<td>Vocational Nursing Instructor</td>
<td>Science &amp; Health Science</td>
<td>$2,608.33/pay period 12 mo. equivalent = $62,600</td>
<td>March 16, 2021</td>
</tr>
<tr>
<td>Ms. Brigida Romano</td>
<td>Workforce Admissions Counselor</td>
<td>Public Services &amp; Industrial Technology</td>
<td>$1,482.00/pay period 12 mo. equivalent = $35,568</td>
<td>April 16, 2021</td>
</tr>
</tbody>
</table>
5. EXECUTIVE SESSION

The Board of Trustees did not go into Executive Session.

6. BOARD COMMITTEE REPORTS & ACTION ITEMS

   A. Investment/Finance/Audit Committee - Larry Woodfin, Chair

      1. ACTION ITEM: To consider and take action on a resolution authorizing the transfer of property to
         Gladewater Independent School District and authorization for President of the Board of Trustees to
         execute deed
         Presenter: Attorney Elizabeth Vaughn

Larry Woodfin made the motion to consider and take action on a resolution authorizing the transfer of
property to Gladewater Independent School District and authorization for President of the Board of
Trustees to execute the deed. Because the motion came from a committee a second was not required.
The motion passed unanimously.

Gladewater ISD Property

STATE OF TEXAS
COUNTY OF GREGG

RESOLUTION AUTHORIZING TRANSFER OF PROPERTY TO
THE GLADEWATER INDEPENDENT SCHOOL DISTRICT

WHEREAS, Gladewater Independent School District, Trustee, in trust for the use and benefit of itself, The City of Gladewater, Texas, for the use and benefit of itself; and The County of Gregg, Texas, for the use and benefit of itself and for Kilgore Junior College District hold certain property identified below in
trust pursuant to a Sheriff's Deed recorded in Document 201702678 of the Official Public Records of
Gregg County, Texas; and

WHEREAS, Gladewater Independent School District desires to utilize that certain property for
public purposes; and

WHEREAS, the public purposes to which Gladewater Independent School District intends to apply
the property issues to the benefit of all citizens; and

WHEREAS, the Board of Trustees of Kilgore Junior College District finds it to be in the public
interest to authorize the transfer of the below described property to the Gladewater Independent School
District in fee in consideration of the public benefit to be derived therefrom;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KILGORE
JUNIOR COLLEGE DISTRICT THAT:

The President of the Board of Trustees is hereby authorized and directed to execute, on behalf of the
Kilgore Junior College District, a deed in the form annexed hereto as Exhibit A conveying:

PROPERTY: Lot 15 and Lot 16, Block 1, Saunders Addition, an addition to the City of
Gladewater, Gregg County, Texas, Tax Account No. 000064562/0000656271

To the Gladewater Independent School District

THE FOREGOING RESOLUTION WAS MOVED AND SECONDED AND FINALLY
ADOPTED BY MAJORITY VOTE AT A MEETING OF THE BOARD OF TRUSTEES OF
KILGORE JUNIOR COLLEGE DISTRICT ON APRIL 12, 2021.

[Signature]
President, Board of Trustees
Kilgore Junior College District

ATTEST:
[Signature]
Secretary

Gladewater ISD Property cont. on next page

April 12, 2021 Minutes
Page 4720
GladeRed Water ISD Property cont.

DEED WITHOUT WARRANTY

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

THE STATE OF TEXAS

COUNTY OF GREGG

KNOW ALL MEN BY THESE PRESENTS

THAT Kilgore Junior College District, acting by and through the President, Board of Trustees of Kilgore Junior College District, Grantor, for and in consideration of the sum of TEN AND 00/100s ($10.00), and other good and valuable consideration paid by the Grantee named below, the receipt and sufficiency of which are acknowledged by Grantor, has GRANTED, SOLD AND CONVEYED, and by these presents does GRANT, SELL, AND CONVEY to Gladewater Independent School District whose address is P.O. Box 1688, Gladewater, Texas 75647-1688, the following described Property, to wit:

PROPERTY: Lot 15 and Lot 16, Block 1, Saunders Addition, an addition to the City of Gladewater, Gregg County, Texas (Volume 7, Page 49 and Document #201702678, Gregg County, Texas) Tax Account No. 000064562/0000656271

TO HAVE AND TO HOLD the Property, together with all and singular the rights and appurtenances belonging in any way to the Property, subject to the provisions, conditions and limitations stated below, to Grantee Gladewater Independent School District, its successors and assigns forever, without warranty of any kind.

