

**KILGORE COLLEGE{PRIVATE }
KILGORE JUNIOR COLLEGE DISTRICT
OFFICE OF THE PRESIDENT
KILGORE, TEXAS**

**AGENDA
NOTICE OF MEETING OF THE BOARD OF TRUSTEES
2nd FLOOR
STEWART MCLAURIN ADMINISTRATION BUILDING**

Items of Business	6:30 p.m.	Monday, November 17, 2008
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I. CALL TO ORDER

- A. Invocation and Pledge of Allegiance

II. PRESENTATION

- A. Dini Partners

III. CONSENT AGENDA

- A. To consider approving the minutes of the September 8, 2008 regular board meeting.
- B. To consider approval of personnel items submitted as follows:

1. Recommendation to accept employee resignations as follows:

- A. Administrative Assistant II, Testing, effective September 16, 2008
- B. Director Upward Bound Program, effective November 7, 2008
- C. Instructor, Auto Repair, effective October 31, 2008

2. Recommendation for employment as follows:

- A. Special Populations Counselor, effective October 1, 2008
- B. Administrative Assistant III, Workforce Development, effective October 1, 2008
- C. Painter, effective September 30, 2008
- D. Administrative Assistant II, Testing, effective October 10, 2008
- E. Desktop Support Specialist, effective November 3, 2008
- F. Instructor, Auto Body Repair, effective November 10, 2008
- G. Police Officer, effective November 10, 2008

3. Recommendation for change in employment as follows:

- A. Learning Specialist – TRIO to Director of Upward Bound, effective November 10, 2008
- B. Custodian – Night Supervisor, change in salary to reflect additional responsibilities, effective November 1, 2008
- C. Police Officer, change in salary to reflect adjustment in increasing the new position pay for a police officer to 95% of survey target
- D. Police Officer, change in salary to reflect adjustment in increasing the new position pay for a police officer to 95% of survey target
- E. Police Officer, change in salary to reflect adjustment in increasing the new position pay for a police officer to 95% of survey target

- C. To consider payment of legal fees for services rendered.

IV. CITIZEN COMMENTS

V. ACTION ITEMS

- A. To consider a construction manager at risk for the Industrial Maintenance Facility at KC Longview – *Exhibit #1*

- B. To consider increased fees for Court Reporting, Radiologic Science, and Office Professionals beginning Spring Semester 2009 – *Exhibit #2*
- C. To consider a tax abatement for Antique Capital RV Park, LLC – *Exhibit #3*
- D. To consider an Investment Policy for the College – *Exhibit #4*
- E. To consider a permanent utility easement of KC property to the City of Kilgore – *Exhibit #5*

VI. EXECUTIVE SESSION

Adjournment to executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

"The Board has adjourned to executive session at _____ p.m. on **November 17, 2008.**"

PERSONNEL: (Government Code 551.074)

LEGAL: (Government Code 551.071)

For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

REAL ESTATE: (Government Code 551.072)

RECONVENING IN OPEN MEETING

"**The Board has reconvened in open session at _____ p.m. on November 17, 2008.**"

IF, DURING THE COURSE OF THE MEETING COVERED BY THIS NOTICE, THE BOARD SHOULD DETERMINE THAT A CLOSED OR EXECUTIVE MEETING OR SESSION OF THE BOARD SHOULD BE HELD OR IS REQUIRED IN RELATION TO ANY ITEM INCLUDED IN THIS NOTICE, THEN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION AS AUTHORIZED BY SECTION 551.001 ET SEQ. OF THE TEXAS GOVERNMENT CODE (THE OPEN MEETINGS ACT) WILL BE HELD BY THE BOARD AT THAT DATE, HOUR AND PLACE GIVEN IN THIS NOTICE OR AS SOON AFTER THE COMMENCEMENT OF THE MEETING COVERED BY THIS NOTICE AS THE BOARD MAY CONVENIENTLY MEET IN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION CONCERNING ANY AND ALL SUBJECTS AND FOR ANY AND ALL PURPOSES PERMITTED BY SECTIONS 551.071-551.084, INCLUSIVE, OF THE OPEN MEETINGS ACT.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

VII. DISCUSSION ITEMS

- A. Budget Reports
- B. Date for the December 2008 Board Meeting
- C. December 12, 2008 Graduation Commencement Attendance

VIII. BOARD COMMENTS

IX. ADMINISTRATION COMMENTS

X. ADJOURNMENT