

Agenda of Regular Meeting

The Board of Trustees Kilgore Junior College District

A Regular Meeting of the Board of Trustees of Kilgore Junior College District will be held April 10, 2017, beginning at 6:30 PM in the McLaurin Administration Building - 2nd Floor.

Prior to the Meeting	6:00pm	Monday, April 10, 2017
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DINNER

Items of Business	6:30pm	Monday, April 10, 2017
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The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

I. CALL TO ORDER

A. Invocation and Pledge of Allegiance

II. CITIZEN COMMENTS

III. PRESENTATION

A. Where Are They Now? - Trent Bennett, News Reporter for KETK News
Presenter: Raymond Caldwell, Texas Shakespeare Festival Director

B. Student Spotlight - Antonio Kelly
Presenter: Dewey Greer, Process Technology Instructor

C. Employee Spotlight - Biology Department: Lynn McCutchen, William Stowe,
Leon Wooten, Dorothy Puckett, Debbie Williams, Jennifer Hudnall, & Jesse
James
Presenter: Louise Wiley, Instructional Division Dean, Math, Science and Health
Sciences

D. Student Success Spotlight - Abbreviated Score Card
Presenter: Dr. Brenda Kays

E. Program Spotlight - KC Food Pantry
Presenter: Dr. Mike Jenkins

IV. CONSENT AGENDA

A. To consider approving the minutes of the February 27, 2017 regular board meeting.

B. To consider approval of personnel items submitted as follows:

1. Recommendation to accept employee resignation as follows:

a. SBDC Business Advisor, effective March 31, 2017 after twelve years and ten months of service

2. Recommendation to accept employee retirement as follows:

a. Program Director & Instructor of Fire Academy, effective May 31, 2017 after ten years and ten months of service

b. Professional Support Assistant, effective June 30, 2017 after ten years and five months of service

3. Recommendation for renewal of faculty contracts as follows:

a. Head Men's Basketball Coach and Kinesiology Instructor, based upon the approved faculty salary schedule for the period of June 1, 2017 - May 31, 2018

b. Head Women's Basketball Coach and Kinesiology Instructor, based upon the approved faculty salary schedule for the period of June 1, 2017 - May 31, 2018

V. EXECUTIVE SESSION

Adjournment to executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

"The Board has adjourned to executive session at _____ p.m. on **April 10, 2017.**"

PERSONNEL: (Government Code 551.074)

LEGAL: (Government Code 551.071)

REAL ESTATE: (Government Code 551.072)

RECONVENING IN OPEN MEETING

"The Board has reconvened in open session at _____ p.m. on **April 10, 2017.**"

IF, DURING THE COURSE OF THE MEETING COVERED BY THIS NOTICE, THE BOARD SHOULD DETERMINE THAT A CLOSED OR EXECUTIVE MEETING OR SESSION OF THE BOARD SHOULD BE HELD OR IS REQUIRED IN RELATION TO ANY ITEM INCLUDED IN THIS NOTICE, THEN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION AS AUTHORIZED BY SECTION 551.001 ET SEQ. OF THE TEXAS GOVERNMENT CODE (THE OPEN MEETINGS ACT) WILL BE HELD BY THE BOARD AT THAT DATE, HOUR AND PLACE GIVEN IN THIS NOTICE OR AS SOON AFTER THE COMMENCEMENT OF THE MEETING COVERED BY

THIS NOTICE AS THE BOARD MAY CONVENIENTLY MEET IN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION CONCERNING ANY AND ALL SUBJECTS AND FOR ANY AND ALL PURPOSES PERMITTED BY SECTIONS 551.071-551.084, INCLUSIVE, OF THE OPEN MEETINGS ACT.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

VI. ACTION ITEMS

- A. To consider payment of legal fees for services rendered
- B. To consider approval of the 2017-2018 Student Catalog
Presenter: Dr. Mike Turpin

