

# Agenda of Regular Meeting

## The Board of Trustees Kilgore Junior College District

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A Regular Meeting of the Board of Trustees of Kilgore Junior College District will be held April 9, 2018, beginning at 6:30 PM in the McLaurin Administration Building - 2nd Floor.

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Prior to the Meeting	6:00pm	Monday, April 9, 2018
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Dinner - this is a social function and unrelated to any business to be conducted by the Board of Trustees.

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Items of Business	6:30pm	Monday, April 9, 2018
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The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

### I. CALL TO ORDER

A. Invocation and Pledge of Allegiance

### II. COLLEGE SPOTLIGHTS

A. Student Spotlight - Justin Gibson

Presenter: Tanton Johnson, Automotive Instructor

B. Program Spotlight - Institutional Advancement

Presenter: Askala Harris & Leah Gorman

C. Student Success Spotlight - KC Reporting Journey

Presenter: Jane Lewis, Institutional Research Analyst

### III. CITIZEN COMMENTS

### IV. EXECUTIVE SESSION

Adjournment to executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

PERSONNEL: (Government Code 551.074) Consideration of personnel matters including the appointment, employment, evaluation, reassignment, resignation, retirement, duties, discipline or dismissal of a public officer or employee.

LEGAL: (Government Code 551.071) Consultation with the Board's attorney to receive legal advice.

REAL ESTATE: (Government Code 551.072)

**V. CONSENT AGENDA**

- A. To consider approving the minutes of the February 12, 2018 regular board meeting (Consent Item 1)
- B. To consider the following personnel items (Consent Item 2):
  - 1. **Consider and authorization to accept employee resignation as follows:**
    - a. Professional Support Assistant - Financial Aid, effective February 9, 2018 after two years and two months of service
    - b. Support Specialist - Health Sciences, effective March 1, 2018 after four months of service
    - c. Controller, effective April 26, 2018 after three years and ten months of service
  - 2. **Consider and authorization to accept employee retirement as follows:**
    - a. Physical Therapist Assistant Program Director and Instructor, effective August 31, 2018 after thirty years of service
    - b. Mathematics Instructor, effective August 31, 2018 after thirty-six years of service
    - c. Associate Degree Nursing Instructor, effective August 31, 2018 after twelve years of service
    - d. Cosmetology Instructor, effective August 31, 2018 after thirty-two years of service
    - e. Program Director & Office Professionals Instructor, effective August 31, 2018 after twenty-two years of service
    - f. Dean of Science & Health Sciences, effective December 31, 2018 after twenty-seven years and ten months of service
  - 3. **Consider and authorization to renew faculty contracts as follows:**
    - a. Head Men's Basketball Coach and Kinesiology Instructor, based upon the approved faculty salary schedule schedule for the period of June 1, 2018 - May 31, 2019
    - b. Head Women's Basketball Coach and Kinesiology Instructor, based upon the approved faculty salary schedule for the period of June 1, 2018 - May 31, 2019
  - 4. **Recommendation to change employment as follows:**
    - a. Workforce Dual Credit Coordinator & Industrial Technologies Department Chair to Dean of Public Services & Industrial Technologies effective March 1, 2018
  - 5. **Recommendation of employment as follows:**
    - a. eLearning Technician, Faculty Innovation Center, effective March 1, 2018 (Title III Grant Funded position)

- b. Support Specialist, Purchasing/AP, Business Office, effective March 19, 2018

## **VI. ACTION ITEMS**

- A. To consider payment of legal fees for services rendered
- B. To consider approval of the 2017-2018 Student Catalog  
Presenter: Dr. Mike Turpin

## **VII. BOARD COMMITTEE REPORTS & ACTION ITEMS**

- A. Investment/Finance/Audit Committee - Joe Carrington, Chair
  - 1. ACTION ITEM: To consider renewing the 50% historical property tax exemption for the year 2018 for the Dr. E.L. and Nancy Walker Recorded Historical Landmark home in Gladewater, Texas, owned by Matthew and Memori Ruesing
  - 2. INFORMATION ITEM: Tax Abatement Certificates of Compliance  
Presenter: KEDC
  - 3. INFORMATION ITEM: Quarter 1 Texas Presbyterian (TPF) Investment Report
  - 4. INFORMATION ITEM: Quarter 1 and 2 Public Funds Investment Act (PFIA) Report
  - 5. INFORMATION ITEM: Budget Update
  - 6. INFORMATION ITEM: Tax Levy Lawsuit  
Presenter: Fred Gore
    - a. Gregg County - \$56,774.
    - b. Rusk County - In Progress
- B. Policy & Personnel Committee - Karol Pruett, Chair
  - 1. ACTION ITEM: To consider approval of policies  
Presenter: Karol Pruett
    - a. Pets on Campus Policy
- C. Property & Facilities Committee - Brian Nutt, Chair
  - 1. ACTION ITEM: To consider approval of a bid from R & G Construction, LLC, Marshall, Texas for the pedestrian bridge project
  - 2. INFORMATION ITEM: Facilities Update
    - a. Police Academy Drive Track  
Presenter: Jeff Williams
    - b. McKinstry  
Presenter: Fred Gore
  - 3. INFORMATION ITEM: Governance Leadership Institute (GLI) Top Ten, San Antonio  
Presenter: Brian Nutt
- D. Student Success Committee - Cecelia Sanders, Chair

1. INFORMATION ITEM: Student Success Point Data  
Presenter: Dr. Staci Martin, VP of Institutional Planning
2. INFORMATION ITEM: Annual Racial Profiling Data Report and Safety Briefing  
Presenter: Heath Cariker, KCPD Chief
3. INFORMATION ITEM: Board of Trustees Institute (BOTI), Santa Fe, New Mexico  
Presenter: Cecelia Sanders and Lon Ford

#### **VIII. BOARD COMMENTS**

- A. Trustee Vacancy  
Presenter: Larry Woodfin

#### **IX. ADJOURNMENT**

*If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et. seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board concerning any subjects and for any and all purposes permitted by Sections 551.071-551.089 of the Open Meetings Act.*