

**KILGORE COLLEGE
KILGORE JUNIOR COLLEGE DISTRICT
OFFICE OF THE PRESIDENT
KILGORE, TEXAS
AGENDA
NOTICE OF MEETING OF THE BOARD OF TRUSTEES
2nd FLOOR
STEWART MCLAURIN ADMINISTRATION BUILDING**

Prior to the meeting	6:00 p.m.	Monday, November 15, 2010
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I. INFORMAL PLANNING SESSION

Items of Business	6:30 p.m.	Monday, November 15, 2010
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I. CALL TO ORDER

- A. Invocation and Pledge of Allegiance

II. PRESENTATION

III. CONSENT AGENDA

- A. To consider approving the minutes of the September 13, 2010 regular board meeting.
- B. To consider approval of personnel items submitted as follows:
 - 1. Recommendation to accept employee retirement as follows:**
 - A. Music Instructor and Band Director, effective September 30, 2010 after 10 years and two months of service
 - 2. Recommendation to accept employee resignation as follows:**
 - A. Early Childhood Teacher, effective April 8, 2011 after 1 year and 8 months of service
 - B. ESOL Instructor, effective May 31, 2011 after 2 years and eight months of service
 - 3. Recommendation for employment as follows:**
 - A. Administrative Assistant II, Adult Basic Education – Longview, effective September 13, 2010
 - B. Instructor, Music and Band Director, effective October 1, 2010
 - C. Educational Assistant, Adult Basic Education, KC-Longview, effective September 27, 2010 (this is a grant funded position)
 - D. Administrative Assistant III, Student Development, Counseling and Academic Guidance, effective October 11, 2010
 - E. Administrative Assistant, Student Services, Recruitment, effective October 11, 2010
 - 4. Recommendation for adjustment of a 2010 – 2011 faculty salary as follows:**
 - A. Psychology Instructor due to additional graduate hours beyond a Master’s Degree
- C. To consider payment of legal fees for services rendered.

IV. CITIZEN COMMENTS

V. ACTION ITEMS

- A. To consider an inter-local agreement with the City of Kilgore for participation in Tax Increment Reinvestment Zone Number One. – *Exhibit #1*
- B. To consider accepting the assignment of a tax abatement agreement from Drilltools, LLC and DPT Leasing, LLC. – *Exhibit #2*
- C. To consider accepting the assignment of a tax abatement agreement from National Oilwell DHT, LP and HAAP, LP. – *Exhibit #3*
- D. To consider authorizing the administration to complete a contract with Marcis & Associates for custodial services.
- E. To consider authorizing the administration to complete a contract with Sanford & Sons for grounds care and maintenance.

VI. EXECUTIVE SESSION

Adjournment to executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

"The Board has adjourned to executive session at _____ p.m. on **November 15, 2010.**"

PERSONNEL: (Government Code 551.074)

LEGAL: (Government Code 551.071)

For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

REAL ESTATE: (Government Code 551.072)

RECONVENING IN OPEN MEETING

"**The Board has reconvened in open session at _____ p.m. on November 15, 2010.**"

IF, DURING THE COURSE OF THE MEETING COVERED BY THIS NOTICE, THE BOARD SHOULD DETERMINE THAT A CLOSED OR EXECUTIVE MEETING OR SESSION OF THE BOARD SHOULD BE HELD OR IS REQUIRED IN RELATION TO ANY ITEM INCLUDED IN THIS NOTICE, THEN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION AS AUTHORIZED BY SECTION 551.001 ET SEQ. OF THE TEXAS GOVERNMENT CODE (THE OPEN MEETINGS ACT) WILL BE HELD BY THE BOARD AT THAT DATE, HOUR AND PLACE GIVEN IN THIS NOTICE OR AS SOON AFTER THE COMMENCEMENT OF THE MEETING COVERED BY THIS NOTICE AS THE BOARD MAY CONVENIENTLY MEET IN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION CONCERNING ANY AND ALL SUBJECTS AND FOR ANY AND ALL PURPOSES PERMITTED BY SECTIONS 551.071-551.084, INCLUSIVE, OF THE OPEN MEETINGS ACT.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

VII. DISCUSSION ITEMS

- A. Budget Reports
- B. Investment Report

VIII. BOARD COMMENTS

IX. ADMINISTRATION COMMENTS

X. ADJOURNMENT