

**KILGORE COLLEGE{PRIVATE }
KILGORE JUNIOR COLLEGE DISTRICT
OFFICE OF THE PRESIDENT
KILGORE, TEXAS**

**AGENDA
NOTICE OF MEETING OF THE BOARD OF TRUSTEES
2nd FLOOR
STEWART MCLAURIN ADMINISTRATION BUILDING**

Items of Business	6:30 p.m.	Monday, March 9, 2009
--------------------------	------------------	------------------------------

I. CALL TO ORDER

- A. Invocation and Pledge of Allegiance

II. EXECUTIVE SESSION

Adjournment to executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

"The Board has adjourned to executive session at _____ p.m. on **March 9, 2009.**"

PERSONNEL: (Government Code 551.074)

LEGAL: (Government Code 551.071)

For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

- A. Receipt and consideration of litigation report and recommendation from college attorney regarding pending litigation styled *In re: Dr. & Mrs. J.E. Watkins Scholarship Trust.*

REAL ESTATE: (Government Code 551.072)

RECONVENING IN OPEN MEETING

"**The Board has reconvened in open session at _____ p.m. on March 9, 2009.**"

IF, DURING THE COURSE OF THE MEETING COVERED BY THIS NOTICE, THE BOARD SHOULD DETERMINE THAT A CLOSED OR EXECUTIVE MEETING OR SESSION OF THE BOARD SHOULD BE HELD OR IS REQUIRED IN RELATION TO ANY ITEM INCLUDED IN THIS NOTICE, THEN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION AS AUTHORIZED BY SECTION 551.001 ET SEQ. OF THE TEXAS GOVERNMENT CODE (THE OPEN MEETINGS ACT) WILL BE HELD BY THE BOARD AT THAT DATE, HOUR AND PLACE GIVEN IN THIS NOTICE OR AS SOON AFTER THE COMMENCEMENT OF THE MEETING COVERED BY THIS NOTICE AS THE BOARD MAY CONVENIENTLY MEET IN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION CONCERNING ANY AND ALL SUBJECTS AND FOR ANY AND ALL PURPOSES PERMITTED BY SECTIONS 551.071-551.084, INCLUSIVE, OF THE OPEN MEETINGS ACT.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

III. PRESENTATION

IV. CONSENT AGENDA

- A. To consider approving the minutes of the February 9, 2009 regular board meeting.
- B. To consider approval of personnel items submitted as follows:
 - 1. Recommendation to accept employee resignations as follows:**
 - A. Instructor, Associate Degree Nursing, effective February 27, 2009
 - B. Police Officer, effective March 15, 2009
 - 2. Recommendation for employment as follows:**
 - A. Administrative Assistant II, KC-Longview Campus, effective February 16, 2009
 - B. Instructor, Vocational Nursing, KC-Longview Campus, effective March 5, 2009
 - 3. Recommendation to Approve Changes to the Personnel Policies as attached (Policy #16.6 Electronic Mail (“E-Mail”) replaced with Information Resources Acceptable Use Policy)**
- C. To consider payment of legal fees for services rendered.

V. CITIZEN COMMENTS

VI. ACTION ITEMS

- A. To consider approval of the proposed settlement of pending litigation consistent with report and recommendation of college attorney.
- B. To consider a proposal to level the Porter Business Administration Building – *Exhibit #1*
- C. To consider authorizing administration to upgrade the POISE Administrative System including implementation of the POISE Portal, software and hardware – *Exhibit #2*
- D. To consider an amendment to the Board of Trustees’ By-Laws:
Section 4. Committee Structure:
ADD:
 - A. *Executive Committee – composed of the officers of the Board of Trustees. Meets regularly with the College President and other staff as needed to review Board agenda items and to facilitate planning, coordination, and communication with the entire Board.*

VII. DISCUSSION ITEMS

- A. Budget Reports
- B. Annual Racial Profiling Data Report

VIII. BOARD COMMENTS

IX. ADMINISTRATION COMMENTS

X. ADJOURNMENT

XI. RECESS

XII. RECONVENE FOR STRATEGIC PLANNING DISCUSSION