

# Agenda of Regular Board Meeting

## The Board of Trustees Kilgore Junior College District



A Regular Board Meeting of the Board of Trustees of Kilgore Junior College District will be held September 9, 2019, beginning at 6:30 PM in the McLaurin Administration Building - 2nd Floor.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

### I. CALL TO ORDER

- A. Invocation and Pledge of Allegiance

### II. PRESENTATIONS

- A. Student Success Spotlight: Radical Hospitality Commercial/Convocation Agenda  
Presenter: Tony Johnson

### III. CITIZEN COMMENTS

### IV. CONSENT AGENDA

- A. To consider approving the minutes of the August 12, 2019 regular board meeting
- B. To consider approval of personnel items submitted as follows:
  - 1. **Recommendation to accept employee resignations as follows:**
    - a. Music Instructor & Directory of Chorale, effective August 23, 2019 after two years of service
  - 2. **Recommendation to accept employee retirement as follows:**
    - a. Mathematics Instructor, effective December 31, 2019 after 40 years of service
    - b. TSF Director, effective August 31, 2020 after 48 years of service
  - 3. **Recommendation to change employment as follows:**
    - a. Controller to Chief Financial Officer, effective September 1, 2019
    - b. Assistant Controller to Controller, effective September 1, 2019
  - 4. **Recommendation of employment as follows:**
    - a. Grant Accountant, Business Office, effective August 12, 2019
    - b. Project Coach, Early Childhood, Arts & Mathematical Sciences, effective August 26, 2019 (grant funded)

- c. Project Advisor, Upward Bound, Student Development, effective August 16, 2019 (grant funded)
- d. Computer & Information Technology Instructor, Business & Information Technology, effective September 1, 2019
- e. Professional Support Assistant, Financial Aid, Student Development, effective September 9, 2019
- f. Professional Support Assistant, Financial Aid, Student Development, effective September 9, 2019
- g. Support Specialist, Purchasing, Business Office, effective September 1, 2019
- h. Bookstore Clerk, Business Office, effective September 1, 2019

C. To consider payment of legal fees for services rendered

**V. EXECUTIVE SESSION**

Adjournment to executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

"The Board has adjourned to executive session at \_\_\_\_\_p.m. on **September 9, 2019.**"

PERSONNEL: (Government Code 551.074)

LEGAL: (Government Code 551.071)

For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

REAL ESTATE: (Government Code 551.072)

RECONVENING IN OPEN MEETING

"**The Board has reconvened in open session at \_\_\_\_\_p.m. on September 9, 2019.**"

IF, DURING THE COURSE OF THE MEETING COVERED BY THIS NOTICE, THE BOARD SHOULD DETERMINE THAT A CLOSED OR EXECUTIVE MEETING OR SESSION OF THE BOARD SHOULD BE HELD OR IS REQUIRED IN RELATION TO ANY ITEM INCLUDED IN THIS NOTICE, THEN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION AS AUTHORIZED BY SECTION 551.001 ET SEQ. OF THE TEXAS GOVERNMENT CODE (THE OPEN MEETINGS ACT) WILL BE HELD BY THE BOARD AT THAT DATE, HOUR AND PLACE GIVEN IN THIS NOTICE OR AS SOON AFTER THE COMMENCEMENT OF THE MEETING COVERED BY THIS NOTICE AS THE BOARD MAY CONVENIENTLY MEET IN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION CONCERNING ANY AND

ALL SUBJECTS AND FOR ANY AND ALL PURPOSES PERMITTED BY SECTIONS 551.071-551.084, INCLUSIVE, OF THE OPEN MEETINGS ACT.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

## **VI. BOARD COMMITTEE REPORTS & ACTION ITEMS**

### **A. Investment/Finance/Audit Committee - Scott Andrews, Chair**

1. **ACTION ITEM:** To consider adoption by resolution of the tax rate for tax year 2019 (FY2020 budget)

Presenter: Scott Andrews

### **B. Policy and Personnel Committee - Karol Pruett, Chair**

1. **ACTION ITEM:** To consider approval of policies
  - a. Hiring Policy
  - b. Nepotism Policy

## **VII. ADJOURNMENT**