

Kilgore College Fire Academy Application for Admission Basic Fire Academy

Kilgore College Fire Academy offers Texas Commission on Fire Protection approved Basic Fire Academy instruction in two delivery methods. The traditional classroom setting is offered and the student physically attends a training course spanning approximately twelve (12) weeks in length. Class time for this traditional onsite delivery method is Monday through Friday, 8:00 A.M. to 5:00 P.M.

We also offer the on-line delivery format for the Basic Fire Academy. In this format the student is allowed a twelve (12) week period of time to complete certain portions of the academic portion of training. This on-line work is self-paced and the student may work from their home or fire station to complete the required course work. Upon completion of the on-line course work, the student then comes to our facility in Kilgore, Texas for a fourteen (14) day hands-on skills session. During this session the student demonstrates mastery of the basic skills associated with being a firefighter.

Kilgore College Fire Academy also offers an Associate Degree in Fire Protection. If a student successfully completes our Basic Fire Academy and would like to work towards their Associate Degree in Fire Protection, after that student enrolls and completes fifteen (15) semester hours of degree work at Kilgore College, they may then be awarded and post twenty-three (23) semester hours credit for completion of the Basic Fire Academy.

This application for admission packet provides information on both programs. If you have specific questions regarding either program or how to properly complete the form, please contact Ms. LouAnn Parrott at 903 983-8662 or email at lparrott@kilgore.edu

Academy Information: Academy applying for: _____ On-Site _____ On-Line

Date of Academy Student wishes to enroll: _____

2012 On-Line Academy Dates and Fees

On-Line Dates	On-Line Fees (In-State)	On-Line Fees (Out-of-State)	Skill Session Dates	Skill Session Fees
10/1/11 – 12/31/11	\$800	\$1300	1/6/12 – 1/20/12	\$1100
11/1/11 – 1/31/12	\$800	\$1300	2/3/12 – 2/17/12	\$1100
12/1/11 – 2/29/12	\$800	\$1300	3/16/12 – 3/29/12	\$1100
1/1/12 – 3/31/12	\$800	\$1300	3/12/12 – 4/26/12	\$1100
2/1/12 – 4/30/12	\$800	\$1300	5/4/12 – 5/17/12	\$1100
3/1/12 – 5/31/12	\$800	\$1300	6/1/12 – 6/14/12	\$1100
4/1/12 – 6/30/12	\$800	\$1300	7/6/12 – 7/19/12	\$1100
5/1/12 – 7/31/12	\$800	\$1300	8/3/12 – 8/16/12	\$1100
6/1/12 – 8/31/12	\$800	\$1300	9/7/12 – 9/20/12	\$1100
7/1/12 – 9/30/12	\$800	\$1300	10/5/12 – 10/18/12	\$1100
8/1/12 – 10/31/12	\$800	\$1300	11/2/12 – 11/15/12	\$1100
9/1/12 – 11/30/12	\$800	\$1300	*(M) 11/27/12 – 12/10/12	\$1100
10/1/12 – 12/31/12	\$800	\$1300	1/14/13 – 1/17/13	\$1100
11/1/12 – 1/31/13	\$800	\$1300	TBA	\$1100
12/1/12 – 2/28/13	\$800	\$1300	TBA	\$1100

*(M) stands for skills session starting on a Monday due to way Kilgore College campus closes for Christmas holidays.

NOTE: On-Line Course work is self-paced. Student is allowed three months to complete all required on line academic course work. After the three month online course work the student comes to Kilgore College Fire Academy Campus for a fourteen (14) day, hands-on skills session where each skill is practiced and demonstrated until successfully mastered. Texas Commission on Fire Protection State Examination is administered on the last day of the fourteen (14) day session. NOTE: The fourteen days include weekends, holidays, and foul weather.