VII. BOARD COMMITTEE REPORTS & ACTION ITEMS

- A. Investment/Finance/Audit Committee - Joe Carrington, Chair
 1. ACTION ITEM: To consider expansion of meal plan options as a recruiting tool
Presenter: Joe Carrington
 2. ACTION ITEM: To consider approval of distribution of receipts from sale of contents at 1009 Brook Drive
Presenter: Joe Carrington
 3. ACTION ITEM: To consider re-adopting the Kilgore College Tax Abatement Guidelines
Presenter: Joe Carrington
 4. ACTION ITEM: To consider approval of an External Auditor for FY17
Presenter: Joe Carrington
 5. ACTION ITEM: To consider extending Depository Contract through August 31, 2019
Presenter: Joe Carrington
 6. INFORMATION ITEM: Tax Abatement Certificates of Compliance
Presenter: Jana Russell, KEDC Asst. Director & Stephanie Moore, KEDC Office and Property Manager
 - a. DTP Leasing/Drilltools, LLC
 - b. Orgill, Inc/OG Dallas TX Landlord, LLC/Ryder
 - c. Skeeter Products Inc.
 7. INFORMATION ITEM: Data Based Program Viability
Presenter: Joe Carrington
 8. INFORMATION ITEM: Budget Reports

Presenter: Joe Carrington

9. INFORMATION ITEM: Public Funds Investment Act (PFIA) Quarterly Investment Reports

Presenter: Joe Carrington

10. INFORMATION ITEM: Texas Presbyterian Foundation (TPF) Quarterly Investment Report

Presenter: Joe Carrington

B. Policy & Personnel Committee - Karol Pruett, Chair

Presenter: James Walker

1. ACTION ITEM: To consider an amendment to the Board of Trustees' By-Laws

Section 3. Governing Board:

ADDED:

1. Board elections will be conducted in accordance with the parameters set forth in Chapter 41 of the Election Code, specifically (a)(1), stipulating given election dates in May of odd-numbered years (Election Code 41.001). *At the regular election or any special election held to fill vacancies for the Board of Trustees, the candidate who shall have received the highest number of votes cast at such election for each position to be filled shall be declared elected. In the event of a tie vote, the respective candidates so tied shall participate in a coin toss to determine who shall be the duly elected Board Member unless one candidate withdraws (Election Code 2.001).*

2. ACTION ITEM: To consider approval of Policies

- a. Board Evaluation Policy
- b. Academic Policies and Curriculum Review Policy
- c. Kilgore College Concealed Carry Policy

C. Property & Facilities Committee - Brian Nutt, Chair

1. ACTION ITEM: To consider asbestos abatement for the Technical Vocational Building, the Engineering Science Building and the East Texas Oil Museum

Presenter: Brian Nutt

2. INFORMATION ITEM: Update on the sale of 1009 Brook Drive

Presenter: Brian Nutt

3. INFORMATION ITEM: Facilities update

Presenter: Jeff Williams

- a. Quad Handrails
- b. Applied Technology Center (ATC) Evaporative Cooler
- c. Turk Fine Arts Gas Line
- d. Texas Shakespeare (TSF) Water Leak et.al.
- e. Applied Technology Center (ATC) Pest Control
- f. Rangerette Gym & Quad 5 Plumbing Issues

D. Student Success Committee - Cecelia Sanders, Chair

Presenter: Cecelia Sanders

1. INFORMATION ITEM: Board of Trustees Institute, Santa Fe, NM

2. INFORMATION ITEM: Annual Racial Profiling Data Report

3. INFORMATION ITEM: Campus Enrollment Analysis

VIII. UPDATES FROM KC FOUNDATION BOARD

Presenter: Cecelia Sanders

A. New Fund Raising Position

Presenter: Cecelia Sanders

IX. SELECTION OF NOMINATION COMMITTEE FOR ELECTION OF BOARD OFFICERS

Presenter: Larry Woodfin

X. ADJOURNMENT