The Grantor and all the taxing units involved in this conveyance exclude and except any warranties, express or implied, regarding the Property, including, without limitation, any warranties arising by common law or Section 5.023 of the Texas Property Code or its successor. This conveyance is expressly made subject to any right of redemption of the Property which may exist under Section 34.21 of the Texas Tax Code.

Grantor(s) have not made, and do not make any representations, warranties or covenants of any kind or character whatsoever, whether express or implied, with respect to the quality or condition of the Property, the suitability of the property for any and all activities and uses which Grantees may conduct thereon, compliance by the property with any laws, rules, ordinances or regulations of any applicable governmental authority or habitability, merchantability or fitness for a particular purpose, and specifically, Grantor(s) do not make any representations regarding hazardous waste, as defined by the Texas Solid Waste Disposal Act and the regulations adopted thereunder, or the U. S. Environmental Protection Agency regulations, or the disposal of any hazardous or toxic substances in or on the Property. This Property is sold "as is" with all faults.

Page 1 of 2
Deed Without Warranty
Kilgore Junior College District to Gladewater ISD

April 12, 2021 Minutes
Page 4721
This deed is executed pursuant to Resolutions passed by the President of the Board of Trustees of Kilgore Junior College District on APRIL 12, 2021.

IN TESTIMONY WHEREOF the Kilgore Junior College District, has caused these presents to be executed on this the 12th day of APRIL, 2021.

By

Joe Carrington
President, Board of Trustees
Kilgore Junior College District

THE STATE OF TEXAS

COUNTY OF GREGG

BEFORE ME, the undersigned authority, on this day personally appeared Joe Carrington, President, Board of Trustees of Kilgore Junior College District, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that she executed the same in the official capacity indicated and for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the 12th day of APRIL, 2021.

Nancy C. Law
Notary Public, State of Texas
My commission expires 4/6/2024

Page 2 of 2
Deed Without Warranty
Kilgore Junior College District to Gladewater ISD

April 12, 2021 Minutes
2. ACTION ITEM: To consider and take action on a resolution authorizing the transfer of property to the City of Gladewater and authorization for President of the Board of Trustees to execute deed
Presenter: Attorney Elizabeth Vaughn

Larry Woodfin made the motion to consider and take action on a resolution authorizing the transfer of property to the City of Gladewater and authorization for President of the Board of Trustees to execute the deed. Because the motion came from a committee a second was not required. The motion passed unanimously.

City of Gladewater Property

STATE OF TEXAS
COUNTY OF GREGG

RESOLUTION AUTHORIZING TRANSFER OF PROPERTY TO
THE CITY OF GLADEWATER, TEXAS

WHEREAS, Gladewater Independent School District, Trustee, in trust for the use and benefit of itself, The City of Gladewater, Texas, for the use and benefit of itself, and The County of Upshur, Texas, for the use and benefit of itself and for Kilgore Junior College District hold certain property identified below in trust pursuant to a Sheriff's Deed recorded in Document 201903553 of the Official Public Records of Upshur County, Texas; and

WHEREAS, The City of Gladewater, Texas desires to utilize that certain property for public purposes; and

WHEREAS, the public purposes to which The City of Gladewater, Texas intends to apply the property inures to the benefit of all citizens; and

WHEREAS, the Board of Trustees of Kilgore Junior College District finds it to be in the public interest to authorize the transfer of the below described property to the City of Gladewater, Texas in fee in consideration of the public benefit to be derived therefrom;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KILGORE JUNIOR COLLEGE DISTRICT THAT:

The President of the Board of Trustees is hereby authorized and directed to execute, on behalf of the Kilgore Junior College District, a deed in the form annexed hereto as Exhibit A conveying:

PROPERTY: Lot 11, Block 7, Gladeview Addition to the City of Gladewater, Upshur County, Texas, Tax Account No. 000001100635

To The City of Gladewater, Texas


President, Board of Trustees
Kilgore Junior College District

ATTEST:

