

# Agenda of Regular Board Meeting

## The Board of Trustees Kilgore Junior College District



A Regular Board Meeting of the Board of Trustees of Kilgore Junior College District will be held April 12, 2021, beginning at 6:30 PM in the Devall Student Center Ballroom  
1100 Broadway  
Kilgore, TX 75662.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

### 1. CALL TO ORDER

- A. Invocation and Pledge of Allegiance

### 2. PRESENTATIONS

- A. Student Success Spotlight - Strategic Plan Update  
**Presenter:** Dr. Staci Martin

### 3. PUBLIC COMMENT

### 4. CONSENT AGENDA

**Presenter:** Joe Carrington

- A. To consider approving the minutes of the February 22, 2021 board meeting and the March 6, 2021 board retreat
- B. To consider approval of personnel items submitted as follows:
  - 1. **Recommendation to accept employee termination as follows:**
    - a. Director of High School Student Success, effective March 26, 2021 after 6 months of service
  - 2. **Recommendation to accept employee retirement as follows:**
    - a. Math Instructor, effective August 31, 2021 after 32 years of service
    - b. Athletic Director, effective March 31, 2021 after 24 years of service
    - c. Controller, effective April 9, 2021 after two years of service
    - d. Mathematics Instructor, effective December 31, 2021 after eighteen years of service
  - 3. **Recommendation to accept employee resignation as follows:**
    - a. English Instructor, effective August 31, 2021 after ten years of service
  - 4. **Recommendation to change employment as follows:**
    - a. Business Computers & Office Management Instructor to High School Based Success Coach/Advisor, effective February 22, 2021
    - b. Counselor to Coordinator of Counseling & Accommodations, effective April 1, 2021
    - c. Admission Counselor to Assistant Director of Admissions & Recruitment, effective April 1, 2021

- d. Support Specialist - Admissions Assistant to Imaging Support & Transcript Specialist, effective April 1, 2021
- e. High School Based Success Coach/Advisor to Director of High School Student Success, effective April 16, 2021

**5. Recommendation of employment as follows:**

- a. Automotive Technology Instructor, Public Services & Industrial Technology, effective March 8, 2021
- b. Support Specialist - Purchasing, Business Office, effective March 10, 2021
- c. Vocational Nursing Instructor, Science & Health Science, effective March 16, 2021
- d. Workforce Admissions Counselor, Public Services & Industrial Technology, effective April 16, 2021

C. To consider payment of legal fees

**5. EXECUTIVE SESSION**

Adjournment into executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

**PERSONNEL:** (Government Code 551.074) Consideration of personnel matters including the appointment, employment, evaluation, reassignment, resignation, retirement, duties, discipline or dismissal of a public officer or employee.

**LEGAL:** (Government Code 551.071) Consultation with the Board's attorney to receive legal advice.

**REAL ESTATE:** (Government Code 551.072) To deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the board's position in negotiations with a third person.

**6. BOARD COMMITTEE REPORTS & ACTION ITEMS**

A. Investment/Finance/Audit Committee - Larry Woodfin, Chair

1. **ACTION ITEM:** To consider and take action on a resolution authorizing the transfer of property to Gladewater Independent School District and authorization for President of the Board of Trustees to execute deed

**Presenter:** Attorney Elizabeth Vaughn

2. **ACTION ITEM:** To consider and take action on a resolution authorizing the transfer of property to the City of Gladewater and authorization for President of the Board of Trustees to execute deed

**Presenter:** Attorney Elizabeth Vaughn

3. **ACTION ITEM:** To consider a resolution amending authorized representatives for TexPool

4. **ACTION ITEM:** To consider a proposal to recommend dissolving the 2011 Tax Increment Reinvestment Zone (TIRZ) Agreement between the taxing entities of Kilgore College, Gregg County, and the City of Kilgore, to benefit the Kilgore Redevelopment Authority, and to remit payment of \$66,231.00 to settle all liabilities associated with the agreement in total

- 5. ACTION ITEM: To consider the petition for de-annexation from property owner Tim Sutphen
- 6. INFORMATION ITEM: Financial Update - February 2021
- 7. INFORMATION ITEM: Public Funds Investment Act (PFIA) Investment Report - Quarter 2
- 8. INFORMATION: Tax Abatement Certificates of Compliance  
**Presenter:** Jana Russell
  - a. Orgill, Inc.
  - b. Skeeter Products, Inc.
  - c. Wagner Tuning, Inc.
- B. Policy & Personnel Committee - Lon Ford, Chair
  - 1. ACTION ITEM: To consider approval of policies
    - a. Ad Valorem Taxes (Local Policy - SM CAIC(L)-ajc)
  - 2. ACTION ITEM: To consider a recommendation from Administration to award a retention stipend to full-time and part-time personnel in recognition of their outstanding performance in the face of COVID-19
- C. Property & Facilities Committee - Jon Rowe, Chair
  - 1. ACTION ITEM: To consider approval of the request from East Texas Salt Water Disposal Company and authorize the College President to sign same
- D. Student Success Committee - Janice Bagley, Chair
  - 1. INFORMATION ITEM: 2021-2022 Student Catalog  
**Presenter:** Dr. Mike Turpin
  - 2. INFORMATION ITEM: Diversity, Equity, Inclusion (DEI) Committee Update  
**Presenter:** David Rangel

**7. APPOINTMENT OF AD-HOC NOMINATING COMMITTEE FOR ELECTION OF BOARD OFFICERS**

**Presenter:** Joe Carrington

**8. ADJOURNMENT**

*If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et. seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board concerning any subjects and for any and all purposes permitted by Sections 551.01-551.089 of the Open Meetings Act.*