

Dear Applicant:

Thank you for your interest in the Kilgore College On-Line Fire Academy. Please take a moment to read through this packet, complete the attached *Application for Admission* and return it to the following address:

Kilgore College Fire Academy
1100 Broadway
Kilgore, Texas 75662
Fax: 888-817-3108 * Toll Free: 888-347-3789
rpaul@kilgore.edu

Listed below are the academy start dates for 2010 - 2011

ID#	On-Line Dates	Hrs.	On-Line Course Fees	Out-of-State Course Fees	Skill Dates	Hours	Skills Course Fees
100	10/1/10 - 12/31/10	336	\$800	\$1,300	1/7/11 – 1/21/11	134	\$1,100
100	11/1/10 - 1/31/11	336	\$800	\$1,300	2/4/11 – 2/18/11	134	\$1,100
100	12/1/10 - 2/28/11	336	\$800	\$1,300	2/25/11 – 3/11/11	134	\$1,100
100	1/1/11 – 3/31/11	336	\$800	\$1,300	4/1/11 – 4/15/11	134	\$1,100
100	2/1/11 – 4/30/11	336	\$800	\$1,300	4/29/11 – 5/13/11	134	\$1,100
100	3/1/11 – 5/31/11	336	\$800	\$1,300	6/3/11 – 6/17/11	134	\$1,100
100	4/1/11 – 6/30/11	336	\$800	\$1,300	7/8/11 – 7/22/11	134	\$1,100
100	5/1/11 – 7/31/11	336	\$800	\$1,300	8/5/11 – 8/19/11	134	\$1,100
100	6/1/11 – 8/31/11	336	\$800	\$1,300	9/9/11 – 9/23/11	134	\$1,100
100	7/1/11 – 9/30/11	336	\$800	\$1,300	10/7/11 – 10/21/11	134	\$1,100
100	8/1/11 – 10/31/11	336	\$800	\$1,300	11/4/11 – 11/18/11	134	\$1,100
100	9/1/11 – 11/30/11	336	\$800	\$1,300	(M) 11/28/11 – 12/12/11	134	\$1,100
100	10/1/11 – 12/31/11	336	\$800	\$1,300	1/6/12 – 1/20/12	134	\$1,100
100	11/1/11 – 1/31/12	336	\$800	\$1,300	2/3/12 – 2/17/12	134	\$1,100
100	12/1/11 – 2/29/12	336	\$800	\$1,300	***3/2/12 – 3/16/12	134	\$1,100

***** Dates subject to change.**

The Basic Structural Firefighter program is physically demanding as well as academically challenging. The Texas Commission on Fire Protection strongly recommends that all students be able to read and comprehend with at least a 10th grade reading level in order to complete this fast-paced program.

Upon acceptance into the Fire Academy, a student with any documented learning disability must advise and present documentation to the Fire Academy Training Coordinator for consultation. The student must understand that the Texas Commission on Fire Protection does not allow the use of open book testing or oral testing methods on State Certification Exam.

For further assistance, please feel free to call (903) 983-8177. Again, thank you for your interest in Kilgore College.

Length of Course:

The on-line coursework (336 hours) is set up over a 3 month period for completion with no set times that you have to be on the computer. We suggest that you work towards 2 chapters per week to be on schedule to complete within the 3 month period. It is acceptable for you to complete the coursework before that timeframe. You may also attend an earlier skills session as long as you have completed all on-line course work prior to the skills session and that there is room available.

The Skills session (134 hours) is 14 straight days (including Saturdays and Sundays) and students are required to stay on campus for the duration of the skills session.

PLEASE NOTE:

During the Skills Session Camp, students will be required to wear SCBA on certain field projects. For the student's safety, beards, mustaches, and/or long sideburns are prohibited as they may cause a seal failure. No necklaces, earrings, nose rings, tongue rings, eyebrow rings, rings (other than wedding rings and/or class rings) or excessive jewelry. Men's hair must not be longer than one inch above the shirt collar in the back. It is also recommended that contact lenses not be worn during field operations.

