

**KILGORE COLLEGE
KILGORE JUNIOR COLLEGE DISTRICT
OFFICE OF THE PRESIDENT
KILGORE, TEXAS
AGENDA
NOTICE OF MEETING OF THE BOARD OF TRUSTEES
2nd FLOOR
STEWART MCLAURIN ADMINISTRATION BUILDING**

Prior to the meeting	6:00 p.m.	January 13, 2011
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I. INFORMAL PLANNING SESSION

Items of Business	6:30 p.m.	January 13 , 2011
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I. CALL TO ORDER

A. Invocation and Pledge of Allegiance

II. EXECUTIVE SESSION

Adjournment to executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

"The Board has adjourned to executive session at _____ p.m. on **January 13, 2011.**"

PERSONNEL: (Government Code 551.074)

A. Evaluation of the College President

LEGAL: (Government Code 551.071)

For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

REAL ESTATE: (Government Code 551.072)

RECONVENING IN OPEN MEETING

"**The Board has reconvened in open session at _____ p.m. on January 13, 2011.**"

IF, DURING THE COURSE OF THE MEETING COVERED BY THIS NOTICE, THE BOARD SHOULD DETERMINE THAT A CLOSED OR EXECUTIVE MEETING OR SESSION OF THE BOARD SHOULD BE HELD OR IS REQUIRED IN RELATION TO ANY ITEM INCLUDED IN THIS NOTICE, THEN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION AS AUTHORIZED BY SECTION 551.001 ET SEQ. OF THE TEXAS GOVERNMENT CODE (THE OPEN MEETINGS ACT) WILL BE HELD BY THE BOARD AT THAT DATE, HOUR AND PLACE GIVEN IN THIS NOTICE OR AS SOON AFTER THE COMMENCEMENT OF THE MEETING COVERED BY THIS NOTICE AS THE BOARD MAY CONVENIENTLY MEET IN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION CONCERNING ANY AND ALL SUBJECTS AND FOR ANY AND ALL PURPOSES PERMITTED BY SECTIONS 551.071-551.084, INCLUSIVE, OF THE OPEN MEETINGS ACT.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

III. PRESENTATION

IV. CONSENT AGENDA

- A. To consider approving the minutes of the December 13, 2010 regular board meeting.
- B. To consider approval of personnel items submitted as follows:

1. Recommendation to accept at-will terminations as follows:

- a. Custodian, effective February 2, 2011 after 19 years and 6 months of service
- b. Custodian, effective February 2, 2011 after 15 years and 7 months of service
- c. Custodian, effective February 2, 2011 after 7 years and 10 months of service
- d. Custodian, effective February 2, 2011 after 16 years and 5 months of service
- e. Custodian, effective February 2, 2011 after 5 years and 9 months of service
- f. Custodian, effective February 2, 2011 after 15 years and 9 months of service
- g. Groundskeeper, effective February 2, 2011 after 27 years and 4 months of service
- h. Custodian, effective February 2, 2011 after 5 years and 4 months of service
- i. Custodian, effective February 2, 2011 after 12 years and 10 months of service
- j. Cook/Housekeeper, effective February 2, 2011 after 17 years of service
- k. Custodian, effective February 2, 2011 after 13 years and 8 months of service
- l. Custodian/Logistics Specialist, effective February 2, 2011 after 18 years and 6 months of service
- m. Custodian, effective February 2, 2011 after 6 years of service
- n. Custodian, effective February 2, 2011 after 16 years of service
- o. Custodian, effective February 2, 2011 after 5 years and 2 months of service
- p. Custodian, effective February 2, 2011 after 11 years and 2 months of service
- q. Custodian, effective February 2, 2011 after 7 years and 5 months of service
- r. Custodian, effective February 2, 2011 after 10 years and 3 months of service
- s. Groundskeeper, effective February 2, 2011 after 1 year and 9 months of service
- t. Groundskeeper, effective February 2, 2011 after 12 years and 8 months of service
- u. Custodian, effective February 2, 2011 after 3 years and 9 months of service

2. Recommendation to accept employee retirement as follows:

- a. Custodian, effective February 2, 2011 after 29 years and 9 months of service
- b. Electrician, effective January 31, 2011 after 21 years and 3 months of service

3. Recommendation to accept employee resignation as follows:

- a. Assistant Cashier, effective January 5, 2011 after 9 years and 8 months of service
- b. Network Administrator, effective January 7, 2011 after 6 years and 9 months of service
- c. Assistant Supervisor, Custodians, effective January 21, 2011 after 19 years and 2 months of service

4. Recommendation for employment as follows:

- a. Administrative Assistant II, TRIO Program, effective January 3, 2011. This is a grant funded position

- C. To consider payment of legal fees for services rendered.

V. CITIZEN COMMENTS

VI. ACTION ITEMS

- A. To consider the renewal, extension, and/or modification of the 2011/2012 employment contract of the College President.
- B. To consider calling the Kilgore Junior College District Trustee general election set for May 14, 2011. - *Exhibit #1*
- C. To consider calling a Kilgore Junior College District Trustee special election set for May 14, 2011. - *Exhibit #1*
- D. To consider approving the Joint Election Agreement with the City of Kilgore. – *Exhibit #2*
- E. To consider approving the Joint Election Agreement with the City of Gladewater. – *Exhibit #3*
- F. To consider approving the Joint Election Agreement with the City of New London. – *Exhibit #4*
- G. To consider appointing J. Karol Pruett as the authority performing the duties of the secretary of the Board of Trustees during the year 2011 election period.

VII. DISCUSSION ITEMS

- A. Budget Reports

VIII. BOARD COMMENTS

IX. ADMINISTRATION COMMENTS

X. ADJOURNMENT