2008-2009 Verification Worksheet
Federal Student Aid Programs

Your application was selected for review in a process called "verification." In this process, KC will be comparing information from your application with the information provided on this form and with signed copies of your 2007 federal tax forms (and your spouse's if you are married, or parents' if you are considered dependent for federal aid purposes.) Federal regulations say we have the right to ask you for this information before awarding financial aid. If there are differences between your application and the documents you've submitted, corrections may need to be made. **We cannot process your financial aid until verification has been completed, so please provide the required documents as soon as possible.**

What you should do:
1. Collect your (and your spouse's or parents') financial documents (signed Federal income tax forms, W-2's, etc.).
2. **Check and complete the applicable sections and sign the worksheet –** you (and your parent if you are required to provide their income information.)
3. Contact us if you have questions about completing this worksheet.
4. Bring or mail the completed worksheet, tax forms, and any other documents to the KC financial aid office.
5. The financial aid office will compare the information on these documents and make corrections if necessary.

A. Student Information

Last Name *First Name* *MI* *Social Security Number*

Address (include apt. #) *City* *State* *Zip Code*

Date of Birth *E-mail Address* *Phone Number (include area code)*

B. Family Information

[ ] **Independent Students:** List the people in your household, include: (a) yourself, and your spouse if you have one; and (b) your children, if you will provide more than half of their support from July 1, 2008 through June 30, 2009; and (c) other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2008 through June 30, 2009.

[ ] **Dependent Students:** List the people in your parents' household, include: (a) yourself and you parent(s) (including stepparent) even if you don't live with your parents; and (b) your parents' other children even if they don't live with your parent(s), if (1) your parents provide more than half of their support from July 1, 2008 through June 30, 2009, or (2) the children would be required to provide parental information when applying for Federal student aid; and (c) other people if they now live with your parents, and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2008 through June 30, 2009.

<u>Write the names of all household members</u>. Also write in the name of the college for any family member, excluding your parent(s), who will be attending college at least half-time in the 2008-2009 school year (Fall 08-Summer 09 semesters), in an approved degree or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College Attending

C. Tax Forms and Information

[ ] All tax filers must submit a signed copy of all 2007 Federal income returns and W2's. If you did not keep a copy, call the IRS at 1-800-829-1040 and request a **transcript** of your return.

[ ] Both tax filers and non-tax filers must list any untaxed income received in 2007. Be sure to enter zeros if no funds were received. (See Worksheets A and B of the Free Application for Federal Student Aid (FAFSA.) Failure to complete this section will delay the processing of your financial aid.

Student (spouse)	**Worksheet A**	Parent(s) (step-parent)
$	Welfare benefits, including Temporary Assistance for Needy Families (TANF). Don't include food stamps or subsidized housing.	$
$	Social Security benefits received that were not taxed (such as SSI).	$
	Worksheet B	
$	Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 Form in Boxes 12a through 12d, codes D, E, F, G, H, and S.	$
$	Child support **received** for **all** children. Don't include foster care or adoption payments.	$
$	Housing, food and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits).	$
$	Veterans' noneducation benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.	$
$	Money **received**, or paid on your behalf (e.g., bills), not reported elsewhere on this form.	XXXXXXXXXXXXX XXXXXXXXXXXXX

D. Sign This Worksheet

By signing this worksheet, I (we) certify that all the information reported on this worksheet is complete and correct. If dependent, at least one parent must sign. **Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

_____ _____ _____ _____

Student's Signature Date Parent's Signature (Dependent Students Only) Date

PLEASE DON'T FORGET TO SIGN YOUR TAX RETURN(S).