

STATE OF TEXAS  
COUNTIES OF GREGG, RUSK, UPSHUR AND SMITH  
KILGORE JUNIOR COLLEGE DISTRICT

The Kilgore Junior College District Board of Trustees met at 6:00pm for an informal planning session on Monday, November 9, 2009 in the Stewart McLaurin Administration Building, 1<sup>st</sup> floor Board Room with the following members present:

Gary Scott Andrews  
B. Randell Brint  
C.B. Scooter Griffin  
Charles Hale, Secretary  
Will Roberson, Vice President  
R.E. Spradlin  
James N. Walker  
Larry Woodfin, President

Members absent: Bob Heath

**Section I.** on the agenda was Informal Planning Session

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The Kilgore Junior College District Board of Trustees met in regular session at 6:30 pm, Monday, November 9, 2009, in the Stewart McLaurin Administration Building, 2<sup>nd</sup> floor, with the following members present:

Gary Scott Andrews  
B. Randell Brint  
C.B. Scooter Griffin  
Charles Hale, Secretary  
Will Roberson, Vice President  
R.E. Spradlin  
James N. Walker  
Larry Woodfin, President

Members absent: Bob Heath

Larry Woodfin, President, called the meeting to order at 6:30p.m. on September 14, 2009, in the Stewart McLaurin Administration Building, 2<sup>nd</sup> floor.

**Section I.** on the Agenda was the Call to Order.

**Dr. Gerald Stanglin led the invocation and Dr. William Holda led the Pledge of Allegiance to the United States of America Flag.**

**Section II.** on the Agenda was Presentation

**A. KC Foundation Board – Tom Mobley, President of the KC Foundation Board stated that the purpose of the KC Foundation is to promote and help fund programs and activities of Kilgore College. They are in the process of compiling a current alumni list to facilitate additional funding. The Foundation has been in existence for almost 15 years and currently consists of 12 members. They are in the process of searching for additional board members. Dr. Holda handed out a list of possible Foundation board members. He also handed out the Foundation**

**Strategic Planning: SOAR (Strengths, Opportunities, Aspirations, Results) and the August 31, 2009 year end account analysis.**

- B. Student Success – Dr. Michael Turpin, Dr. Mike Jenkins, and Dr. Gerald Stanglin gave reports on the statistics of success, specific activities that impact student success and the student/teacher relationship.**

**Section III.** on the Agenda was Consent Agenda

- A. To consider approving the minutes of the September 14, 2009 regular board meeting.  
B. To consider approval of personnel items submitted as follows:

1. **Recommendation to accept at-will employee termination as follows:**
  - a. Upward Bound Administrative Assistant, effective October 8, 2009
2. **Recommendation for employment as follows:**
  - a. Instructor, Associate Degree Nursing, effective September 15, 2009
  - b. Police Officer, effective October 1, 2009

- C. To consider payment of legal fees for services rendered.

**These items are grouped together and do not necessarily need further discussion, although a Board Member may elect to remove an item/s from the Consent Agenda to Action Items for discussion. Will Roberson made the motion to approve the consent agendas presented. Scott Andrews seconded the motion. The motion passed unanimously.**

## **PERSONNEL AGENDA**

### **Kilgore Junior College District Personnel Agenda November 9, 2009**

- 1. Recommendation to accept at-will employee termination as follows:**

- A. Ms. Karen Miller, Upward Bound Administrative Assistant, effective October 8, 2009

- 2. Recommendation for employment as follows:**

- A. **Name:** Julie Blundell
- Position:** Instructor, Associate Degree Nursing
- Location:** Math, Science and Health Services
- Education:** Bachelor of Science – Nursing  
University of Texas at Tyler  
Tyler, Texas
- Bachelor of Science – Computer Science  
University of Texas at Tyler  
Tyler, Texas

Associate of Science – Nursing  
Kilgore College  
Kilgore, Texas

**Experience:**

Registered Nurse  
Laird Memorial Hospital  
Kilgore, Texas; 1990 – 1997, 2001 – 2007

Registered Nurse  
Titus Regional Hospital  
Mt. Pleasant, Texas; 1998 – 2001

**Effective Date:**

September 15, 2009

**Salary:**

\$2200.00 per pay period which is equivalent to a 10.5 month contract of \$52,800

**Note:**

Ms. Blundell replaces Ms. Saikin who resigned

**B. Name:**

Lawrence Kenealy

**Position:**

Police Officer

**Location:**

KCPD

**Education:**

Bachelor of Science – Criminal Justice  
Sam Houston State University  
Huntsville, Texas

**Experience:**

Part Time Police Officer  
Kilgore College  
Kilgore, Texas; 7/2009 – 10/2009

Patrolman  
Pittsburg Police Department  
Pittsburg, Texas; 2/2009 – 5/2009

International Liaison Police Officer  
DynCorp International  
Dubai Internet City, Dubai, UAE

**Effective Date:**

October 1, 2009

**Salary:**

\$1108.92 per pay period on a 12 month assignment which is equivalent to an annual salary of \$26,614

**Note:**

Mr. Kenealy replaces Mr. Farnham who resigned

**Section IV.** on the Agenda was Citizens Comments.

David Mitchell, a student in one of Dr. Stanglin's classes had some comments regarding the QUEST Program. He stated that the QUEST Program is a great program and that all the classes are always full. However, he stated that the classes that are offered in the QUEST program are very limited and would like to know why more classes are not available.

**Section V.** on the Agenda was Action Items.

There were no action items.

**Section VI.** on the agenda was Executive Session

The board did not go into Executive Session

**Section VII.** on the agenda was Discussion Items

A. Budget Reports.

Duane McNaney was available to answer questions.

B. Year-end Budget/Audit

Duane McNaney was available to answer questions.

**Section VIII.** on the agenda was Board Comments

Mr. Griffin would like a review of all upcoming capital projects.

Mr. Woodfin encouraged all to attend KC Graduation on December 11, 2009.

Mr. Andrews thanked Dr. Holda for the November 3, 2009 Appreciation Dinner for the KC Board, the KC Foundation Board and the TSF Board.

**Section IX.** on the agenda was Administration Comments

Dr. Holda stated that the Audit Committee will meet Thursday, November 19, 2009 at 2:00pm. The next board meeting is December 14, 2009. He encouraged board members to attend the Annual TACCTA Conference on January 11-12, 2010.

Duane McNaney gave an update on the swimming pool – it is finally working correctly.

Dan Beach stated that there is an FFA Conference on campus on November 17, 2009.

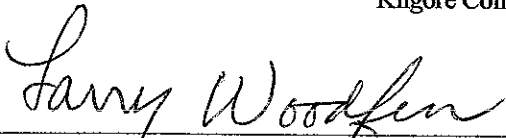
**Section X.** on the agenda was Adjournment

The meeting was adjourned at 8:25pm.

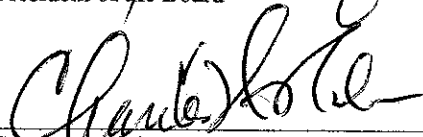
Respectfully submitted,



Nancy Law, Recording Secretary  
Kilgore College Board of Trustees



President of the Board



Secretary of the Board