Secretary

City of Gladewater Property cont. on next page
DEED WITHOUT WARRANTY

NOTICE OF CONFIDENTIALLY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

THE STATE OF TEXAS § KNOW ALL MEN BY THESE PRESENTS

COUNTY OF GREGG §

THAT Kilgore Junior College District, acting by and through the President, Board of Trustees of Kilgore Junior College District, Grantor, for and in consideration of the sum of TEN AND 90/100s ($10.90), and other good and valuable consideration paid by the Grantee named below, the receipt and sufficiency of which are acknowledged by Grantor, has GRANTED, SOLD AND CONVEYED, and by these presents does GRANT, SELL, AND CONVEY to The City of Gladewater, Texas whose address is 519 E. Broadway, Gladewater, TX 75647, the following described Property, to wit:

PROPERTY: Lot 11, Block 7, Gladewater Addition to the City of Gladewater, Upshur County, Texas (Volume 175, Page 7 and Document #201903553, Upshur County, Texan Tax Account No. 00000010635

TO HAVE AND TO HOLD the Property, together with all and singular the rights and appurtenances belonging in any way to the Property, subject to the provisions, conditions and limitations stated below, to Grantee The City of Gladewater, Texas, its successors and assigns forever, without warranty of any kind.

The Grantor and all the taxing units involved in this conveyance exclude and except any warranties, express or implied, regarding the Property, including, without limitation, any warranties arising by common law or Section 5.023 of the Texas Property Code or its successor. This conveyance is expressly made subject to any right of redemption of the Property which may exist under Section 54.21 of the Texas Tax Code.

Grantor(s) have not made, and do not make any representations, warranties or covenants of any kind or character whatsoever, whether express or implied, with respect to the quality or condition of the Property, the suitability of the property for any and all activities and uses which grantees may conduct thereon, compliance by the property with any laws, rules, ordinances or regulations of any applicable governmental authority or habitability, merchantability or fitness for a particular purpose, and specifically, grantors do not make any representations regarding hazardous waste, as defined by the Texas Solid Waste Disposal Act and the regulations adopted thereunder, or the U. S. Environmental Protection Agency regulations, or the disposal of any hazardous or toxic substances in or on the Property. This Property is sold "as is" with all faults.
This deed is executed pursuant to Resolutions passed by the President of the Board of Trustees of Kilgore Junior College District on **April 12, 2021**.

IN TESTIMONY WHEREOF the Kilgore Junior College District, has caused these presents to be executed on this the 12th day of **April**, 2021.

By

[Signature]

President, Board of Trustees
Kilgore Junior College District

THE STATE OF TEXAS

COUNTY OF UPSHUR

BEFORE ME, the undersigned authority, on this day personally appeared

[Signature]

President, Board of Trustees of Kilgore Junior College District,

known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that she executed the same in the official capacity indicated and for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the 12th day of **April**, 2021.

[Seal]

[Signature]

Notary Public, State of Texas

My commission expires **4/6/2024**

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Page 2 of 2

Deed Without Warranty
Kilgore Junior College District to City of Gladewater
3. ACTION ITEM: To consider a resolution amending authorized representatives for TexPool

Larry Woodfin made the motion to consider a resolution amending authorized representatives for TexPool. Because the motion came from a committee a second was not required. The motion passed unanimously.

TexPool Resolution

Resolution Amending Authorized Representatives

Please complete the form to record the Authorized Representatives. This document superseded all prior Authorized Representative Forms.

* Required Fields

1 Resolution

WHEREAS,
Kilgore Junior College District (Participant) is a local government of the State of Texas and is authorized to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local revenue funds; and
WHEREAS, it is in the best interest of the Participant to substitute local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and
WHEREAS, the Texas Local Government Investment Pool ("TexPool/ TexPool Prime"), a public funds investment pool, were created on behalf of entities whose investment objective is order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

A. That the individuals whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transfer funds for investment in TexPool/ TexPool Prime and are each further authorized to withdraw funds from time to time, issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds;

B. That an Authorized Representative of the Participant may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative is an officer, employee, or agent of the Participant, and

C. That the Participant may by Amendment Resolution signed by the Participant and an Authorized Representative, provide the additional Authorized Representative is an officer, employee, or agent of the Participant.