2012 On-Site Academy Dates:

<u>ACADEMY</u>	<u>START DATE</u>	<u>APPLICATION DEADLINE</u>
82	January 9, 2012	November 1, 2011
83	April 2, 2012	February 13, 2012
84	June 25, 2012	May 7, 2012
85	Sept 17, 2012	July 30, 2012

On-Site Course Fee:

\$1,150	In-state
\$1,700	Out-of-state
\$1,715 USD	Out of country only

On-Site Class Schedule:

Monday – Friday
 8:00 a.m. – 5:00 p.m.
 Possibility of evening and/or weekend classes.
 No excused absences
 Twelve Week Minimum, Thirteen Week Maximum (Depends on various holidays)

The Basic Structural Firefighter program is physically demanding as well as academically challenging. The Texas Commission on Fire Protection (TCFP) strongly recommends that all students be able to read and comprehend with at least a 10th grade reading level in order to complete this fast-paced program.

Upon acceptance into the Fire Academy, a student with any documented learning disability must advise and present documentation to Ronnie Gothard, Kilgore College Fire Academy Director, for consultation. The student must understand that the TCFP does not allow the use of open book testing or oral testing methods on the State Certification Exam.

Please note: Admission to the Fire Academy is based upon a highly competitive process. Preference will be given to an applicant's level of education, experience and their affiliation with a career, volunteer department, or rescue unit. Please return your application on or before the application deadline so that your application can be reviewed. Students applying to attend our Academy that reside in the Kilgore College district will be considered first in the review process.

For further assistance, please feel free to call (903) 983-8662 or email at lparrott@kilgore.edu. Again, thank you for your interest in Kilgore College.

RETURN APPLICATION:

Kilgore College Fire Academy
ATTN: LouAnn Parrott
1100 Broadway
Kilgore, Texas 75662
lparrott@kilgore.edu
FAX: (903) 983-8660 or (888) 817-3108
Office: (903) 983-8662 or (888) 347-3789 Extension 1

APPLICANT INFORMATION:

Social Security #: _____
*(*Social Security Number converted into Student ID # which is used on all documentation.)*

Name: _____
(Last) (First) (Middle)

Address: _____
(Street Address/P.O. Box)

(City) (State) (ZIP) (County)

Home Phone: _____ **Business Phone:** _____

Cell Phone: _____ **Date of Birth:** _____

E-Mail: _____
****Must have valid email address in which we can communicate with you**

Colleges and universities are asked by many, including the federal government, accrediting associations, college guides, newspapers, and our own college/university communities, to describe the racial/ethnic backgrounds of our students and employees. In order to respond to these requests, we ask that you answer the following two questions:

Are you Hispanic or Latino? (Are you a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish cultural or origin, regardless of race?)
_____ **Yes** _____ **No**

Please select the racial category or categories with which you most closely identify. Check as many as apply:

- _____ **American Indian or Alaska Native**
- _____ **Asian**
- _____ **Black or African American**
- _____ **Native Hawaiian or other Pacific Islander**
- _____ **White**

Kilgore College seeks to provide equal education and employment opportunities without regard to race, color, religion, national origin, sex, age, disability, marital status, or veteran status.

INTERNATIONAL STUDENTS ONLY: Please complete the form below and return with Application for Admissions: (do not wait until you decide to come to skills to complete this form!)

All students entering the United States to study must have an I-20M Certification of Eligibility form. (Please check with the Immigration office in your country.)

Kilgore College Fire Academy I-20M Immigration Information

Be sure and enter information legibly for correct information to be loaded in SEVIS system. Incorrect information or illegible information may delay your skills session:

Family Name: _____

First Name (as on Passport): _____

Country of Birth: _____

Country of Citizenship: _____

Date of Birth: _____

Social Security No.: _____

Mailing Address: _____

The following information refers to estimated expenses while attending the Kilgore College Fire Academy (skills session portion if completing the on-line course):

Skills Session State Date: _____

Skills Session Completion Date: _____

Course Fees: _____

Living Expenses: _____

TOTAL: _____

Method of Payment: _____

(Cashier's check, certified check, or money order ONLY [in U.S. dollars only] and entity/person issuing payment - - self, sponsor, etc.)