Course Fees

ON-LINE course fees due prior to access to the course:

- In-State \$800
- Out-of-State \$1300
- Out-of-Country \$1315

SKILLS SESSION course fees:

- Due and payable 2 weeks prior to scheduled skills session
- \$1100 (includes room only – meals are on your own)

VA Benefits:

Qualified Veterans may be eligible for Veterans' benefits. Contact Jackie Kelley in Financial Aid (903) 983-8171 or at jkelly@kilgore.edu for details.

Financial Aid:

1. As the Basic Fire Academy falls under Continuing Education, the certification program is not eligible for Academic scholarships, grants, or payment plans. BUT if you are a member of a Volunteer Fire Department with less than 20 paid members, there are federal funds available for reimbursement for up to \$490 towards training. **Contact (979) 458-6505 or Ms. Kathy Davis (979) 458-7355. Information on House Bill 2604 can be found at: <http://txforestservice.tamu.edu>**

Required Equipment (NFPA Approved)

Bunker coat, helmet, bunker pants, gloves, suspenders, Nomex hood and bunker boots comprise a full set of required personal protective equipment.

You may use your own personal protective equipment if it is NFPA 1851 (Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting) approved and inspected by Ronnie Gothard. YOU WILL BE REQUIRED TO PROVIDE DOCUMENTATION THAT VERIFIES YOUR PERSONAL PROTECTIVE EQUIPMENT DOES MEETS THE NEW ADVANCED NFPA 1851 INSPECTION. We have gear for rental fee os \$100 (non-refundable) on a first come, first serve basis for the duration of the skills session.

Uniform: No purchase of a uniform is required for the skills session of the academy. Classroom attire will be casual (no offensive material and NO SHORTS). The student will find that many drills are timed and may find it to their benefit to have footwear that can easily and quickly be removed. Absolutely no shorts will be allowed as classroom attire.

Housing: It is mandatory that all students stay on campus for the full skills session. Housing provided by Kilgore College Fire Academy is a house on campus strictly for the Fire Academy students coming in for their skills session. Housing is included in the Skills Session course fees. Students must provide their own bedding, linens and toiletry items.

Meals: Students wishing to eat at the Kilgore College Cafeteria may purchase meal tickets. There are also several restaurants in the Kilgore College area in which the students may dine. **Meals are at your expense.**

Texas Commission on Fire Protection and IFSAC Updates

Individuals completing a combined Firefighter I and Firefighter II Commission approved Basic Structural Fire Suppression program; passing the applicable state examination; and holding, as a minimum, current certification by the Texas Department of Health as an Emergency Care Attendant or successful completion of the American Red Cross Emergency Response course with optional endorsements may be granted IFSAC Certification as a Firefighter I, Firefighter II, Hazardous Materials Awareness, and Hazardous Materials Operations by making application to the Commission for the IFSAC seals and paying applicable fees. Canadian students must have documented proof of successful completion of the British Columbia Occupational First Aid Level 3 or Alberta documentation of the First Responder Level III to fulfill the Commission's medical requirements. Students successfully completing the Firefighter I and II Basic Structural Fire Suppression program have one year in which to complete the Commission medical requirements.

IFSAC Seal

Examinees that pass the Commission's Basic Structural Fire Suppression certification exam are eligible for four International Fire Service Accreditation Congress seals (IFSAC Seals): Fire Fighter I, Fire Fighter II, First Responder Awareness and First Responder Operations as long as they achieve a score of 70% or higher on each of the four (4) exam sections. If a student fails a particular exam section, they would not be eligible for the seal in that area that he or she failed. The Fire Commission has broken the written exam into the following four (4) sections:

1.	Fire Fighter I	70 questions	70% minimum pass rate
2.	Fire Fighter II	45 questions	70% minimum pass rate
3.	Haz-mat Awareness	15 questions	70% minimum pass rate
4.	Haz-mat Operations	20 questions	70% minimum pass rate

The student must pass each of the four sections with a minimum of 70% on each section to qualify for the four (4) IFSAC seals.