The Authorized Representative(s) of the Participant. Any new individuals will be listed personal identification numbers to transact business with TexPool Participant Services.

1. Donna Keys
   Name: President - Kilgore College
   Title: Email:
   Signature:

2. Jerry Hanson
   Name: VP of Administrative Services/CFO
   Title: Email:
   Signature:

3. Jessica Bickham
   Name: Accountant
   Title: Email:
   Signature:

TexPool Resolution cont. on next page

April 12, 2021 Minutes Page 4726
TexPool Resolution cont.

1. Resolution (continued)

   Date: ____________________________
   Name: ____________________________
   Title: _____________________________
   Phone: ____________________________
   Fax: ______________________________
   Email: ____________________________
   Signature: ________________________

List the name of the Authorized Representative below that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement:

   Taryn Hanson
   Name
   In addition, in the opinion of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. The limited representative cannot perform transactions, but the Participant desires to designate a representative with inquiry rights only, completes the following information:

   Jessica Brown
   Name
   Accountant
   Title
   Phone: ____________________________
   Fax: ______________________________
   Email: jbrown@kilgore.edu
   Signature: ________________________

   O That this Resolution and its authorization shall continue in full force and effect, until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant in its regular meeting held on the ______ day of ______, 2020.

Note: Document is to be signed by your Board President, Mayor or County Judge and attested by your Board Secretary, City Secretary or County Clerk.

KILGORE JUNIOR COLLEGE DISTRICT

Name of Participant

SIGN

Joe Carmon
Signature*  Joe Carristra
Printed Name*

BOARD PRESIDENT

ATTEST

LOE. FORD
Signature*  LON E. FORD
Printed Name*

BOARD SECRETARY

2. Meeting Information

The completed Resolution Amending Authorized Representatives can be faxed to TexPool Participant Services at 1-855-599-3021, and mailed to:

TexPool Participant Services
1001 Texas Avenue, Suite 150
Houston, TX 77002

ORIGINAL SIGNATURE AND DOCUMENT REQUIRED

TEX-HRM

2 OF 2
4. ACTION ITEM: To consider a proposal to recommend dissolving the 2011 Tax Increment Reinvestment Zone (TIRZ) Agreement between the taxing entities of Kilgore College, Gregg County, and the City of Kilgore, to benefit the Kilgore Redevelopment Authority, and to remit payment of $66,231.00 to settle all liabilities associated with the agreement in total

Larry Woodfin made the motion to consider a proposal to recommend dissolving the 2011 Tax Increment Reinvestment Zone (TIRZ) Agreement between the taxing entities of Kilgore College, Gregg County, and the City of Kilgore, to benefit the Kilgore Redevelopment Authority, and to remit payment of $66,231.00 to settle all liabilities associated with the agreement in total. Because the motion came from a committee a second was not required. The motion passed unanimously.

TIRZ

TIRZ Payout Scenarios

Continuation of TIRZ Per Ordinance

<table>
<thead>
<tr>
<th>Projections based on 2.5% increase</th>
<th>TIRZ Cash flow</th>
<th>General Fund Liability</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kilgore College</td>
<td>Gregg County</td>
<td>City of Kilgore</td>
</tr>
<tr>
<td>FY2011</td>
<td>1,267</td>
<td>1,479</td>
</tr>
<tr>
<td>FY2012</td>
<td>1,817</td>
<td>1,924</td>
</tr>
<tr>
<td>FY2013</td>
<td>5,495</td>
<td>3,043</td>
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<tr>
<td>FY2014</td>
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<tr>
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<tr>
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<td>4,376</td>
<td>4,536</td>
</tr>
<tr>
<td>FY2018</td>
<td>4,410</td>
<td>4,581</td>
</tr>
<tr>
<td>FY2019</td>
<td>5,044</td>
<td>5,034</td>
</tr>
<tr>
<td>FY2020</td>
<td>4,990</td>
<td>5,366</td>
</tr>
</tbody>
</table>

| Total Pmts | 131,054 | 136,459 | 387,509 |
| Pmts 21-37 | 93,427 | 96,727 | 280,343 |

| Current Due + Pmts 21-37 | 112,197 | 101,893 | 295,317 |
| Un-Paid | Paid | Projection |

TIRZ cont. on next page
TIRZ cont.