Additional Requirements for Canadian Students:

The Commission now has a rule in place that will allow any Canadian student with documented proof of successful completion of the British Columbia Occupational First Aid Level 3 or Alberta documentation of the First Responder Level III to have met the Texas medical equivalency of the E.C.A. or the Red Cross Emergency Response course required to fulfill the Commission's medical requirements. You must meet the Commission's medical requirement in order to obtain your IFSAC seals. **For questions regarding if your medical certification is acceptable, you must contact Mollie Clakley at the Texas Commission on Fire Protection (512) 936-3815.**

All students **MUST** process through the Immigration and Naturalization Service (INS) counter at their point of exit from Canada or at their point of entry into the U.S. If the Student I-20M form is not properly processed by Immigrations personnel, the student may be sent home.

Payment must be made by credit card, cashier's check, certified check, or money order **ONLY** (in U.S. dollars only). An additional \$15.00 should be added to each of the above to cover international bank processing charges.

IFSAC Seals:

Examinees that pass the Commission's Basic Structural Fire Suppression certification exam are eligible for four International Fire Service Accreditation Congress seals (IFSAC Seals): Fire Fighter I, Fire Fighter II, First Responder Awareness and First Responder Operations as long as they achieve a score of 70% or higher on each of the four (4) exam sections. If a student fails a particular exam section, they would not be eligible for the seal in that area that he or she failed. The Fire Commission has broken the written exam into the following four (4) sections:

1. Fire Fighter I	70 questions	70% minimum pass rate
2. Fire Fighter II	45 questions	70% minimum pass rate
3. Haz-mat Awareness	15 questions	70% minimum pass rate
4. Haz-mat Operations	20 questions	70% minimum pass rate

The student must pass each of the four sections with a minimum of 70% on each section to qualify for the four (4) IFSAC seals.

Effective FEBRUARY 29, 2008, the Texas Commission on Fire Protection will NO longer be sending certification tests out-of-state or out-of-country. All initial and make up tests will be administered in Texas at an approved test site. For further information regarding this ruling, contact Mollie Clakley at the Texas Commission on Fire Protection (512) 936-3815.

Kilgore College Fire Academy TCFP Criminal History Disclaimer

The Texas Commission on Fire Protection's *Rules and Regulations* governs the criteria for state certification of a firefighter. There are circumstances under which the Texas Commission on Fire Protection (TCFP) may **DENY** certification to an individual who has been convicted of criminal offenses. If you have been convicted of any felony offense or any misdemeanor class "B" or above, it is **your** responsibility to determine whether or not the TCFP will issue you a certification. The most effective way to do this is by submitting to TCFP an **APPLICATION FOR EARLY REVIEW OF CERTIFICATION**, which is available at the following URL:

http://www.tcfp.state.tx.us/standards/standards_manual/forms/TCFP-012.pdf

Applicants are not obligated by Kilgore College to obtain this early review, but it is **STRONGLY RECOMMENDED** that it be done if the applicant has any convictions above the level of class "C" misdemeanor.

I, _____ (**Applicant**) have read the above statement regarding the Texas Commission on Fire Protection Criminal History Disclaimer and understand the information contained therein.

Applicant Signature

Date

The Kilgore College Fire Academy requires the applicant to provide proof of the following:

- **Proof of Honorable Discharge from the military (if applicable)**
- **General medical physical by physician (Form and criteria included)**
- **Bacterial Meningitis vaccination is required**

FIREFIGHTER MEDICAL EXAMINATION CERTIFICATE

Last Name: _____ **First** _____ **Middle** _____

Date of Birth: _____ **Social Security #:** _____

Address: _____

_____ **City** _____ **State** _____ **Zip**

I certify that I have completed my examination of the examinee and I have concluded that on this date, the examinee has had:

CHECK THE APPROPRIATE BOX(ES)

PHYSICAL EXAM

To be physically sound and free from any defect which may adversely affect the performance of duty appropriate to the type of license sought. (See attached *Overall Strengths Demands Required for Firefighters*)

Passed _____ **Failed** _____

Physician: _____
Name _____ **State License Number** _____

Mailing Address: _____
Street _____ **City** _____ **State** _____ **Zip**

Phone No.: () _____

Date

Signature of Physician

This declaration is not public information and is valid unless withdrawn or invalidated, and is valid only if signed by a licensed physician.

