

**KILGORE COLLEGE{PRIVATE }  
KILGORE JUNIOR COLLEGE DISTRICT  
OFFICE OF THE PRESIDENT  
KILGORE, TEXAS**

**AGENDA  
NOTICE OF MEETING OF THE BOARD OF TRUSTEES  
2<sup>nd</sup> FLOOR  
STEWART MCLAURIN ADMINISTRATION BUILDING**

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<b>Items of Business</b>	<b>6:30 p.m.</b>	<b>Monday, June 30, 2008</b>
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**I. CALL TO ORDER**

- A. Invocation and Pledge of Allegiance

**II. PRESENTATION**

**III. CONSENT AGENDA**

- A. To consider approving the minutes of the June 9, 2008 regular board meeting.
- B. To consider approval of personnel items submitted as follows:

- 1. **Recommendation for employment as follows:**

- a. Public Services Librarian, effective September 1, 2008
    - b. Instructor, Dual Credit English, effective September 1, 2008
    - c. Instructor, Office Professional, effective September 1, 2008
    - d. Program Director and Instructor, Surgical Technology, effective September 1, 2008
    - e. Training Coordinator, Small Business Development Center, effective July 7, 2008
    - f. Director of Human Resources, effective June 30, 2008
    - g. Instructor, English for Speakers of Other Languages, effective September 1, 2008
    - h. Instructor, Dual Credit History and Government, effective September 1, 2008

- 2. **Recommendation for change in employment as follows:**

- a. Grants Writer to Assistant Director of Workforce Development, effective June 30, 2008
    - b. Administrative Assistant III-Evening/Continuing Education to Assistant Registrar, effective June 16, 2008
    - c. Manager of Payroll and Benefits to Administrative Assistant IV – VP of Student Development, effective July 1, 2008
    - d. Administrative Assistant II – HR and Accounts Payable to Administrative Assistant III – HR and Payroll, effective June 16, 2008

- 3. **Recommendation for adjustment of 2008-09 faculty salary as follows:**

- a. Instructor-Office Professional, due to the completion of additional graduate hours beyond a master's degree

- 4. **Recommendation for approval of faculty contracts as follows:**

- a. Instructor-Fire Academy and Petroleum Technology for the period of September 1, 2008 – June 31, 2009.

- C. To consider payment of legal fees for services rendered.

**IV. CITIZEN COMMENTS**

**V. EXECUTIVE SESSION**

Adjournment to executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

"The Board has adjourned to executive session at \_\_\_\_\_ p.m. on **June 30, 2008.**"

**PERSONNEL:** (Government Code 551.074)

- A. Discuss "Deferred Longevity Compensation" arrangement for the President of the college.

**LEGAL:** (Government Code 551.071)

For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

**REAL ESTATE:** (Government Code 551.072)

RECONVENING IN OPEN MEETING

"The Board has reconvened in open session at \_\_\_\_\_ p.m. on **June 30, 2008.**"

IF, DURING THE COURSE OF THE MEETING COVERED BY THIS NOTICE, THE BOARD SHOULD DETERMINE THAT A CLOSED OR EXECUTIVE MEETING OR SESSION OF THE BOARD SHOULD BE HELD OR IS REQUIRED IN RELATION TO ANY ITEM INCLUDED IN THIS NOTICE, THEN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION AS AUTHORIZED BY SECTION 551.001 ET SEQ. OF THE TEXAS GOVERNMENT CODE (THE OPEN MEETINGS ACT) WILL BE HELD BY THE BOARD AT THAT DATE, HOUR AND PLACE GIVEN IN THIS NOTICE OR AS SOON AFTER THE COMMENCEMENT OF THE MEETING COVERED BY THIS NOTICE AS THE BOARD MAY CONVENIENTLY MEET IN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION CONCERNING ANY AND ALL SUBJECTS AND FOR ANY AND ALL PURPOSES PERMITTED BY SECTIONS 551.071-551.084, INCLUSIVE, OF THE OPEN MEETINGS ACT.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

**VI. ACTION ITEMS**

- A. To consider approval of a roofing bid and proceed with roofing repairs.
- B. To consider authorizing administration to purchase property at 823 Riverside, Kilgore, TX.
- C. To consider approval of the "Deferred Compensation Arrangement" for the President of the college.

**VII. DISCUSSION ITEMS**

- A. Budget Reports

**VIII. BOARD COMMENTS**

**IX. ADMINISTRATION COMMENTS**

**X. ADJOURNMENT**

**XI. RECESS**

**XII. RECONVENE FOR STRATEGIC PLANNING DISCUSSION**

- A.