

# WORKFORCE

DEVELOPMENT

A PROGRAM OF KILGORE COLLEGE

## SPANISH FOR SCHOOL PERSONNEL

3 weeks, 24 hours, \$175  
Bert E. Woodruff Adult Education Center

Monday & Tuesday / June 11-26 / 8 a.m. - 12 p.m.  
Registration Deadline: May 29, 2012

Wednesday & Thursday / July 11-26 / 8 a.m. – 12 p.m.  
Registration Deadline: June 27, 2012

### LEARNING FUNCTIONAL SPANISH DOES NOT REQUIRE YEARS OF STUDY

Sign-up for affordable classes and earn 24 hours of CPUs. KC offers TWO summer school options for educators to learn Spanish specific to the school environment.

**SPANISH FOR SCHOOL PERSONNEL** teaches the Command Spanish, Inc.® system which focuses on key phrases that educators need to know in order to communicate effectively with Spanish speaking students and parents.

**SPANISH FOR SCHOOL PERSONNEL** is appropriate for classroom teachers, school administrators, front office personnel, school nurses, bus drivers, custodians and security staff who have contact with Spanish-speaking students and visitors.

**SPANISH FOR SCHOOL PERSONNEL** will focus on conveying a practical knowledge of words and phrases necessary to: monitor and control non-classroom school settings; respond to medical emergencies; greet and give instructions to parents or visitors; engage in security measures; identify students' needs; and communicate in the classroom to help manage instruction. Cross-cultural information is also included.

**SPANISH FOR SCHOOL PERSONNEL** is tailored for non-Spanish speaking individuals and is NOT intended for bilingual teachers. No prior knowledge of Spanish necessary. A training manual is provided. Class limit: 20.

Registration forms & additional course topics are  
available at

<http://www.kilgore.edu/workforce.asp>

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