Bacterial Meningitis vaccination is required.

The State of Texas has passed a new law (HB 4189) beginning January 1, 2010, that requires all incoming students who live on campus to provide evidence either of vaccination against bacterial meningitis or a signed affidavit declining the vaccination prior to living on campus. Students will not receive housing assignment until **one** of these two documents is received by Kilgore College Fire Academy.

1. Certification from a physician or local health authority that the student has been vaccinated at least ten (10) days prior to an assignment of housing; or certification from a physician or local health authority that the student has received initial vaccination or booster dose during the past five (5) years.
2. An affidavit or certificate from a physician stating that the vaccination would be injurious to the health and well being of the student or stating that the vaccination has been declined for reasons of conscience. The only approved form for an exemption can be found here: <https://webds.dshs.state.tx.us/immco/affidavit.shtm>.

If students are over the age of 18, they can complete the form themselves, listing themselves as the parent or legal guardian.

This new law is currently being revised (implementation January 1, 2012) to also stipulate that ALL entering students at a public or private or independent institutions of higher education to have above mentioned vaccination whether they are housed or commuter students.

REMINDER: Students are strongly encouraged to visit with their primary care physician or area health clinic as soon as possible to receive the appropriate vaccinations. Students will not receive a housing assignment or start class until the documents are received by the Office of Kilgore College Fire Academy. **For more information, please contact: Ms. Rhonda Paul, rpaul@kilgore.edu, 903-983-8177.**

Overall Strength Demands Required for Firefighters

The following criteria are descriptions of the overall strength demand requirements that firefighters are medically and physically capable to perform.

PHYSICAL DEMAND	DESCRIPTION
Standing/Walking	On concrete, asphalt, burned out buildings to investigate fire sites; to demonstrate equipment when giving speeches.
Vision	To operate equipment; perform rescue operations.
Hearing/Talking	Communicate during rescue and fire fighter operations; communicate on the radio and in person with the general public; diagnose equipment problems.
Lifting/Carrying	Protective gear (20-26 lbs.) self-contained breathing apparatus (27 lbs.); ladders up to 24 feet long (64 lbs.); fan (50 lbs.); fire extinguisher (40-45 lbs.); jaws and power unit (60 lbs. each).
Pushing/Pulling	Red line – 20 lbs. of exertion; hose – 45 to over 50 lbs. of exertion; close valve – 55 lbs. of exertion; for CPR – 35 lbs. of force.
Reaching	For fan, jaws and power unit in cramped confined space; to lift ladders – 60 inches; for fire extinguishers – 20 inches; for deluge gun – up to 80 inches; for extension ladder – 72 inches; for Hurst tool and power unit – 42 inches; to use ceiling hook to pull ceilings and to wash apparatus.
Handling	To connect hoses; use ladders; use small tools; open and close valves; handle victims.
Fine Dexterity	To draw pre-fire plans, use chemical monitors; fill out reports; tie ropes and knots; administer emergency medical treatment.
Foot control	To drive, push gas and brake pedal – 30 lbs. of exertion; to operate stretcher – 20 lbs. of exertion
Bending	To fold, couple and uncouple fire hoses; move equipment and tools; administer first aid.
Twisting	To operate hose streams; put on self-contained breathing apparatus; communicate on vehicle; raise and lower scene lights on van and trucks.
Climbing/Balancing	On ladders, stairs or fire vehicle to obtain equipment; to walk on rafters and in attics; to use hose stream.