5. ACTION ITEM: To consider the petition for de-annexation from property owner Tim Sutphen

Larry Woodfin made the motion to consider the petition for de-annexation from property owner Tim Sutphen. Because the motion came from a committee a second was not required. The motion passed unanimously.

Resolution for Tim Sutphen Property on next page
Resolution for Tim Sutphen Property

Kilgore Junior College District
Resolution of the Board of Trustees
Regarding Lot SS 22 C, Lake Cherokee (Rusk County Parcel ID 23102)

WHEREAS, on April 12, 2021, the Board of Trustees of the Kilgore Junior College District ("KC") held a public meeting on a petition by Timothy Sutphen to de-annex his residence located on Lot SS 22 C of Lake Cherokee (Rusk County Parcel ID 23102) from KC, and

WHEREAS, Mr. Sutphen petitioned Kilgore ISD (KISD) to de-annex and Tatum ISD (TISD) to annex his property legally known as Lot SS-22C Lake Cherokee in 2019. Both school boards granted Mr. Sutphen’s petition, and

WHEREAS, in consultation with the Rusk County Appraisal District, a land survey conducted January 17, 2019, indicates that the current KISD boundary survey line cuts across five properties at one end of Lake Cherokee and is in fact located in the TISD. KC has determined that the supporting evidence supports Mr. Sutphen’s petition.

NOW, THEREFORE, BE IT RESOLVED that the Petition from Timothy Sutphen for de-annexation of the property legally known as Lot SS 22 C from KILGORE COLLEGE be approved, and

BE IT FURTHER RESOLVED, that the president or designee is authorized to communicate KC’s acknowledgement of same to the Rusk County Appraisal District.

PASSED AND APPROVED on this 12th day of April, 2021.

[Signatures]

President of the Board

Secretary of the Board

6. INFORMATION ITEM: Financial Update - February 2021

Larry Woodfin was available to answer any questions.

7. INFORMATION ITEM: Public Funds Investment Act (PFIA) Investment Report - Quarter 2

Larry Woodfin was available to answer any questions.
8. INFORMATION: Tax Abatement Certificates of Compliance
Presenter: Jana Russell
   a. Orgill, Inc.
   b. Skeeter Products, Inc.
   c. Wagner Tuning, Inc.

Jana Russel from the Kilgore Economic Development Corp. stated that Orgill, Inc., Skeeter Products, Inc., and Wagner Tuning, Inc. are all in compliance with their tax abatement agreements.

Certificates of Compliance

[Image: Kilgore Economic Development Corporation logo]

3/26/2021
Dr. Brenda Kays
President, Kilgore College
1100 Broadway
Kilgore, TX 75662

RE: Tax Abatement Compliance

Kilgore Economic Development staff members have inspected the tax and employment records of the following companies, and the KEDC Board of Directors with the best of its knowledge has recommended these companies be ruled in compliance with current tax abatements:

- Skeeter Products, Inc.
- Orgill, Inc/Chambers Time Owner (TX) LP/Ryder Truck Rental, Inc.
- WAGNERTUNING, Inc.

At its regular meeting March 23rd, 2021, the City of Kilgore Council ruled these companies in compliance. Enclosed is the Tax Abatement Job Creation Summary that Council used in its evaluation and ruling. Also enclosed are the official Certificates of Compliance that the City of Kilgore issued.

A copy of the certificates listed above has been sent to the Gregg County Appraisal District. GCAD will use this information to determine taxable values for the year of 2021.

We would be happy to present this information to the Commissioners Court. Should you have any questions or need additional information, please do not hesitate to contact me at (903) 983-3522.

Respectfully,

[Signature]
Austen Clark
Research Specialist

Cc: Mr. Joe Carrington
President/Board of Trustees
1100 Broadway Blvd
Kilgore, TX 75662

KILGORE ECONOMIC DEVELOPMENT CORPORATION
903.983.3522 | Fax: 903.983.2796 | info@kilgore-edc.com
1001 Synergy Blvd., Suite 100, Kilgore, Texas 75662
www.kilgore-edc.com

Certificates of Compliance cont. on next page
Certificates of Compliance cont.

