

**KILGORE COLLEGE{PRIVATE }
KILGORE JUNIOR COLLEGE DISTRICT
OFFICE OF THE PRESIDENT
KILGORE, TEXAS**

**AGENDA
NOTICE OF MEETING OF THE BOARD OF TRUSTEES
2nd FLOOR
STEWART MCLAURIN ADMINISTRATION BUILDING**

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| Prior to the meeting | 5:30 p.m. | Monday, January 12, 2009 |
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I. DINNER

II. INFORMAL PLANNING SESSION

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| Items of Business | 6:30 p.m. | Monday, January 12, 2009 |
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I. CALL TO ORDER

- A. Invocation and Pledge of Allegiance

II. EXECUTIVE SESSION

Adjournment to executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

"The Board has adjourned to executive session at _____ p.m. on **January 12, 2009.**"

PERSONNEL: (Government Code 551.074)

- A. Evaluation of the President

LEGAL: (Government Code 551.071)

- A. For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

REAL ESTATE: (Government Code 551.072)

RECONVENING IN OPEN MEETING

"**The Board has reconvened in open session at _____ p.m. on January 12, 2009.**"

IF, DURING THE COURSE OF THE MEETING COVERED BY THIS NOTICE, THE BOARD SHOULD DETERMINE THAT A CLOSED OR EXECUTIVE MEETING OR SESSION OF THE BOARD SHOULD BE HELD OR IS REQUIRED IN RELATION TO ANY ITEM INCLUDED IN THIS NOTICE, THEN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION AS AUTHORIZED BY SECTION 551.001 ET SEQ. OF THE TEXAS GOVERNMENT CODE (THE OPEN MEETINGS ACT) WILL BE HELD BY THE BOARD AT THAT DATE, HOUR AND PLACE GIVEN IN THIS NOTICE OR AS SOON AFTER THE COMMENCEMENT OF THE MEETING COVERED BY THIS NOTICE AS THE BOARD MAY CONVENIENTLY MEET IN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION CONCERNING ANY AND ALL SUBJECTS AND FOR ANY AND ALL PURPOSES PERMITTED BY SECTIONS 551.071-551.084, INCLUSIVE, OF THE OPEN MEETINGS ACT.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

III. PRESENTATION

IV. CONSENT AGENDA

- A. To consider approving the minutes of the December 9, 2008 regular board meeting.
- B. To consider approval of personnel items submitted as follows:
 - 1. Recommendation for employment as follows:**
 - a. Learning Specialist – TRIO Program, effective January 5, 2009
 - 2. Recommendation for change in employment as follows:**
 - a. Administrative Assistant II – A/P to Assistant Registrar, effective January 12, 2009
- C. To consider payment of legal fees for services rendered.

V. CITIZEN COMMENTS

VI. ACTION ITEMS

- A. To consider calling the Kilgore Junior College District Trustee general election set for May 9, 2009 – *Exhibit #1*
- B. To consider approving Joint Election Agreements with local municipalities – *Exhibit #2*
- C. To consider appointing J. Karol Pruett as the authority performing the duties of the secretary of the Board of Trustees during the year 2009 election period.
- D. To consider modification of the November 17, 2008 authorization to acquire property from the City of Kilgore
- E. To consider granting right of way and easement to SWEPCO on Kilgore College property at 326 High St., Longview, TX – *Exhibit #3*
- F. To consider approval for purchase of materials for the Industrial Maintenance Program building – *Exhibit #4*
- G. To consider the renewal, extension, and/or modification of the employment contract of the College President.
- H. To consider accepting the resignation of Board Member Fred Parsons.
- I. To consider appointing Scott Andrews to fill the unexpired term of Fred Parsons for Place 4, South Zone.
- J. To consider calling Kilgore Junior College District Trustee special elections set for May 9, 2009 – *Exhibit #1*

VII. DISCUSSION ITEMS

- A. Budget Reports
- B. Quarterly Investment Reports

VIII. BOARD COMMENTS

IX. ADMINISTRATION COMMENTS

X. ADJOURNMENT