Machines, Tools, Equipment and Work Aides

Chain saws, smoke ejectors, generators, self-contained breathing apparatus, fire pumps, nozzles, axes, pike poles, ladders, ropes, Hurst tool and power unit, hoses, deluge gun, halligan tool, stretcher, oxygen, electrical cords, spanner wrench, emergency medical equipment, and hydrant wrench and computer.

Environmental Factors

Exposed to extreme heat in burning structures; work outside in all types of weather and high humidity. Exposed to chemicals, exhaust fumes, smoke, burning buildings, noise from truck engines, jaws and power units, saws, sirens and air horns; operating power saws, jaws and power unit tool.

LENGTH OF ON-LINE COURSE:

The on-line course work covers 336 hours of curriculum over a three month period for completion. There are no set times that a student must be on the computer as this is a self-paced course. But you are required to complete the on-line course work including the final exam within three months of starting the on-line portion of the academy.

The On-Line Skills Session portion of the academy covers 134 hours of curriculum and skills during 14 straight days (including Saturdays and Sundays). There are set skills sessions associated with the on-line dates in which you are applying (please see first page of application).

- **Uniform:** No purchase of a uniform is required for the skills session of the academy. Classroom attire will be casual (no offensive material and NO SHORTS). The student will find that many drills are timed and to their benefit to have footwear that can easily and quickly be removed. **Absolutely no shorts will be allowed as classroom attire.**
- **Housing:** It is mandatory that all students stay on campus for the full skills session. Housing provided by Kilgore College Fire Academy is a house on campus strictly for the Fire Academy students coming in for their skills session. Housing only is included in the Skills Session course fees. Students must provide their own bedding, linens and toiletry items.
- **Meals:** Students wishing to eat at the Kilgore College Cafeteria may purchase meal tickets. There are also several restaurants in the Kilgore College area in which the students may dine. **Meals are at your expense.**

PLEASE NOTE:

During the Skills Session, students will be required to wear SCBA on certain field projects. For the student's safety, beards, mustaches, and/or long sideburns are prohibited as they may cause a seal failure. No necklaces, earrings, nose rings, tongue rings, eyebrow rings, rings (other than wedding rings and/or class rings) or excessive jewelry. Men's hair must not be longer than one inch above the shirt collar in the back. It is also recommended that contact lenses not be worn during field operations.

ON-LINE COURSE FEES:

ON-LINE course fees are due prior to access to the course allowed:

- \$800 In-State (Texas) Residence
- \$1300 Out-of-State Residence
- \$1315 Out-of-Country Residence

ON-LINE SKILLS SESSION course fees are due and payable two weeks prior to the scheduled skills session

- \$1100 (includes housing only – meals are on your own)
- \$100 Bunker Gear rental – if needed
- \$85 Testing Fees for written Certification Exam administered on final day of skills session.
(Cash only for testing fees) ** Price revised 9/1/11 to \$85

ON-SITE ADDITIONAL FEES:

Uniform: Approximately \$50.00 per set + .0825 tax. This includes: navy pants, light blue shirt, 1 name tag, and a Fire Academy patch for each shirt. Student must provide their own black footwear and black belt. Uniforms are ordered through Nardis, Inc. (2 Sets Required) (Nardis is located in Kilgore, Texas)

Housing: For those students who live a great distance from the campus, Kilgore College offers dorm rooms at reasonable rates on a first come, first serve basis.

Meals: Students wishing to eat at the Kilgore College Cafeteria may purchase meal tickets. There are also several restaurants in the Kilgore area in which students may dine.

VA BENEFITS/HAZELWOOD EXEMPTION:

Qualified Veterans may be eligible for Veterans' benefits. Kilgore College VA Representative is Jackie Kelley and she may be reached at (903) 983-8171 or at jkelly@kilgore.edu for further details.

