

KILGORE COLLEGE{PRIVATE }
KILGORE JUNIOR COLLEGE DISTRICT
OFFICE OF THE PRESIDENT
KILGORE, TEXAS
AGENDA
NOTICE OF MEETING OF THE BOARD OF TRUSTEES
2nd FLOOR
STEWART MCLAURIN ADMINISTRATION BUILDING

Prior to the meeting	5:30 p.m.	Monday, February 9, 2009
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I. DINNER

II. INFORMAL PLANNING SESSION

Items of Business	6:30 p.m.	Monday, February 9, 2009
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I. CALL TO ORDER

- A. Invocation and Pledge of Allegiance

II. PRESENTATION

- A. Oath of Office for Scott Andrews
- B. First reading of an amendment to the Board of Trustees' By-Laws:
Section 4. Committee Structure:

ADD:

- A. *Executive Committee – composed of the officers of the Board of Trustees. Meets regularly with the College President and other staff as needed to review Board agenda items and to facilitate planning, coordination, and communication with the entire Board.*

III. CONSENT AGENDA

- A. To consider approving the minutes of the January 12, 2009 regular board meeting.
- B. To consider approval of personnel items submitted as follows:

1. Recommendation to accept employee resignations as follows:

- a. Instructor, Vocational Nursing, effective January 31, 2009
- b. Administrative Assistant II, Longview, effective February 13, 2009
- c. Instructor, Petroleum Technology, effective March 31, 2009

2. Recommendation to accept employee retirement as follows:

- a. Administrative Assistant III, Financial Aid, effective February 27, 2009

3. Recommendation to accept at-will employee termination as follows:

- a. Upward Bound Counselor, effective January 8, 2009

4. Recommendation for change in employment as follows:

- a. Lab Instructor, ADN to Simulation Lab Instructor, ADN, effective February 23, 2009

5. Recommendation for employment as follows:

- a. Instructor, Petroleum Technology, effective February 1, 2009
- b. Upward Bound Counselor, effective February 7, 2009
- c. Lab Instructor, AND, effective February 9, 2009
- d. Media Specialist, effective January 28, 2009

- C. To consider payment of legal fees for services rendered.

IV. CITIZEN COMMENTS

V. ACTION ITEMS

- A. To consider bids on the Industrial Maintenance Technology Building – *Exhibit #1*
- B. To consider *Implementation Standards and Specific Guidelines Governing the Athlete Agent Interview Program* as required by Texas Occupations code chapter 2051. – *Exhibit #2*
- C. To consider a recommendation to increase tuition by \$1, out of district fee by \$2, and non-resident tuition by \$3 per semester credit hour for Fiscal Year 2010 – *Exhibit #3*
- D. To consider a recommendation to increase Fire Academy tuition, Early Childhood Center tuition and the board rate for housing students – *Exhibit #4*
- E. To consider a resolution supporting KC's participation in the national initiative *Achieving the Dream: Community Colleges Count* – *Exhibit #5*
- F. To consider accepting a donation of real property adjacent to KC Longview from the Longview Economic Development Corporation.
- G. To consider naming opportunities to be announced at a future date.

VI. EXECUTIVE SESSION

Adjournment to executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

"The Board has adjourned to executive session at _____ p.m. on **February 9, 2009.**"

PERSONNEL: (Government Code 551.074)

LEGAL: (Government Code 551.071)

For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

REAL ESTATE: (Government Code 551.072)

RECONVENING IN OPEN MEETING

"**The Board has reconvened in open session at _____ p.m. on February 9, 2009.**"

IF, DURING THE COURSE OF THE MEETING COVERED BY THIS NOTICE, THE BOARD SHOULD DETERMINE THAT A CLOSED OR EXECUTIVE MEETING OR SESSION OF THE BOARD SHOULD BE HELD OR IS REQUIRED IN RELATION TO ANY ITEM INCLUDED IN THIS NOTICE, THEN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION AS AUTHORIZED BY SECTION 551.001 ET SEQ. OF THE TEXAS GOVERNMENT CODE (THE OPEN MEETINGS ACT) WILL BE HELD BY THE BOARD AT THAT DATE, HOUR AND PLACE GIVEN IN THIS NOTICE OR AS SOON AFTER THE COMMENCEMENT OF THE MEETING COVERED BY THIS NOTICE AS THE BOARD MAY CONVENIENTLY MEET IN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION CONCERNING ANY AND ALL SUBJECTS AND FOR ANY AND ALL PURPOSES PERMITTED BY SECTIONS 551.071-551.084, INCLUSIVE, OF THE OPEN MEETINGS ACT.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

VII. DISCUSSION ITEMS

- A. Budget Reports

VIII. BOARD COMMENTS

- IX. ADMINISTRATION COMMENTS**
 - A. Review of KC Organizational Chart

- X. ADJOURNMENT**