

Agenda of Regular Meeting

The Board of Trustees Kilgore Junior College District

A Regular Meeting of the Board of Trustees of Kilgore Junior College District will be held February 12, 2018, beginning at 6:30 PM in the McLaurin Administration Building - 2nd Floor.

Prior to the meeting	6:00pm	Monday, February 12, 2018
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Dinner - this is a social function and unrelated to any business to be conducted by the Board of Trustees.

Items of Business	6:30pm	Monday, February 12, 2018
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The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

I. CALL TO ORDER

A. Invocation and Pledge of Allegiance

II. COLLEGE SPOTLIGHTS

A. Student Success Spotlight - Launch of the Jenzabar Retention Module and Resulting Impact on Student Success
Presenter: Dr. Mike Jenkins

B. Student Spotlight/Employee Spotlight/Alumni Spotlight/Program Spotlight - Retention Model Task Force: Jimmy Rieves, Chris Gore, Ronda Lee and Ebony Dennis
Presenter: Dr. Mike Jenkins

III. CITIZEN COMMENTS

IV. EXECUTIVE SESSION

Adjournment to executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

PERSONNEL: (Government Code 551.074) Consideration of personnel matters including the appointment, employment, evaluation, reassignment, resignation, retirement, duties, discipline or dismissal of a public officer or employee.

LEGAL: (Government Code 551.071) Consultation with the Board's attorney to receive legal advice.

REAL ESTATE: (Government Code 551.072)

V. **CONSENT AGENDA**

- A. To consider approving the minutes of the December 11, 2017 regular board meeting, the January 27, 2018 board retreat, and the February 5, 2018 property & facilities meeting (Consent Item 1).
- B. To consider the following personnel items (Consent Item 2):
 1. **Consider and authorization to accept employee resignation as follows:**
 - a. Process Technology Instructor
 2. **Consider and authorization to accept employee retirement as follows:**
 - a. Instructional Dean, Public Services & Industrial Technologies
 - b. Biology Instructor
 - c. Computer Science Instructor
 - d. Department Chair & Kinesiology Instructor
 3. **Consider and authorization to accept change of employment as follows:**
 - a. Support Specialist - AEL to Assistant Coordinator - AEL
 4. **Recommendation of employment as follows:**
 - a. System Administrator, Domain/Server Support, Information Technology
 - b. Interim Government Instructor, Arts & Mathematics
 - c. Interim Biology Instructor, Science & Health Sciences
 - d. Police Officer, KCPD
 - e. Police Officer, KCPD
 - f. Police Academy Instructor, Public Services & Industrial Technologies

VI. **ACTION ITEMS**

- A. To consider payment of legal fees for services rendered.

VII. **BOARD COMMITTEE REPORTS & ACTION ITEMS**

- A. Investment/Finance/Audit Committee - Joe Carrington, Chair
 1. **ACTION ITEM:** To consider tuition and fee increases for 2018-2019 academic year
- B. Policy & Personnel Committee - Karol Pruett, Chair
 1. **ACTION ITEM:** To consider approval of policies.
Presenter: Karol Pruett
 - a. Awarding of Credit Policy
 - b. Fixed Assets and Equipment Policy
 - c. Infectious/Communicable Disease Policy

- d. Institutionally Funded Competitive Scholarships Policy
- e. Student Records and Privacy Rights Policy
- f. Students Rights, Responsibilities, and Code of Conduct Policy
- 2. ACTION ITEM: Review and approval of an Operating Agreement between Texas Shakespeare Festival (TSF) Foundation and Kilgore College
- 3. INFORMATION ITEM: Board Meeting Dates
 - a. April board meeting date is Monday, April 9th
 - b. June board meeting date has been changed to June 18th
- C. Property & Facilities Committee - Brian Nutt, Chair
 - 1. INFORMATION ITEM: Facilities Update
Presenter: Jeff Williams
 - a. Bridge RFP
- D. Student Success Committee - Cecelia Sanders, Chair
 - 1. INFORMATION ITEM: Convocation "Radical Hospitality"
Presenter: Dr. Brenda Kays
 - 2. INFORMATION ITEM: Spring Preview Day & Dual Credit VIP Orientation/Registration
Presenter: Dr. Mike Jenkins

VIII. ADJOURNMENT

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et. seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board concerning any subjects and for any and all purposes permitted by Sections 551.071-551.089 of the Open Meetings Act.