FINANCIAL AID:

The Basic Fire Academy falls under Continuing Education and therefore is not eligible for Academic scholarships, grants, or payment plans (FASFA). If you are a member of a Volunteer Fire Department with less than 20 paid members, there are federal funds available for reimbursement for up to \$595 towards eligible training. **Contact (979) 458-6505 or Ms. Kathy Davis at (979) 458-7355. Further information on the House Bill 2604 can be found at: <http://txforestservice.tamu.edu>.**

REQUIRED EQUIPMENT (NFPA approved):

Full set of required personal protective equipment (PPE) is comprised of: bunker coat, helmet, bunker pants, gloves, suspenders, Nomex hood and bunker boots.

If the on-site student does not have access to approved compliant PPE, the on-site student may lease/rent the PPE from **Texas Fire Gear**, rental company from Houston, Texas. This company will rent the full set of gear to the student for the entire length of the fire academy for a total cost of \$400. A representative from this company will be present on the first day of the academy to take measurements of the individual students and will have the gear to our academy within the first seven days of the academy.

You may use your own personal protective equipment if it is NFPA 1851 (Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting) approved and inspected by Kilgore College Fire Academy Staff members. YOU WILL BE REQUIRED TO PROVIDE DOCUMENTATION THAT VERIFIES YOUR PERSONAL PROTECTIVE EQUIPMENT DOES MEETS THE NEW ADVANCED NFPA 1851 INSPECTION. You MUST have either and approved ISP verify through proper documentation from the ISP that all of the PPE is fully compliant with NFPA 1851. Your local Fire Chief may completely fill out the Kilgore College Fire Academy verification form and have their signature verified by a Notary, that the PPE is fully NFPA 1851 compliant. If the proper documentation is NOT received, the student will be required to rent the PPE from Texas Fire Gear from Houston, Texas.

If the on-line student does not have access to approved compliant PPE, the on-line student may lease/rent the PPE from Kilgore College Fire Academy for a total cost of \$100 for the fourteen (14) day hands-on skills session.

REQUIRED TEXTBOOKS:

Textbooks: *ESSENTIALS OF FIRE FIGHTING and Fire Department Operations*, 5th Ed.
#36765; ISBN 978-0-13-515111-2

Each student is required to provide their textbooks for reference and assignments. This textbook may be obtained at our Kilgore College Bookstore, or may be ordered directly from IFSTA at www.ifsta.org or by calling them at 1-800-654-4055. Textbooks may also be ordered through www.sffma.org.

RECOMMENDED TEXTBOOKS:

Hazardous Materials Reference Textbooks:

The students are **not required to purchase** the following textbooks, however, if the student would prefer to have these textbooks for their personal libraries the following are our recommendations:

- NFPA Publication: *Hazardous Materials Response Handbook* (4th ed.) (2002). This reference text lists the objectives that the First Responder should be capable of performing.
- NFPA Standard 472: Standard for Professional Competence of Responders to Hazardous Materials Incidents (2002 ed). This reference text lists the objectives that the First Responder should be capable of performing
- DOT Publication, *Emergency Response Guidebook*. This publication is the little orange book that is required to be in every fire truck, ambulance, and police car in the nation. Much of the power point presentations during Haz/Mat Awareness will be spent in explaining the basic concepts behind how to properly locate the information that you are looking for during an actual Haz/Mat incident. If you are associated with a local fire department or if you know anyone working at a fire department, we would recommend that you ask one of the firefighters working there to give you a brief orientation to the *Emergency Response Guidebook (ERG)*. That brief orientation will make your power point presentation over Haz/Mat Awareness precede much smoother. If you would like to purchase a copy of the ERG check out www.jjkeller.com or call 1-800-327-6868
- IFSTA Publication, *Hazardous Materials Managing the Incident*, 3rd edition. Authors: Gregory Noll, Michael Hildebrand, James Yvorra. This is an excellent reference book to assist the student in locating the objectives established in the items listed here as item 1 & 2.
- IFSTA Publication, *Hazardous Materials for First Responders*, 3rd edition. This is also an excellent reference book to assist the student in locating the objectives established in the items listed here as items 1 & 2.