Effective FEBRUARY 29, 2008, the Texas Commission on Fire Protection will NO longer be sending certification tests out of state or out of the country. All initial and make up tests will be administered in Texas at an approved test site. For further information regarding this new ruling, contact Mollie Clakley at the Texas Commission on Fire Protection (512) 936-3815 to schedule a re-test date and site.

Additional Requirements for Canadian Students:

1. The Commission now has a rule in place that will allow any Canadian student with documented proof of successful completion of the British Columbia Occupational First Aid Level 3 or Alberta documentation of the First Responder Level III to have met the Texas medical equivalency of the E.C.A. or the Red Cross Emergency Response course required to fulfill the Commission's medical requirements. You must meet the Commission's medical requirement in order to obtain your IFSAC seals. **For questions regarding if your medical certification is acceptable, you must contact Mollie Clakley at the Texas Commission on Fire Protection (512) 936-3815.**
2. All students MUST process through the Immigration and Naturalization Service (INS) counter at their point of exit from Canada or at their point of entry into the U.S. If the Student I-20M form is not properly processed by Immigrations personnel, the student will be sent home.
3. Payment must be made by credit card, cashier's check, certified check, or money order ONLY (in U.S. dollars only). An additional \$15.00 should be added to each of the above to cover international bank processing charges.

REQUIRED TEXTBOOKS:

Textbooks: *ESSENTIALS OF FIRE FIGHTING and Fire Department Operations, 5th Ed.*
#36765; ISBN 10: 0-87939-285-1; ISBN 13: 978-0-87939-285-7

Each student is required to provide their textbooks for reference and assignments. These textbooks may be ordered directly from IFSTA at www.ifsta.org or by calling them at 1-800-654-4055. Textbooks may also be ordered through www.sffma.org and are cheaper in price.

RECOMMENDED TEXTBOOKS:

Hazardous Materials Reference Textbooks:

The students are **not required to purchase** the following textbooks, however, if the student would prefer to have these textbooks for their personal libraries the following are our recommendations:

1. NFPA Publication: *Hazardous Materials Response Handbook* (4th ed.) (2002). This reference text lists the objectives that the First Responder should be capable of performing.
2. NFPA Standard 472: Standard for Professional Competence of Responders to Hazardous Materials Incidents (2002 ed). This reference text lists the objectives that the First Responder should be capable of performing
3. DOT Publication, *Emergency Response Guidebook*. This publication is the little orange book that is required to be in every fire truck, ambulance, and police car in the nation. Much of the power point presentations during Haz/Mat Awareness will be spent in explaining the basic concepts behind how to properly locate the information that you are looking for during an actual Haz/Mat incident. If you are associated with a local fire department or if you know anyone working at a fire department, we would recommend that you ask one of the firefighters working there to give you a brief orientation to the *Emergency Response Guidebook (ERG)*. That brief orientation will make your power point presentation over Haz/Mat Awareness precede much smoother. If you would like to purchase a copy of the ERG check out www.jjkeller.com or call 1-800-327-6868
4. IFSTA Publication, *Hazardous Materials Managing the Incident*, 3rd edition. Authors: Gregory Noll, Michael Hildebrand, James Yvorra. This is an excellent reference book to assist the student in locating the objectives established in the items listed here as item 1 & 2.
5. IFSTA Publication, *Hazardous Materials for First Responders*, 3rd edition. This is also an excellent reference book to assist the student in locating the objectives established in the items listed here as items 1 & 2.

