A Regular Board Meeting of the Board of Trustees of Kilgore Junior College District will be held March 4, 2019, beginning at 6:30 PM in the McLaurin Administration Building - 2nd Floor.

Prior to the Meeting 6:00pm Monday, March 4, 2019

Dinner - this is a social function and unrelated to any business to be conducted by the Board of Trustees.

Items of Business 6:30pm Monday, March 4, 2019

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

I. CALL TO ORDER
   A. Invocation and Pledge of Allegiance

II. PRESENTATIONS
   A. Program/Employee/Student Spotlight - Title III Year 2 - Online Orientation, Advising, and Video
      Presenter: Dr. William Stowe, Pam Gatton, Tracy Kaan
   B. Student Success Spotlight - Student Success Council/Guided Pathways
      Presenter: Jase Graves, Dr. Ginger Dennis & Brandon Walker

III. CITIZEN COMMENTS

IV. CONSENT AGENDA
   A. To consider approving the minutes of the December 17, 2018 regular board meeting
   B. To consider approval of personnel items submitted as follows:
      1. Recommendation to accept employee resignations as follows:
         a. System Support Specialist-IT, effective January 15, 2019 after seven months of service
         b. Manager, Kilgore College East Texas Oil Museum, effective January 25, 2019 after three months of service
c. Assistant Controller, effective March 8, 2019 after six years and eleven months of service
d. I&E Instructor, effective May 31, 2019 after five months of service

2. **Recommendation to accept employee retirement as follows:**
   a. Professional Support Assistant-Institutional Advancement, effective January 31, 2019 after nineteen years and two months of service
   b. Art Instructor, effective August 31, 2019 after nineteen years of service

3. **Recommendation of employment as follows:**
   a. Support Specialist, Switchboard Operator - Student Development, effective January 2, 2019
   b. Lead Process Technology Instructor - Public Services & Industrial Technologies, effective January 1, 2019
   c. I&E Technology Instructor - Public Services & Industrial Technologies, effective January 1, 2019
   d. Museum Assistant - Business Office, effective January 10, 2019
   e. Campus Security Officer - KCPD, effective January 10, 2019
   f. Assistant Football Coach - Student Development, effective January 14, 2019
   g. Support Specialist, Cashier - Business Office, effective January 15, 2019
   h. Director of ERP Innovation & Development, Business Office, effective March 1, 2019
   i. Project Coach, Early Childhood, Arts & Mathematical Sciences, effective March 1, 2019
   j. System Support Specialist, Business Office, effective March 1, 2019
   k. Kilgore College East Texas Oil Museum Manager, effective March 1, 2019
   l. Purchasing Agent, Business Office, Effective March 4, 2019
   m. Accountant, Business Office, Effective March 4, 2019
   n. System Administrator-Domain/Server Support, Business Office, Effective March 18, 2019

4. **Recommendation to change employment as follows:**
   a. Music Instructor & Assistant Band Director to Music Instructor & Band Director, effective January 1, 2019
   b. Accounting Instructor & Department Chair to Interim Dean of Business & Information Technology, Accounting Instructor & Department Chair, effective January 1, 2019
   c. Professional Support Assistant, Registrar to Professional Support Assistant, Admissions and Dual Credit Specialist, effective February 1, 2019
   d. Support Specialist, Switchboard to Professional Support Assistant,
Registrar, effective February 1, 2019

e. Assistant Director, Corporate Services to Workforce Development Specialist, effective February 16, 2019

f. Support Specialist - Purchasing/AP to Payroll Generalist effective February 22, 2019

C. To consider payment of legal fees for services rendered

V. EXECUTIVE SESSION

Adjournment to executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

"The Board has adjourned to executive session at __________ p.m. on March 4, 2019."

PERSONNEL: (Government Code 551.074)

LEGAL: (Government Code 551.071)

REAL ESTATE: (Government Code 551.072)

RECONVENING IN OPEN MEETING

"The Board has reconvened in open session at __________ p.m. on March 4, 2019."