City of Kilgore
Tax Abatement / Job Creation Summary
As of 12-31-20

<table>
<thead>
<tr>
<th>Firm</th>
<th>2019</th>
<th>2017</th>
<th>2021</th>
<th>Project Name</th>
<th>Project Amount</th>
<th>Rec</th>
<th>Project Year</th>
<th>Reimbursement</th>
<th>RM</th>
<th>RM</th>
<th>RM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cogil, Inc.</td>
<td>2</td>
<td>1</td>
<td>0</td>
<td>13%</td>
<td>204</td>
<td>65</td>
<td>12/31/2020</td>
<td>75</td>
<td>R=17,956,000</td>
<td>P=844,665,349</td>
<td>P=14,300,000</td>
</tr>
<tr>
<td>Skeeter Products Inc.</td>
<td>4</td>
<td>9</td>
<td>8</td>
<td>60%</td>
<td>239</td>
<td>25</td>
<td>5/31/2014</td>
<td>91</td>
<td>R=15,466,900</td>
<td>P=17,932,870</td>
<td>P=12,917,320</td>
</tr>
<tr>
<td>Modular Trinity, Inc.</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>52%</td>
<td>1</td>
<td>30</td>
<td>4/17/2023</td>
<td>4</td>
<td>R=16,800,420</td>
<td>P=92</td>
<td>R=16,800,420</td>
</tr>
</tbody>
</table>

CERTIFICATE OF COMPLIANCE OR NON-COMPLIANCE WITH TAX ABATEMENT AGREEMENT

BETWEEN

CITY OF KILGORE
AND
SKEETER PRODUCTS, INC;
EZ 2015-1

IZ DESIGNATION DATE:
5-12-2015
IZ EXPIRATION DATE:
5-12-2020

TAX ABATEMENT AGREEMENT EZ
DATED: 5/12/2015

CURRENT YEAR: 5 (2021)
PERCENTAGE OF ABATEMENT: 52%

This company is ___X__ / is not ___ in compliance with the terms and conditions of the Tax Abatement Agreement.

R. B. Spradlin III, Mayor
Date: 3/26/2021

Certificates of Compliance cont. on next page

April 12, 2021 Minutes Page 4732
CERTIFICATE OF COMPLIANCE OR NON-COMPLIANCE
WITH TAX ABATEMENT AGREEMENT

BETWEEN

CITY OF KILGORE

AND

ORGILL, INC./HAMMER TIME OWNER (TX) LP/RYDER TRUCK
RENTAL, INC.

RZ 2014-1

RZ DESIGNATION DATE:
6-26-2018

RZ EXPIRATION DATE:
6-26-2023

TAX ABATEMENT AGREEMENT DATED:
8/16/2018

CURRENT YEAR: 2 (2021)

PERCENTAGE OF ABATEMENT: 100%

This company is __X__ / is not ___ in compliance with the terms
and conditions of the Tax Abatement Agreement.

R. B. Spann, III, Mayor

3/21/2021

Date
CERTIFICATE OF COMPLIANCE OR NON-COMPLIANCE
WITH TAX ABATEMENT AGREEMENT

BETWEEN

CITY OF KILGORE

AND

WAGNER TUNING, INC.

RZ 2019-06-11 #1

RZ DESIGNATION DATE:
6-11-2019

RZ EXPIRATION DATE:
6-11-2028

TAX ABATEMENT AGREEMENT RZ.
DATED: 6/11/2019

CURRENT YEAR: 2021

PERCENTAGE OF ABATEMENT: 50%

This company is X / is not ___ in compliance with the terms
and conditions of the Tax Abatement Agreement.

[Signature]
C.R. Spradlin III, Mayor

[Date]
3-12-2021
B. Policy & Personnel Committee - Lon Ford, Chair
   1. ACTION ITEM: To consider approval of policies
      a. Ad Valorem Taxes (Local Policy - SM CAIC(L)-ajc)

Lon Ford made the motion to consider approval of the Ad Valorem Taxes (Local Policy – SM CAIC(L)-ajc). Because the motion came from a committee a second was not required. The motion passed unanimously.

Ad Valorem Taxes Local Policy

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AD VALOREM TAXES
SELECTION AND DUTIES OF CHIEF TAX OFFICIALS

The College District shall have its taxes assessed by the Gregg, Rusk, Smith, and Upshur County Appraisal Districts and collected by the the Gregg, Rusk, Smith, and Upshur County Tax-Assessor Collectors.

