

Agenda of Regular Board Meeting

The Board of Trustees Kilgore Junior College District



A Regular Board Meeting of the Board of Trustees of Kilgore Junior College District will be held February 10, 2020, beginning at 6:30 PM in the McLaurin Administration Building - 2nd Floor.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

I. CALL TO ORDER

- A. Invocation and Pledge of Allegiance

II. PRESENTATIONS

- A. Program/Employee/Student Spotlight - "New Recruiter" for Industrial Maintenance Program
Presenter: Kelly Kaemmerling
- B. Student Success Spotlight - 2019 Student Success & Retention
Presenter: Dr. Staci Martin

III. PUBLIC COMMENT

IV. CONSENT AGENDA

Presenter: Joe Carrington

- A. To consider approving the minutes of the December 16, 2019 regular board meeting and the January 25, 2020 board retreat
- B. To consider approval of personnel items submitted as follows:
 - 1. **Recommendation to accept employee resignations as follows:**
 - a. Assistant Football Coach & Kinesiology Instructor, effective December 31, 2019 after five years and four months of service
 - b. Professional Support Assistant - Financial Aid, effective January 3, 2020 after eight months of service
 - c. Project Coach, Early Childhood, effective February 14, 2020 after eleven months of service
 - d. Psychology Instructor, effective May 12, 2020 after six years and eight months of service
 - 2. **Recommendation to accept employee retirement as follows:**
 - a. Fire Academy Instructor, effective January 31, 2020 after eleven years of

service

- b. Reading Instructor, effective August 31, 2020 after thirty-eight years of service

3. Recommendation to terminate employment as follows:

- a. Assistant Women's Basketball Coach, effective January 14, 2020 after seven months of service

4. Recommendation of employment as follows:

- a. Academic Advisor, Public Services & Industrial Technology, effective January 1, 2020
- b. Professional Support Assistant, KC-Longview, effective January 1, 2020
- c. Support Specialist, Testing Center, Student Development, effective February 3, 2020

- C. To consider payment of legal fees.

V. EXECUTIVE SESSION

Adjournment to executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

PERSONNEL: (Government Code 551.074) Consideration of personnel matters including the appointment, employment, evaluation, reassignment, resignation, retirement, duties, discipline or dismissal of a public officer or employee.

LEGAL: (Government Code 551.071) Consultation with the Board's attorney to receive legal advice.

REAL ESTATE: (Government Code 551.072) To deliberate the purchase, exchange, lease, or value of real property if deliberation in a open meeting would have a detrimental effect on the board's position in negotiations with a third person.

VI. BOARD COMMITTEE REPORTS & ACTION ITEMS

A. Investment/Finance/Audit Committee - Scott Andrews, Chair

- 1. **INFORMATION ITEM:** Review of FY19 Audit
Presenter: Weaver and Tidwell, LLP
- 2. **INFORMATION ITEM:** Investment Reports
 - a. Public Funds Investment Act (PFIA) Investment Report - Quarter 1
- 3. **ACTION ITEM:** To consider setting tuition and fee rates for the 2020-2021 academic year
- 4. **ACTION ITEM:** To consider renewing the 50% historical property tax exemption for the year 2020 for the Dr. E.L. and Nancy Walker recorded historical landmark home in Gladewater, Texas owned by Matthew and Memori Ruesing

B. Policy & Personnel Committee - Karol Pruett, Chair

1. ACTION ITEM: To consider approval of policies
 - a. Leave and Absence Control Policy
 - b. Motor Vehicle Records & Vehicle Use Policy
 - c. Payroll Policy

VII. TRUSTEE VACANCY

Presenter: Joe Carrington

VIII. ADJOURNMENT