IF, DURING THE COURSE OF THE MEETING COVERED BY THIS NOTICE, THE BOARD SHOULD DETERMINE THAT A CLOSED OR EXECUTIVE MEETING OR SESSION OF THE BOARD SHOULD BE HELD OR IS REQUIRED IN RELATION TO ANY ITEM INCLUDED IN THIS NOTICE, THEN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION AS AUTHORIZED BY SECTION 551.001 ET SEQ. OF THE TEXAS GOVERNMENT CODE (THE OPEN MEETINGS ACT) WILL BE HELD BY THE BOARD AT THAT DATE, HOUR AND PLACE GIVEN IN THIS NOTICE OR AS SOON AFTER THE COMMENCEMENT OF THE MEETING COVERED BY THIS NOTICE AS THE BOARD MAY CONVENIENTLY MEET IN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION CONCERNING ANY AND ALL SUBJECTS AND FOR ANY AND ALL PURPOSES PERMITTED BY SECTIONS 551.071-551.084, INCLUSIVE, OF THE OPEN MEETINGS ACT.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

a. the open meeting covered by this notice upon the reconvening of this public meeting, or

b. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.
VI. BOARD COMMITTEE REPORTS & ACTION ITEMS

A. Investment/Finance/Audit Committee - Joe Carrington, Chair
Presenter: Joe Carrington

1. ACTION ITEM: To consider setting tuition & fee rates for the 2019-2020 academic year
2. ACTION ITEM: To consider a proposal that would provide for, under specific outlined conditions, KC dual credit students to carry over the 40% tuition discount upon high school graduation and full-time enrollment with Kilgore College
3. ACTION ITEM: To consider approval of filing a petition with the court to substitute Kilgore College Foundation as trustee over various endowed funds currently owned by Kilgore College
4. ACTION ITEM: To consider renewing the 50% historical property tax exemption for the year 2019 for Dr. E.L. and Nancy Walker Recorded Historical Landmark home in Gladewater, Texas, owned by Matthew and Memori Ruesing
5. INFORMATION ITEM: Financial Update
6. INFORMATION ITEM: Investment Reports
   a. Texas Presbyterian Fund (TPF) Investment Report - Quarter 1
   b. Public Funds Investment Act (PFIA) Investment Report - Quarter 1

B. Policy & Personnel Committee - Karol Pruett, Chair

1. ACTION ITEM: To consider approval of policies
   a. Student Success Policy - New Policy
   b. Unbiased Policing Policy - New Policy
   c. Social Media Policy - Revised Policy
2. ACTION ITEM: To consider approval of revisions to the Kilgore College Board of Trustees Procedures Manual section 4.7
3. ACTION ITEM: To accept the Certification of Unopposed Candidates and to issue an Order of Cancellation, declaring the election canceled and the unopposed candidate in hereby elected for the following Voting Zones:
   a. Central Zone
   b. North Zone

C. Property & Facilities Committee - Brian Nutt, Chair
Presenter: Brian Nutt

1. ACTION ITEM: To consider approval of a proposal to remove all, via abatement by ERI Consulting, current tiles lining the underside of the overhang of the library utilizing plant fund reserves for a cost of $11,333.00
2. ACTION ITEM: To consider approval of a proposal to re-tile the underside of the overhang of the library utilizing plant fund reserves for a cost of $8,900.00
3. ACTION ITEM: To consider approval of a proposal to remove, via abatement by ERI Consulting, the membrane and mastic currently lining the external foundation of the Engineering Sciences Building utilizing plant fund reserves for a cost of $42,833.00

4. ACTION ITEM: To consider approval of a proposal to upgrade and replace the fire alarm system at Dodson Auditorium utilizing plant fund reserves for a cost of $59,714.00

D. Student Success Committee - Cecelia Sanders, Chair

1. INFORMATION ITEM: Racial Profiling Report
   Presenter: Chief Heath Cariker

VII. PRESIDENT'S REPORT

A. KC Foundation Update
   Presenter: Merlyn Holmes

VIII. ADJOURNMENT