Education:

Please check all spaces that apply to you:

GED _____ High School Diploma _____ Previously attended college _____

Associates degree _____ Higher degree received _____

Have you served in the Armed Forces? _____ Yes _____ No

Branch of service: _____ Final Rank: _____

Date entered: _____ Date discharged: _____

Type of discharge: _____

Have you served or volunteered with any type of Fire Department or EMS Service?

Are you an EMT or Paramedic? _____ Yes _____ No

From what source did you acquire information about or Fire Academy?

Newspaper _____ Internet _____ Public Information Officer _____

Regional Mail Out _____ Other _____

The Basic Structural Firefighter program is physically demanding as well as academically challenging. The Texas Commission on Fire Protection strongly recommends that all students be able to read and comprehend with at least a 10th grade reading level in order to complete this fast paced program. This should be a very important determining factor in your decision to apply for the Fire Academy.

Certification:

I certify that the above answers are true, complete, and correct to the best of my knowledge. I further certify that I am, to the best of my knowledge, free from any medical condition which would prohibit me from participating in all activities connected with the Skills Session Camp portion of the Academy.

Date

Student Signature

Kilgore College seeks to provide equal education and employment opportunities without regard to race, color, religion, national origin, sex, age, disability, marital status, or veteran status

Kilgore College OL Fire Academy

TCFP Criminal History Disclaimer

The Texas Commission on Fire Protection's *Rules and Regulations* governs the criteria for state certification of a firefighter. There are circumstances under which the Texas Commission on Fire Protection (TCFP) may **deny** certification to an individual who has been convicted of criminal offenses. If you have been convicted of any felony offense or any misdemeanor class "B" or above, it is **your** responsibility to determine whether or not the TCFP will issue you a certification. The most effective way to do this is by submitting to TCFP an **APPLICATION FOR EARLY REVIEW OF CERTIFICATION**, which is available at the following URL:

http://www.tcfp.state.tx.us/standards/standards_manual/forms/TCFP-012.pdf

Applicants are not obligated by Kilgore College to obtain this early review, but it is **STRONGLY RECOMMENDED** that it be done if the applicant has any convictions above the level of class "C" misdemeanor.

I, _____ (Applicant) have read the above statement regarding the Texas Commission on Fire Protection Criminal History Disclaimer and understand the information contained therein.

Applicant Signature

Date

KILGORE COLLEGE OF FIRE ACADEMY

Application Checklist

The following documents are required for enrollment in the on-line Basic Fire Academy course. All documents must be submitted prior to access to the course. Any student whose paperwork is not complete may have a delay in enrollment. Please place a checkmark in the space provided for each item as you complete or obtain each form:

APPLICATION (student information) – must be completed and signed by student.

CRIMINAL HISTORY DISCLAIMER – must be read and signed by student.

PROOF OF EDUCATION - PROOF OF EDUCATION – copy of transcript and/or diploma or G.E.D. scores

COPY OF DD-214 (if applicable)

GENERAL MEDICAL PHYSICAL BY PHYSICIAN (form attached to application)

CURRENT COPIES OF ANY or ALL MEDICAL CERTIFICATIONS (ex. EMT-B, OFA Level III, First Responder Level III, or E.C.A.)

FIREFIGHTER MEDICAL EXAMINATION CERTIFICATE

Last Name: _____ First _____ Middle _____

Date of Birth: _____ Social Security #: _____

Address: _____

City State Zip

I certify that I have completed my examination of the examinee and I have concluded that on this date, the examinee has:

CHECK THE APPROPRIATE BOX(ES)

PHYSICAL EXAM

To be physically sound and free from any defect which may adversely affect the performance of duty appropriate to the type of license sought. (See attached *Overall Strengths Demands Required for Firefighters*)

Passed _____ Failed _____

Physician: _____
Name State License Number

Mailing Address: _____
Street City State Zip

Phone No.: () _____

Date

Signature of Physician

This declaration is not public information and is valid unless withdrawn or invalidated, and is valid only if signed by a licensed physician.