DATE ISSUED: 4/16/2020
UPDATE 38
CAIC(LOCAL)-AJC
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2. ACTION ITEM: To consider a recommendation from Administration to award a retention stipend to full-time and part-time personnel in recognition of their outstanding performance in the face of COVID-19

Lon Ford made the motion to consider a recommendation from Administration to award a retention stipend to full-time and part-time personnel in recognition of their outstanding performance in the face of COVID-19. The retention stipend for qualifying full-time employees would be equal to $950.00 grossed-up. The retention stipend for qualifying part-time hourly employees would be equal to $250.00 grossed-up. This stipend recognizes exemplary employee service to the College and its students during the pandemic. Because the motion came from a committee a second was not required. The motion passed unanimously.
C. Property & Facilities Committee - Jon Rowe, Chair

1. ACTION ITEM: To consider approval of the request from East Texas Salt Water Disposal Company and authorize the College President to sign same

In Jon Rowe’s absence, Lon Ford made the motion to consider approval of the request from East Texas Salt Water Disposal Company and authorize the College President to sign same. Because the motion came from a committee a second was not required. The motion passed unanimously.

East Texas Salt Water Disposal Company

Kilgore College
Dr. Brenda Kays
1100 Broadway
Kilgore, TX 75662

Re: Salt Water Lease Agreement & Pipeline Rights of Way (51)

On May 23, 1966, a Salt Water Lease Agreement was entered into between B.D. Marshall and First National Bank of Longview, Texas, Trustee of Kathleen Brown, hereinafter called Grantor, and East Texas Salt Water Disposal Company, Grantee, regarding a 30.93-acre tract of land in the Mary Van Winkle Survey in Gregg County, Texas. This agreement can be found in volume 694, page 264 of the Gregg County Clerks records.

According to our research, Kilgore College is the current owner of the affected portion of this property. A record of this transaction can be found in a certain Grant Deed (Instrument No. 9927788) in the Gregg County Clerks records.

The above-mentioned Agreement includes a .23-acre site where a booster pump operated by the company is located as well as five (5) active pipeline rights of way. East Texas Salt Water Disposal Company now needs to relay a portion of line 11 and will slightly re-route the line in to the above-mentioned .23-acre site. This renovation will affect 450 linear feet of right of way. We are currently paying $2.00 per linear foot for damages.

Please acknowledge receipt of this letter and your acceptance of the damages by signing a copy of this letter and returning to us by mail or email.

If you have any questions, please contact me at (903) 984-3063 or bjernigan@etsuwed.com.

Sincerely,

Blaine Jernigan
Land and Environmental Manager

ACCEPTED: APRIL 12, 2021
KILGORE COLLEGE

By [Signature]
D. Student Success Committee - Janice Bagley, Chair
   1. INFORMATION ITEM: 2021-2022 Student Catalog
      Presenter: Dr. Mike Turpin

   The catalog is located at https://www.kilgore.edu/sites/default/files/documents/file/KC-Catalog-PROPOSED-2021-22.pdf

   2. INFORMATION ITEM: Diversity, Equity, Inclusion (DEI) Committee Update
      Presenter: David Rangel

   David Rangel stated the following:
   - 14 members are on the DEI Committee (11 faculty/staff & 3 students)
   - David Rangel is the chair of the committee
   - The mission of the committee: It strives to help KC address, explore, educate, learn about, and respond to the diversity of its college community.
   - The purpose of the committee: It will guide the institution into the integration of diversity, equity, and inclusion into all aspects of the KC mission.

7. APPOINTMENT OF AD-HOC NOMINATING COMMITTEE FOR ELECTION OF BOARD OFFICERS
   Presenter: Joe Carrington

   Board President, Joe Carrington appointed Jon Rowe as Chair, Janice Bagley, and David Castles to the Ad-Hoc Nomination Committee for election of board officers.

8. ADJOURNMENT

   Joe Carrington adjourned the meeting at 7:06 pm.

Respectfully submitted,

[Signature]
Nancy Law, Recording Secretary
Kilgore College Board of Trustees

[Signature]
President of the Board

[Signature]
Secretary of the Board

April 12, 2021 Minutes