

Minutes of Special Meeting

The Board of Trustees Kilgore Junior College District

A Special Meeting of the Board of Trustees of Kilgore Junior College District was held Monday, October 9, 2017, beginning at 7:00 PM in the McLaurin Administration Building - R.E. "Sonny" Spradlin, Jr. Executive Board Room with the following members present:

Scott Andrews
Joe Carrington
Brian Nutt – Vice President
Karol Pruetz – Secretary
Cecelia Sanders
Larry Woodfin – President

Members absent: Lon Ford, Bob Heath, James Walker

I. CALL TO ORDER

A. Invocation and Pledge of Allegiance

The meeting was called to order at 7:00pm by Larry Woodfin. He also led the invocation and Pledge of Allegiance.

II. EXECUTIVE SESSION

Adjournment to executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

PERSONNEL: (Government Code 551.074) Consideration of personnel matters including the appointment, employment, evaluation, reassignment, resignation, retirement, duties, discipline or dismissal of a public officer or employee.

Appearance by a College employee to respond to a notice to terminate contract: East Texas Police Academy Instructor

LEGAL: (Government Code 551.071) Consultation with the Board's attorney to receive legal advice.

Private consultation with its attorney regarding personnel matter.

The Board of Trustees convened into Executive Session at 7:01pm.

III. RECONVENE OPEN MEETING

The board reconvened into open meeting at 9:08pm.

IV. CONSENT AGENDA

A. To consider approving the minutes of the September 18, 2017 regular board meeting (Consent Item 1).

Cecelia Sanders made the motion to approve the September 18, 2017 regular board meeting minutes. Brian Nutt seconded the motion. The motion passed unanimously.

B. To consider the following personnel items (Consent Item 2):

1. **Employee resignations.**

Brian Nutt made the motion to accept employee resignations as presented. Joe Carrington seconded the motion. The motion passed unanimously.

2. **Proposed employee termination.**

Karol Pruett made the motion to approve proposed employee termination as presented. Cecelia Sanders seconded the motion. The motion passed with 5 yay votes, and one nay vote by Joe Carrington.

3. **Offers of employment.**

Joe Carrington made the motion to approve offers of employment as presented. Scott Andrews seconded the motion. The motion passed unanimously.

PERSONNEL AGENDA ON NEXT PAGE

PERSONNEL AGENDA

**Kilgore Junior College District
Consent Item 2
October 9, 2017 Board Meeting**

1. Consider and authorization to accept employee resignation as follows:

- a. Mr. Chris Terry, Workforce Development Specialist, effective October 2, 2017 after four and half months of service
- b. Ms. Deborah Miller, Vocational Nursing Instructor, effective October 6, 2017 after two years and two months of service

2. Consider proposed employee termination as follows:

- a. Mr. Clifford King, Police Academy Instructor, effective October 9, 2017 after one year and six months of service

3. Recommendation of employment as follows:

| NAME | POSITION | LOCATION | SALARY/RATE OF PAY | HIRE DATE |
|----------------|---|------------------------|--|------------------|
| Tonya Davis | Professional Support Assistant – Financial Aid | Student Development | \$1,025.08/pay period 12 mo. equivalent = \$24,602 | 9/25/2017 |
| Annita Bates | Professional Support Assistant | KC - Longview | \$1,025.08/pay period 12 mo. equivalent = \$24,602 | 9/25/2017 |
| Patrick Brophy | Institutional Research Data Specialist | Institutional Planning | \$1,347.92/pay period 12 mo. equivalent = \$32,350 | 9/27/2017 |
| Fred Gore | Vice President of Administrative Services and Chief Financial Officer | Administration | \$5,416.66/per pay period 12 mo. equivalent = \$130,000 | 10/16/2017 |

C. To consider payment of legal fees (Consent Item 3).

Joe Carrington made the motion to approve payment of legal fees. Karol Pruett seconded the motion. The motion passed unanimously.


V. ADJOURNMENT

The meeting was adjourned at 9:11pm by Larry Woodfin.

Respectfully submitted,



Nancy Law, Recording Secretary
Kilgore College Board of Trustees



Larry Woodfin
President of the Board



Cecelia Sardess
Secretary of the Board