Overall Strength Demands Required for Firefighters

The following criteria are descriptions of the overall strength demand requirements that firefighters are medically and physically capable to perform.

PHYSICAL DEMAND	DESCRIPTION
Standing/Walking	On concrete, asphalt, burned out buildings to investigate fire sites; to demonstrate equipment when giving speeches.
Vision	To operate equipment; perform rescue operations.
Hearing/Talking	Communicate during rescue and fire fighter operations; communicate on the radio and in person with the general public; diagnose equipment problems.
Lifting/Carrying	Protective gear (20-26 lbs.) self-contained breathing apparatus (27 lbs.); ladders up to 24 feet long (64 lbs.); fan (50 lbs.); fire extinguisher (40-45 lbs.); jaws and power unit (60 lbs. each).
Pushing/Pulling	Red line – 20 lbs. of exertion; hose – 45 to over 50 lbs. of exertion; close valve – 55 lbs. of exertion; for CPR – 35 lbs. of force.
Reaching	For fan, jaws and power unit in cramped confined space; to lift ladders – 60 inches; for fire extinguishers – 20 inches; for deluge gun – up to 80 inches; for extension ladder – 72 inches; for Hurst tool and power unit – 42 inches; to use ceiling hook to pull ceilings and to wash apparatus.
Handling	To connect hoses; use ladders; use small tools; open and close valves; handle victims.
Fine Dexterity	To draw pre-fire plans, use chemical monitors; fill out reports; tie ropes and knots; administer emergency medical treatment.
Foot control	To drive, push gas and brake pedal – 30 lbs. of exertion; to operate stretcher – 20 lbs. of exertion
Bending	To fold, couple and uncouple fire hoses; move equipment and tools; administer first aid.
Twisting	To operate hose streams; put on self-contained breathing apparatus; communicate on vehicle; raise and lower scene lights on van and trucks.
Climbing/Balancing	On ladders, stairs or fire vehicle to obtain equipment; to walk on rafters and in attics; to use hose stream.

Machines, Tools, Equipment and Work Aides

Chain saws, smoke ejectors, generators, self-contained breathing apparatus, fire pumps, nozzles, axes, pike poles, ladders, ropes, Hurst tool and power unit, hoses, deluge gun, halligan tool, stretcher, oxygen, electrical cords, spanner wrench, emergency medical equipment, and hydrant wrench and computer.

Environmental Factors

Exposed to extreme heat in burning structures; work outside in all types of weather and high humidity. Exposed to chemicals, exhaust fumes, smoke, burning buildings, noise from truck engines, jaws and power units, saws, sirens and air horns; operating power saws, jaws and power unit tool.

All students entering the United States to study must have an I-20M Certification of Eligibility form. (Please check with the Immigration office in your country.)

Brenda Thornhill, Kilgore College International Specialist, will send the I-20M form to you with any necessary information. Mrs. Thornhill can be reached at 9903) 983-8204 from 8:00 a.m. to 4:30 p.m. or by email at bthornhill@kilgore.edu.

Please complete the form below and return:

Kilgore College Online Fire Academy
Attn: Rhonda Paul
1100 Broadway
Kilgore, Texas 75662

Office: (903) 983-8177 or 888-347-3789
Fax: (903) 983-8660 or 888-817-3108

Kilgore College Fire Academy I-20M Immigration Information

Family Name: _____

First Name: (Same as passport) _____

Country of Birth: _____

Country of Citizenship: _____

Date of Birth: _____ Social Security No. _____

Address: _____

The following information refers to estimated expenses while attending the Kilgore College Online Fire Academy (Skills Session Camp):

Class Start Date: _____ Class Ending Date: _____

Course fees: _____ Living Expenses: _____

TOTAL: _____

Method of Payment: _____

(Cashier's check, certified check, or money order ONLY [in U.S. dollars only] and entity/person issuing payment - - self, sponsor, etc.)