

Spring and Summer 2012 Workforce Development Professional Skills Courses

COMMAND SPANISH® FOR EDUCATION

Information Session

You are invited to a free information session to learn about child care courses offered by the Workforce Development Department at Kilgore College. You will meet the instructors, review the course materials and get your questions answered. More importantly you will find out how these courses can assist you with your career objectives, all without cost or obligation. **For reservations or for more information, please call 903-988-3731 or e-mail lwoodson@kilgore.edu**

Date: January 24, 2012

Time: 6:30 p.m.

Place: Bert E. Woodruff Adult Education Center, Kilgore Campus, AC 220

For questions about any of the following courses, please call 903-988-3731 or e-mail lwoodson@kilgore.edu

Meeting the Needs of Hispanic

Students: Cross-Cultural Training For Schools

8 hours, \$125

(HRPO 1008 – Diversity in the Workplace)

This Command Spanish® course is intended for anyone working with students or parents in public, private or parochial schools. Upon completion, participants will be able to: develop an appreciation for Spanish-speaking and Hispanic cultural, educational, and family values; improve faculty/student relations; promote greater inclusion in the classroom; deal more effectively with disciplinary problems; and encourage greater participation by Hispanic students and parents in the educational process. Class limit: 20. **No prior knowledge of Spanish necessary. Training manual provided.**

Kilgore Campus:

KC227150.204 114Q

Thurs., June 7

8:00 a.m.-5:00 p.m., AC

Registration deadline: May 25, 2012.

KC227150.205 114Q

Tues., July 31

8:00 a.m.-5:00 p.m., AC

Registration deadline: July 17, 2012.

Spanish for School Personnel

24 hours, \$150

(FRNL 1001 – Occupational Specific Foreign Language)

This Command Spanish® course is intended for classroom teachers, school administrators, front office personnel, school nurses, bus drivers, custodians, and security staff who have contact with Spanish-speaking students and visitors. Upon completion, participants will be able to use Spanish to: monitor and control non-classroom school settings; respond to medical emergencies; greet and give instructions to parents or visitors; engage in security measures; identify students' needs; and assist classroom teachers in classroom and instructional management. This course is NOT intended for bilingual teachers. Class limit: 20. **No prior knowledge of Spanish necessary. Training manual provided.**

Kilgore Campus:

KC127093.208 114Q

Mon./Tues., June 11

8:00 a.m.-12:00 p.m., AC

3 weeks

Registration deadline: May 29, 2012.

KC127093.209 114Q

Wed./Thurs., July 11

8:00 a.m.-12:00 p.m., AC

3 weeks

Registration deadline: June 27, 2012.