



Proof of Marital Separation Worksheet

Federal Student Aid Programs

Student's name: _____ SS or ID # _____

Student's address: _____
Address (include apartment #) City State Zip code

On the application (FAFSA) that you completed, you indicated that your marital status is "separated". In order to process your file and award your financial aid package, you **MUST** provide documentation verifying that you are separated and not receiving support, other than child support or alimony, from your spouse. The Kilgore College Financial Aid Office is requesting the following documentation:

1. This completed form with #2, #3, and one of #4-#7:
2. Proof that the student and spouse live in separate households (a lease /contract agreement showing that you maintain different households or separate utility bills.) **AND**
3. Current year's tax return. *If your marital status on a previous FAFSA was "separated" and you filed a 2009 joint tax return with an estranged spouse, an explanation is required from you and your tax accountant for the reason you continue to file jointly.* **AND**
4. Documentation from your attorney, or a child support print-out from the Attorney General's Office, ONLY if the children are of this marriage or union. **OR**
5. A letter from a social agency, such as the Department of Human Services, stating that they are aware of your separation, and according to their files, you are considered as such for their programs. **OR**
6. A letter from a shelter for "Victims of Domestic Violence" or a "Homeless Shelter", stating that you are a resident of their facility with the date you entered and departed. **OR**
7. A letter from a "Professional" person with whom you are acquainted, stating the date of separation, living arrangements, length of time they have known you, and their knowledge of these events. (This CANNOT be a relative or a personal friend).

Documentation submitted must be reviewed and approved before financial aid will be awarded. Only the documentation listed on this form will be accepted. Submission of the requested documentation does not guarantee approval.

By signing this worksheet, I (we) certify that all the information reported on this worksheet is complete and correct.

Student Signature: _____ Date: _____