

Agenda of Regular Meeting

The Board of Trustees Kilgore Junior College District

A Regular Meeting of the Board of Trustees of Kilgore Junior College District will be held August 15, 2016, beginning at 6:30 PM in the McLaurin Administration Building - 2nd Floor.

Prior to the Meeting	5:30pm	Monday, August 15, 2016
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DINNER & STRATEGIC PLAN DISCUSSION

Items of Business	6:30pm	Monday, August 15, 2016
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The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

I. CALL TO ORDER

- A. Invocation and Pledge of Allegiance

II. COLLEGE SPOTLIGHTS

- A. Student Spotlight - Jeremy Swingler
Presenter: Corrie Thibodeaux
- B. Employee Spotlight - Bobbie McGee-Benson
Presenter: Dr. Julie Fowler
- C. Program Spotlight - Alumni Association
Presenter: Paula Jamerson

III. CITIZEN COMMENTS

IV. STUDENT LEARNING & SUCCESS DATA

- A. Developmental Math Completion: Analysis by Gender, Ethnicity, and Financial Aid Status
Presenter: Dr. Staci Martin

V. CONSENT AGENDA

- A. To consider approving the minutes of the June 20, 2016 regular board meeting, the June 30, 2016 special meeting and the July 25, 2016 budget workshop
- B. To consider approval of personnel items submitted as follows:

1. **Recommendation to accept employee resignation as follows:**
 - a. Professional Support Assistant, KC Longview, effective July 1, 2016 after sixteen years and nine months of service
 - b. Lab Manager, KC Longview, effective July 15, 2016 after one year and seven months of service
 - c. Vocational Nursing Instructor, effective August 12, 2016 after one year and seven months of service
 - d. Lab Manager, Kilgore Campus, effective August 14, 2016 after thirteen years and six months of service
 - e. SBDC Business Advisor, effective August 31, 2016 after seven years and one month of service
 - f. Math Instructor, effective August 12, 2016 after nine years and one month of service
 - g. Math Instructor, effective August 31, 2016 after ten years of service
 - h. English Instructor, effective August 31, 2016 after eleven years of service
2. **Recommendation to accept employee retirement as follows:**
 - a. History Instructor, effective August 31, 2016 after thirty-nine years of service
 - b. History Instructor, effective December 31, 2016 after eight years and four months of service
 - c. Professional Support Assistant, Financial Aid, effective December 31, 2016 after twenty-one years and eleven months of service
 - d. Theater Instructor, effective December 31, 2016 after twenty-eight years and seven months of service
3. **Recommendation to change employment as follows:**
 - a. Supervisor of Cashiers to Controller, effective August 1, 2016
4. **Recommendation for employment as follows:**
 - a. Associate Degree Nursing Instructor, Math, Science and Health Sciences, effective September 1, 2016
 - b. Associate Degree Nursing Instructor, Math, Science & Health Sciences, effective September 1, 2016
 - c. Graphics Designer & Campus Photographer, effective June 28, 2016
 - d. Administrative Coordinator, SBDC, effective July 18, 2016
 - e. Systems Support Specialist, Information Technology, effective July 5, 2016
 - f. Assistant Women's Softball Coach, effective July 8, 2016
 - g. Lead Accounts Payable Specialist, effective July 25, 2016
 - h. History Instructor, Liberal & Fine Arts, effective September 1, 2016
 - i. Grant Writer, Institutional Planning, effective August 15, 2016

- j. Interim ESOL Instructor, Liberal & Fine Arts, effective September 1, 2016
- k. English Instructor, Liberal & Fine Arts, effective September 1, 2016
- l. Interim History Instructor, Liberal & Fine Arts, effective September 1, 2016
- m. I&E Instructor, Business, Technology & Public Services, effective August 8, 2016
- n. Director of Financial Aid, Student Development, effective August 29, 2016
- o. Chemistry Instructor, Math, Science & health Sciences, effective September 1, 2016

VI. EXECUTIVE SESSION

Adjournment to executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

"The Board has adjourned to executive session at _____ p.m. on **August 15, 2016.**"

PERSONNEL: (Government Code 551.074)

LEGAL: (Government Code 551.071)

REAL ESTATE: (Government Code 551.072)

RECONVENING IN OPEN MEETING

"**The Board has reconvened in open session at _____ p.m. on August 15, 2016.**"

IF, DURING THE COURSE OF THE MEETING COVERED BY THIS NOTICE, THE BOARD SHOULD DETERMINE THAT A CLOSED OR EXECUTIVE MEETING OR SESSION OF THE BOARD SHOULD BE HELD OR IS REQUIRED IN RELATION TO ANY ITEM INCLUDED IN THIS NOTICE, THEN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION AS AUTHORIZED BY SECTION 551.001 ET SEQ. OF THE TEXAS GOVERNMENT CODE (THE OPEN MEETINGS ACT) WILL BE HELD BY THE BOARD AT THAT DATE, HOUR AND PLACE GIVEN IN THIS NOTICE OR AS SOON AFTER THE COMMENCEMENT OF THE MEETING COVERED BY THIS NOTICE AS THE BOARD MAY CONVENIENTLY MEET IN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION CONCERNING ANY AND ALL SUBJECTS AND FOR ANY AND ALL PURPOSES PERMITTED BY SECTIONS 551.071-551.084, INCLUSIVE, OF THE OPEN MEETINGS ACT.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

VII. ACTION ITEMS

- A. To consider payment of legal fees for services rendered.
- B. To consider approval of the option to renew for an additional year, through August 31, 2017, the engagement letter with the college attorney for services effective September 1, 2014 – August 31, 2016. – *Exhibit #1*
Presenter: Dr. Brenda Kays
- C. To consider adoption of the Fiscal Year 2017 budget – *Exhibit #2*
- D. To consider and set the tax rate for tax year 2016 (FY2017 budget) - *Exhibit #3*
- E. To consider approval of a Memorandum of Understanding (MOU) between the KC Board of Trustees and the KC Foundation Board of Directors - *Exhibit #4*
Presenter: Dr. Brenda Kays

VIII. ADMINISTRATIVE DISCUSSION ITEMS

- A. Budget Reports
Presenter: Duane McNaney
- B. Public Funds Investment Act Quarterly Investment Report
Presenter: Duane McNaney
- C. Texas Presbyterian Fund Quarterly Investment Report
Presenter: Duane McNaney

IX. BOARD MEMBER DISCUSSION & COMMENTS

- A. BoardBook
Presenter: Larry Woodfin
- B. Board Meeting Schedule
Presenter: Larry Woodfin

X. ADJOURNMENT