

Agenda of Regular Board Meeting

The Board of Trustees Kilgore Junior College District



A Regular Board Meeting of the Board of Trustees of Kilgore Junior College District will be held February 22, 2021, beginning at 6:30 PM in the Devall Student Center Ballroom
1100 Broadway
Kilgore, TX 75662.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. CALL TO ORDER

- A. Invocation and Pledge of Allegiance

2. PUBLIC COMMENT

3. CONSENT AGENDA

Presenter: Joe Carrington

- A. To consider approving the minutes of the December 14, 2020 board meeting
- B. To consider approval of personnel items submitted as follows:
 - 1. **Recommendation to accept employee resignations as follows:**
 - a. High School Based Success Coach/Advisor, effective December 31, 2020 after two months of service
 - b. Chief Development Officer, effective January 8, 2021 after two years and five months of service
 - c. Professional Support Assistant - TRIO, effective January 29, 2021 after one year and three months of service
 - d. Workforce Admissions Counselor, effective February 11, 2021 after one year and three months of service
 - e. Support Specialist - Purchasing, effective March 12, 2021, after one year and six months of service
 - 2. **Recommendation to accept employee retirement as follows:**
 - a. Vice President of Instruction and Chief Academic Officer, effective August 31, 2021 after thirty-seven years of service
 - 3. **Recommendation of employment as follows:**
 - a. Vice President of Administrative Services and CFO - Business Office, effective March 1, 2021
 - b. Professional Support Assistant - Financial Aid, effective February 16, 2021
- C. To consider payment of legal fees

4. EXECUTIVE SESSION

Adjournment into executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

PERSONNEL: (Government Code 551.074) Consideration of personnel matters including the appointment, employment, evaluation, reassignment, resignation, retirement, duties, discipline or dismissal of a public officer or employee.

LEGAL: (Government Code 551.071) (1) to seek the advice of its attorney about: (A) pending or contemplated litigation; or (B) a settlement offer; or (2) on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

REAL ESTATE: (Government Code 551.072) To deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the board's position in negotiations with a third person.

5. **ACTION ITEM:** To consider approval of the Settlement Agreement and Release from 5J Oilfield Services LLC and 5J Trucking LLC and authorize the College President to sign same

6. BOARD COMMITTEE REPORTS & ACTION ITEMS

A. Investment/Finance/Audit Committee - Larry Woodfin, Chair

1. INFORMATION ITEM: Review of FY20 Audit

Presenter: Weaver and Tidwell, LLP

2. INFORMATION ITEM: December 2020 Snapshot

3. ACTION ITEM: To consider setting tuition and fee rates for the 2021-2022 academic year

4. ACTION ITEM: To consider renewing the 50% historical property tax exemption for the year 2021 for the Dr. E.L. and Nancy Walker recorded historical landmark home in Gladewater, Texas owned by Matthew and Memori Ruesing

B. Property & Facilities Committee - Jon Rowe, Chair

1. INFORMATION ITEM: Facilities Condition Assessment - Aramark

Presenter: Dr. Mike Jenkins

C. Policy & Personnel Committee - Lon Ford, Chair

1. ACTION ITEM: To accept the Certificate of Unopposed Candidates and to issue an Order of Cancellation, declaring the election canceled and the unopposed candidate is hereby elected for the following voting zones

a. Central Zone

b. North Zone

c. South Zone

2. ACTION ITEM: To consider approval of policies

a. Leave and Absence Control Policy

3. ACTION ITEM: To consider approval of the Kilgore Rangerette Forever Foundation MOA

4. INFORMATION ITEM: Contract with Texas Association of School Boards (TASB) Policy Development

Presenter: Dr. Staci Martin

5. INFORMATION ITEM: KC 2021-22 Academic Year Calendar

D. Student Success Committee - Janice Bagley, Chair

1. INFORMATION ITEM: Racial Profiling Report

Presenter: Dr. Mike Jenkins

2. INFORMATION ITEM: Partnership with UT-Tyler

Presenter: Dr. Mike Turpin

3. INFORMATION ITEM: KC Application to Become 3rd Party CDL Testing Site

Presenter: Dean, D'Wayne Shaw

7. PRESIDENT'S REPORT

A. KC Foundation Update

Presenter: Merlyn Holmes

8. ADJOURNMENT

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et. seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board concerning any subjects and for any and all purposes permitted by Sections 551.01-551.089 of the Open Meetings Act.