

**KILGORE COLLEGE
KILGORE JUNIOR COLLEGE DISTRICT
OFFICE OF THE PRESIDENT
KILGORE, TEXAS
AGENDA
NOTICE OF MEETING OF THE BOARD OF TRUSTEES
2nd FLOOR
STEWART MCLAURIN ADMINISTRATION BUILDING**

Prior to the meeting	6:00 p.m.	Monday, August 8, 2011
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I. INFORMAL PLANNING SESSION

Items of Business	6:30 p.m.	Monday, August 8, 2011
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I. CALL TO ORDER

- A. Invocation and Pledge of Allegiance

II. PRESENTATION

III. CITIZEN COMMENTS

IV. EXECUTIVE SESSION

Adjournment to executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

"The Board has adjourned to executive session at _____ p.m. on **August 8, 2011.**"

PERSONNEL: (Government Code 551.074)

LEGAL: (Government Code 551.071)

For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

REAL ESTATE: (Government Code 551.072)

RECONVENING IN OPEN MEETING

"**The Board has reconvened in open session at _____ p.m. on August 8, 2011.**"

IF, DURING THE COURSE OF THE MEETING COVERED BY THIS NOTICE, THE BOARD SHOULD DETERMINE THAT A CLOSED OR EXECUTIVE MEETING OR SESSION OF THE BOARD SHOULD BE HELD OR IS REQUIRED IN RELATION TO ANY ITEM INCLUDED IN THIS NOTICE, THEN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION AS AUTHORIZED BY SECTION 551.001 ET SEQ. OF THE TEXAS GOVERNMENT CODE (THE OPEN MEETINGS ACT) WILL BE HELD BY THE BOARD AT THAT DATE, HOUR AND PLACE GIVEN IN THIS NOTICE OR AS SOON AFTER THE COMMENCEMENT OF THE MEETING COVERED BY THIS NOTICE AS THE BOARD MAY CONVENIENTLY MEET IN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION CONCERNING ANY

AND ALL SUBJECTS AND FOR ANY AND ALL PURPOSES PERMITTED BY SECTIONS 551.071-551.084, INCLUSIVE, OF THE OPEN MEETINGS ACT.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

V. CONSENT AGENDA

- A. To consider approving the minutes of the June 13, 2011 regular board meeting.
- B. To consider approval of personnel items submitted as follows:

1. Recommendation to accept employee resignations as follows:

- a. System Support Specialist, effective June 17, 2011 after 2 years and 7 months of service
- b. Student Loan Coordinator, effective June 29, 2011 after 13 years and 9 months of service
- c. Instructor, Fire Academy and Petroleum, effective July 31, 2011 after 18 years and 10 months of service
- d. Administrative Assistant II, effective August 5, 2011 after 9 months of service
- e. Instructor, Associate Degree Nursing, effective August 31, 2011 after 1 year of service
- f. Instructor, Associate Degree Nursing, effective August 31, 2011 after 4 years and 3 months of service

2. Recommendation to accept at-will employee termination as follows:

- a. Coordinator of Nolan Hall, effective July 14, 2011 after 4 years and 2 months of service

3. Recommendation to accept employee retirement as follows:

- a. Instructor, Chemistry, effective July 31, 2011 after 20 years of service
- b. Instructor, Corrosion Tech, effective August 31, 2011 after 23 years of service
- c. Safety and EPA Specialist, effective August 31, 2011, after 25 years of service

4. Recommendation for employment as follows:

- a. Switchboard Operator, effective August 1, 2011
- b. Systems Support Specialist, Information Technology effective July 18, 2011
- c. Systems Support Specialist, Information Technology effective August 16, 2011
- d. Instructor, Chemistry, effective September 1, 2011
- e. Instructor, ESOL, effective September 1, 2011
- f. Instructor, Development English, effective September 1, 2011
- g. Instructor, Biology, effective September 1, 2011

5. Recommendation to change employment as follows:

- a. Administrative Assistant II to Student Loan Coordinator, effective July 1, 2011
- b. Police Officer to Supervisor of Police, effective August 1, 2011

- C. To consider payment of legal fees for services rendered.

VI. ACTION ITEMS

- A. To consider adoption of the Fiscal Year 2012 budget. – *Exhibit #1*
- B. To consider and set the tax rate for tax year 2011. – *Exhibit #2*

- VII. DISCUSSION ITEMS**
 - A. Budget Reports
 - B. Quarterly Investment Report

VIII. BOARD COMMENTS

IX. ADMINISTRATION COMMENTS

X. ADJOURNMENT